

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

**ANNUAL GENERAL MEETING**

Minutes for Llawhaden Community Council on Thursday 3<sup>rd</sup> May 2018 at 20:00 hrs, in the Llawhaden YFC & Community Hall, Llawhaden

**Present:**

|                                   |               |
|-----------------------------------|---------------|
| Dave Willcox (Chairman)           | Geraint Bowen |
| Hugh Watchman                     | Isobel James  |
| Tim Simmons                       | Di Clements   |
| Samantha Philipps-Harries (Clerk) |               |

**1. Chairman's Remarks**

The chairman welcomed everyone to the annual general meeting.

**2. Apologies for Absence**

No apologies had been received.

**3. Minutes of the last AGM held May 2018**

The minutes for the AGM held on 3rd May 2017 were read. Confirmation of these minutes was proposed by Tim and seconded by Isobel, and all agreed for Dave to sign the minutes as a true and accurate record.

**4. Appointment of Chairman**

Dave advised the meeting that he would not be putting his name forward to continue as Chairman for 2018/19 and proposed that Hugh be nominated for the position, Tim seconded the proposal. Hugh agreed to accept the position.

**5. Appointment of Vice Chair**

Isobel advised the meeting that she would not be putting her name forward to continue as vice chair. Simon was nominated by Geraint and seconded by Hugh. Simon agreed to accept the post.

**6. Appointment of Clerk / Treasurer**

Samantha Philipps-Harries was proposed by Hugh and seconded by Isobel. All in agreement and Samantha accepted to continue in the post.

**7. Appointment of Planning Committee Officers**

Dave was nominated to act a planning officer, this nomination was proposed by Hugh and seconded by Isobel. Dave accepted the post.

**8. Appointment of Financial Officers**

Hugh was nominated as financial officer. Proposed by Tim and seconded by Geraint. Hugh accepted the post.

**9. Appointment of Responsible Financial Officer (RFO)**

Samantha was nominated as the RFO, proposed by Hugh and seconded by Dave. Samantha accepted the post.

Signed: \_\_\_\_\_  
Chair of Llawhaden Community Council

Dated: 9<sup>th</sup> May 2019

**10. Confirmation of date, time and venue of Council monthly meetings**

The meetings will continue to be on the first Thursday of each month, at 8 p.m. in Llawhaden YFC and Community Hall or Robeston Wathen Hall, excepting August.

**11. Review of clerk's salary and expenses 2018/19**

Samantha Philipps-Harries (Clerk/RFO) advised the meeting that she felt her salary and expenses should remain at their current level for this year. Therefore, the clerk's salary would remain at £1800 for this financial year.

As there was no further business the AGM for 2018 closed at 20:30hrs.

DRAFT

Signed: \_\_\_\_\_  
Chair of Llawhaden Community Council

Dated: 9<sup>th</sup> May 2019