

Minutes of the Annual General Meeting of Martletwy Community Council  
held on Monday 14th May 2018 at Lawrenny Village Hall at 7.00pm

- 1. Present:** Philip Eynon (Chairman);, Michael Carpenter, Mike Lewis, (Councillor's); Lizzie Lesnianski (Clerk)
- 2. Apologies for Absence:** David Cole (Councillor); County Councillor D Clements
- 3. Present:** Mr F Harbud; Mr Phil Davies
- 4. Co-opt** of Mr Phil Davies as Councillor to Martletwy Community Council. Carried Unanimously
- 5. Minutes of the Last Meeting:** The minutes of the last Annual General Meeting of the Martletwy Community Council were unanimously agreed as a true copy and signed by the Chairman.
- 6. Approval of Accounts:** The Clerk presented the financial accounts for Martletwy Community Council for the period ending 31<sup>st</sup> March 2018. They were unanimously approved and signed by the Chairman.
- 7. Chairman's Report**  
Chairman Eynon's Chairman's Report on his year in office commenced with a brief synopsis of the previous 12 months. He reflected on the recent passing of Councillor Gill Williams, expressing the thanks and gratitude of the Community Council for the years of hard work serving the community. He was proud to announce the work on the defibrillators for the communities of Martletwy and Landshipping was almost complete and that the work carried out with The Good Neighbours had been very successful. The adoption of the decommissioned BT Kiosks is ongoing, and he hopes this will be resolved in the next few months. Working with the Highways team at Pembrokeshire County Council continues to be both successful and occasionally frustrating. However, he is pleased the good working relationship continues. He is encouraged and is sure the whole of the Community Council shares his view, by the continued often positive engagement with the local authority. He reported the decision to hold one Ordinary meeting a year at a local business venue had again been successful. The Wake Park, a new venture in Cott Lane, had welcomed us in June and the tour of the facility prior to the meeting had been most informative. Commenting on planning applications remain an important part of the Community Council's remit and will continue to be very important during the following year. Finally, Chairman Eynon welcomed the new Councillor Phil Davies and wished the incoming Chairman a successful year.

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**8. Election of Officers:**

a. Chairman: Councillor David Cole <sup>by prior agreement</sup> was nominated to take the position of Chairman. The motion was proposed by Councillor Eynon. Seconded by Councillor Lewis. Carried unanimously.

b. Vice Chairman. Councillor Michael Carpenter was nominated to take the position of Vice Chairman. The motion was proposed by Councillor Lewis. Seconded by Councillor Eynon. Carried unanimously.

Chairman Cole absent from meeting. Vice Chairman Carpenter took the Chair.

**9. Resignations:** Councillor John Williams offered his resignation. Accepted by Council.

**10. Appointment of Council Representatives**

a. One Voice Wales Representative. Vice Chairman, Councillor Carpenter, to represent the community council as the One Voice Wales Representative. The motion was proposed by Councillor Lewis, seconded by Councillor Eynon. Carried unanimously.

**11. Review of Council Policies:**

a. Financial Regulations Policy: The Council resolved to re-adopt the Financial Regulation Policy without amendment. The motion was proposed by Vice Chairman Carpenter, seconded by Councillor Eynon. Carried unanimously.

b. Risk Management Policy: The Council resolved to re-adopt the Risk Management Policy without amendment. The motion was proposed by Councillor Lewis, seconded by Vice Chairman Carpenter, and carried unanimously.

c. Standing Orders Policy: The Council resolved to re-adopt the Standing Orders Policy without amendment. The motion was proposed by Vice Chairman Carpenter, seconded by Councillor Eynon. Carried unanimously.

**12. Staff Appraisal:**

The staff appraisal of the Clerk's work over the last 12 months. It was unanimously agreed by the Community Council the Clerk had carried out her duties well. It was unanimously agreed the Clerk's contract should be renewed for another 12 months. They commended her on her planning responses and other written contributions. Councillors thanked the Clerk for her continued work on behalf of the Community Council.

Signed:  .....

Date: 13<sup>th</sup> May 2019 Minute Ref: .....