**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

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**Minutes of the meeting of the Community Council held on Tuesday 16th April 2019**

**Minutes No 356**

1. **Present:**

Community Councillors: D Rees, W Oriel, E Whitby, R Elston, A Jones, D Williams

Clerk & Treasurer: C Williams

County Councillor: (see apologies)

1. **Apologies:**

Cllr D Howlett

1. **Minutes**

* The minutes (355) of the meeting held on 5th March 2019 were read, approved and signed as a true record by D Rees (Chairperson).

1. **Matters Arising**

* Fence repair at edge of playground. The quotation did not include VAT, the revised figure of £720 was approved. It was agreed to delay the repair and to include it in the grant bid for work to that area of the village green. If the grant bid was unsuccessful the money is available to carry out the repair immediately.
* PAYE arrangements are in hand and will be in place before the next meeting.
* Dog fouling – permanent signage is on hold at the moment. An email from Cllr Howlett informed the meeting that PCC have installed a new dog waste bin on the path to the school.
* Wales Independent Remuneration Panel recommendations were discussed again and Community Councillors were reminded that written confirmation of ‘opt out’ is required. Those wishing to opt out of the £150 should inform the Clerk at the earliest opportunity.
* Parking at Corner Piece had been discussed at a previous meeting and an email read from Cllr Howlett informed the meeting that Cllr Steve Yelland had been in touch to state that double yellow lines would be repainted by the Corner Piece although the work might take a while to complete.

1. **Correspondence**

**Emails**

* Police & Crime Commissioner – March newsletter to be forwarded following the meeting. Clerk to arrange.
* Paul Davies AM – newsletter to be forwarded. Clerk to arrange.
* Play Wales April bulletin – received.
* Welsh Government – Data Cymru – survey. Clerk to forward following the meeting for Community Councillors to review the survey into the planning service in PCC and whether the Council effectively participates in the planning process. Clerk to arrange.
* Play Wales – Playworkers Forum – received.

**Hardcopy**

* PCC Monitoring Officer – a letter had been received concerning an appointment to the Standards Committee. Unfortunately, due to the meeting being postponed twice the date had expired. The Clerk apologised for this oversight.
* Fly the Red Ensign – 3rd September 2019. It was agreed not to participate in this scheme.

1. **Finance**

* Cruse West Wales – receipt of donation.
* Paul Sartori – receipt of donation.
* Wales Air Ambulance – receipt of donation.
* Final Accounts for 2018/19 were circulated prior to the meeting. The final balance is £1914.34 and will be carried forward into the next financial year. The cost of the replacement fencing (£720 will come out of this figure).
* Lloyds Bank – final balance 2018/19 of £1914.34
* RHIB insurance renewal figure of £174.66 was agreed. This is a slight reduction on last year. A cheque was issued.
* Annual Return for the Year ended 31st March 2019 was circulated and discussed. The Chairperson signed to confirm that the accounting statements and Annual Governance Statement were approved by the Community Council.
* Donations for the year 2018/19 were £175. Two of these donations (£50) were agreed in the previous financial year but included in current accounts.

1. **Planning**

* Approval Notification – Alterations and extensions to provide single storey extension to Pany Y Cadno, 5 The Close, Spittal, Haverfordwest.

1. **Appeals**

* Oxygen Therapy Centre, Cardigan – not at this time. Clerk to inform.
* Pembrokeshire Young Farmers Club – not at this time. Clerk to inform.

1. **Any Other Business**

* Footpaths – the style on the footpath from the end of Wesley Way is broken – this has been reported on numerous occasions and is now urgent. In the woods walking towards ‘The Noltons’, 2 gates are broken. Clerk to inform.

1. **Date of next meeting**

It was agreed to hold the next meeting **on Tuesday 7th May 2019. This meeting is the Annual Public Meeting and will start at 7.00pm the Annual General Meeting will follow.**

Signed……………………………………………………………………………………………………………………………………………….

Date…………………………………………………………………………………………………………………………………………………..