

## **SAUNDERSFOOT COMMUNITY COUNCIL**

### **Minutes of the Meeting held in the Regency Hall, Saundersfoot on the 3<sup>rd</sup> July 2014**

Chairman Morris welcomed Mr Mike Davies, Harbour Manager to the meeting who was present to address members on the Saundersfoot Harbour proposed developments.

Mr Davies said that there would be a Phase I and Phase II development with funding for Phase I having to be in place by Christmas and the required funding for this phase seems very positive.

The progress for Phase II is dependent on funding and would not commence until completion of Phase I.

Mr Davies then proceeded to give a detailed presentation of the proposed plans as follows:-

#### **Phase I & II**

- **Slipway & Sea Wall**

The Harbour will install a new slipway, giving uninterrupted access to the water line at any state of tide (previously known as Jones & Teague yard).

The slipway will also give controlled access to dinghy/canoe/RYA teaching facilities.

By developing a new launching site the harbour will be able to offer a significant increase in access to Carmarthen Bay which will not be subject to tidal movements resulting in harbour users and visitor boats planning their holiday around family needs, not just when the tide is available.
- **Outer Harbour Visitor Pontoons**

Saundersfoot Harbours aims to establish a pontoon mooring facility that is afloat at all states of tides that offers a substantial facility for visiting boats to moor alongside.

Developing new commercial opportunities for operations as water taxi services between the harbour and pontoons as well as between harbours.

A significant draw for transiting and local vessels.
- **Dry Boat Racking**

Boats recovered earlier, therefore increasing the available tide time to that of most states of the tide rather than the current two hours either side.

The benefit to this system is that a boat is only on water when required/increase its availability to at least 100 additional boats/owner of boats reducing the need to use antifouling paints and significantly lessen wear and tear.

The development of the boat rack system will hopefully have a significant impact on our current harbour moorings waiting list, with the expectation of it reducing waiting list times from the current 15 years to a more reasonable time frame.
- **Inner Harbour Landing Pontoon**

Currently visitors climb down potential slippery tidal steps, which is off putting to many of our younger and less mobile visitors.

Meet the long-term needs for access for all.

A fuelling point, support the harbours ever commercial fishing and tripping boats fleet, and will attract transiting boats.

- **Sluice Decking**

900,000 gallons of seawater each tide movement removes sand deposits.

Versatile area for marine heritage exhibition/increase boat storage as well stage open air events supporting the current excellent out of season program of events staged by the Saundersfoot Chamber of Tourism.

MITEC extremely keen to assist in establishing a representation of a previous working boat.

## **Phase II**

- **Marine Centre of Excellence**

This will become an iconic maritime facility for Pembrokeshire that will create new skilled employment and be a focal point for coastal tourism, offering a base for skilled boat maintenance.

In addition to the above proposals the new building will have a range of flexible retail units that will be leased to a number of maritime commercial operations.

- Changers/boat brokerage
- Boat servicing/repair centre
- RYA sail/power training centre
- Commercial pleasure boat tickets sales
- Leisure boat fuelling

Chairman Morris thanked Mr Davies for attending and giving such an excellent and informative presentation and wished him luck in the project.

Chairman Morris then informed members that the Powell Dobson Urbanists proposed plans regarding the Coal Office area and they suggested that the Sensory Gardens took on a more maritime theme, keeping the plants with water features around the boundary of the gardens.

Councillor Boughton Thomas said that water features would attract more vandals to the gardens. Councillor Poole said that his priority would be to acquire the area to the west of the Coal Office as a village green.

Chairman Morris reminded members that, at present, the Council has a 99 year peppercorn lease for the gardens with Pembrokeshire County Council and went on to say that it was suggested to him that the corner at the bottom of the High Street had become a difficult area for buses turning and another area be created in the village for the Community Council.

Members agreed, unanimously, that there was not enough evidence available to make a decision on the matter.

Councillors Baker, McDermott and John declared an interest in this debate and took no part.

The meeting proper then started.

## **1) CHAIRMAN'S REPORT**

### **a) Friday 6<sup>th</sup> June**

The Chairman was invited, along with other members of the Council, by the organisers of the new Saundersfoot Youth Club, which is based in the Regency Hall, to attend their Opening Celebrations. It was his pleasure to present a cheque for £500 to the staff, from our local constabulary, who all give willingly of their time to such a worthwhile project.

### **b) Saturday 7<sup>th</sup> June**

Again, he was joined by other members of the Council to join in the celebration of Charlie Shivers 30<sup>th</sup> birthday. They were entertained by Tuxedo Function and Butch. We look forward to the efforts of Martyn Williams, Roger Stevens and Team this year, when it is expected that the total amount of funds raised will cross the £500,000 threshold.

### **c) Sunday 8<sup>th</sup> June**

He felt his busy weekend came to a climax with the celebration of Betty Duncan's 100<sup>th</sup> birthday. A pleasing note on the most important of Betty's birthday cards was that one Elizabeth was congratulating another!

### **d) Sunday 15<sup>th</sup> June**

It was his pleasure to present the awards at the very first Long Boat Regatta at Coppet Hall, which was organised by Wiseman's Bridge Rowing Club. This was an all-day event with an excellent atmosphere. Although the Wiseman's Bridge Team boats didn't secure any first places, they featured quite favourably in the results.

### **e) Wednesday 18<sup>th</sup> June**

He was to attend a planning meeting, concerning parking arrangements for Fig Tree Cottage, at the National Parks Offices, but the application has now been suspended.

On the same day, he also visited the Pembrokeshire Brewery, he was given a brief tour and noted that the fabric of the building was being upgraded. He noted that the condenser that was mentioned in the planning consent had still not been fitted. He was assured that it would be before our next meeting. He expressed his wish to see it in its place, when fitted. He made his point also that the initial application was not for a public house.

### **f) Tuesday 24<sup>th</sup> June**

He presented a cheque for £100, from Saundersfoot Community Council to Wiseman's Bridge Rowing Club during one of their training nights.

## **2) MATTERS ARISING FROM THE MINUTES**

### **a) Page 1926 – Meeting with Mrs Challis**

The Clerk informed members that he had informed Mrs Challis that an area would be set aside in the cemetery for the planting of shrubs. It was agreed that Councillors Brabon, Poole, McDermott and Morris meet in the cemetery on Monday 7<sup>th</sup> July, 2014 at 11.00pm to discuss the matter in more detail.

### **b) Minute 4(d) Gates, Regency Hall, Saundersfoot**

Councillor John reported to members that he had received positive feedback on the work done on the gates.

### **c) Minute 4(c) Culverts, Path to Wiseman's Bridge**

Councillor Baker reported that the culverts had now been cleared by Pembrokeshire County Council and he had met with Mr Will Lloyd, Pembrokeshire County Council and it was decided to place litter bins by each culvert and Mr David Lewis had kindly

agreed that they would be emptied by his staff.

**d) Minute 4(e) Dip in Road, Ridgeway, Saundersfoot**

Councillor Baker reported that the above had been repaired and Councillor John commented that the job was not a great one.

Councillor Brabon said that he could not understand why it takes Pembrokeshire County Council so long to carry out requests for road repairs.

Councillor Baker replied and said that it had not been established who was responsible for the repair, Welsh Water or Pembrokeshire County Council and this was the reason for the delay.

**e) Minute 4(e) Trench and Lighting Long Tunnel**

The Clerk informed members that he had received a quote for the above work from Evan Pritchard for £3,386.50 + vat.

Councillor Baker said that he had met with Mel Stephens, Pembrokeshire County Council and part of this work had been done and would be completed by 18<sup>th</sup> July 2014.

Councillor McDermott said that he would prepare a schedule of what work has to be carried out on the lighting and pass it on to Pembrokeshire County Council for their advice.

**f) Minute 4(f) Council Car Park**

Councillor John asked if more than one type of sticker should be produce to put on cars parking in the car park.

Members decided that Councillor John produces only one type of ticket to place on offending cars. The Clerk was instructed to order a sign from SignBox and six cones to place in the car park.

**g) Minute 4(f) Winding House, Saundersfoot**

Councillor Cavell reported to members that the Winding House was in a dreadful condition and pedestrians were finding it difficult to access this footpath.

**h) Minute 4(h) Donations 2014/15**

The Clerk informed members that he had received letters of thanks for donations from Pembrokeshire South East Energy Group, Saundersfoot Footlights, Wiseman's Bridge Rowing Club, Cruse Bereavement Care, 2<sup>nd</sup> St Issell's Brownies, Saundersfoot Guild of Friendship and Saundersfoot School.

He said further requests were received from Tenby Talking Newspaper and The Vintage Motor Cycle Club Ltd.

Balance sheets were received from Sardis Parks & Gardens and Tenby Talking newspaper and members decided to make a donation of £100 to Sardis Parks & Gardens and £150 to Tenby Talking Newspaper. Councillor Poole declared an interest in the debate for Tenby Talking Newspaper and took no part in this debate.

With regard to a donation to The Vintage Motor Cycle Club Ltd members decided to make a donation of £100 subject to receipt of a balance sheet.

At this point, Councillor Hayes thanked Mr Alwyn Lewis for watering the flowers in the village on behalf of Saundersfoot in Bloom.

**i) Minute 4(j) Weeding, Post Office, Saundersfoot**

Councillor Baker said that the above work was a joint effort by Saundersfoot in Bloom and Pembrokeshire County Council.

**j) Minute 5(a) MUGA/Skateboard Park**

Councillor Baker pointed out that the £7,500 allocated was for Youth Projects and not only for the MUGA/Skateboard Park.

Chairman Morris informed members that he along with three other members had visited the Skateboard Park in Haverfordwest and said that it is a state of the art facility and obviously our budget would not stretch to a facility like this. He went on to say that the subcommittee would consider exactly what the Skateboard Park in Saundersfoot would consist of.

Councillor John said that he had received another quote for the fencing and gates for £7,500.

**k) Minute 5(b) Sands Nightclub, Saundersfoot**

The Clerk said that he had received a Review of the Premises Licence form from Pembrokeshire County Council for completion. Chairman Morris said that he would complete this form with the Clerk.

**l) Minute 5(d) Sensory Gardens, Saundersfoot**

Councillor Pearson said that Wales in Bloom judges were visiting Saundersfoot on 14<sup>th</sup> July, 2014 and asked for a working party to carry out work there. Members decided to meet in the gardens at 9.00am on 8<sup>th</sup> July 2014 to carry out work there. The Clerk said that he, along with Councillor Pearson and Boughton Thomas had met with Mr Peter Thomas with a view to carry out work in the gardens. He agreed to work 3 to 4 hours a week to tidy up the paths, poison the weeds etc.

**m) Minute 8(c) Car Boot Sales, Saundersfoot Sports Club**

The Clerk informed members that the first Car Boot Sale took place on 1<sup>st</sup> July 2014 and he had not received sight of their Public Liability insurance cover. Members decided to write to the Club again on the matter and voted unanimously that until that is received permission is refused to access to the field.

**n) Minute 10(a) Micro Brewery, Saundersfoot**

The Clerk informed members that he had written letters to National Parks and Pembrokeshire County Council expressing the Council's concerns at the Premises Licence Application which contravenes the conditions of the Planning Application.

Chairman Morris reported that a condenser had been fitted but was not happy with its location.

Councillor Baker said that he could have it checked out by a colleague in Welsh Water to ascertain if it was a suitable appliance.

Councillor Allsop said that she hoped the outside of the building would be enhanced once it was taken over, but it still looks exactly the same.

Chairman Morris suggested writing to Mr Paul Kenyan with these concerns and ask what plans he has to improve the outside of the building.

**o) Minute 10(b) TIC, Saundersfoot**

The Clerk said that he had received a letter from Pembrokeshire County Council with regard to the above and stated that they took the decision to relocate the key services to the library as part of a strategy that seeks to maintain as much service provision as possible whilst also generating financial savings. Pembrokeshire County Council is under significant financial pressure as a result of reductions in the budget from the Welsh Government, who in turn have seen a reduction in the block grant from Westminster. The letter goes on to say that they are reviewing the opening times at the end of the season and will consider changes for next season.

With regard to signage, the information signs have been removed from the Barbeque Building and the projects team are undertaking a signage audit in the village to ascertain which signs need replacing. In the meantime a sign would be installed on the wall next to the library entrance door so that it would be obvious to visitors that they need to walk further into the building.

Councillor Baker said that he had also received a letter from Tracy Amos with similar content but did quote figures that states that Tenby booked 498 bed nights in 2012/13 and Saundersfoot booked only 39, also Saundersfoot dealt with 68,265 visitors in 2012/13 and Tenby dealt with 76,489.

Councillor John commented that the two staff employed in the TIC take their lunch hour at the same time and it would be more sensible if they staggered their break.

**p) Minute 10(d) Saplings and Laurel Tree, St Issell's Cemetery**

Councillor Hayes said that the above work had still not been done and the Clerk was instructed to contact Mr Rhys Thomas on the matter.

**q) Minute 10(e) PAVS Award**

Councillor McDermott conveyed his congratulations to Councillor Pearson on her award for her work in the Voluntary Section from PAVS.

**3)**

**AGENDA**

**a)**

**Sports Club Changing Rooms|**

Councillor Hayes said that recently she was invited to look around the changing rooms by a member of the Sports Club Committee and said it was heart-breaking to see the dreadful condition inside and out and was asked to bring it to the attention of the Council. She asked if security fencing could be erected around the building to prevent this vandalism taking place. She added that a grant is forthcoming from the Police Commission and asked if the Council could possibly assist also. Councillor Hayes said that recently broken glass had to be cleared from the front of the building prior to a cricket match commencing.

Councillor Hayes said that a group of people had worked hard to get these changing rooms built many years ago and it was so sad to see this happening.

Councillor John said that this subject is brought up on a regular basis at the monthly police meetings and they do give priority to monitor the situation.

Councillor McDermott said that the Sports Club had agreed to provide an electricity supply from the changing rooms to the MUGA/Skateboard Park.

Councillor Cleevely said that these incidents carried on for years before anything is done and the Council should support the Club once a letter is received and all members agreed.

**b) Long Course Weekend 12<sup>th</sup>-14<sup>th</sup> July, 2014**

Councillor Baker said that he would like members to be fully aware on the Long Course Weekend taking place from the 12-14<sup>th</sup> July 2014 and St Brides Hill would be closed on 12<sup>th</sup> July from 10.00am to 5.00pm. Alternative routes would be made available and full details would be published in the local press.

**4) PLANNING APPLICATIONS**

NP/14/0339 - Alterations, The Hawthorns, St Brides Lane, Saundersfoot

Members raised no objections to the above applications.

Councillor Brabon declared an interest in this application and took no part in this debate.

Chairman Morris informed members that a member of the public had requested to address members on his planning application prior to it being received by the Council and asked members their views. He went on to say that One Voice Wales had been contacted and they said that there is no law preventing this from taking place, but advised against it as it could create a precedent.

Councillor Allsop said that she could see nothing wrong with this approach as National Parks takes no notice of our comments anyway! Councillor Baker informed members that the applicant was not looking for support but merely explaining the application to members in more details.

Councillor Cleevely proposed that the applicant attends the normal meeting of the Council when his application is discussed and this proposal was seconded by Councillor Allsop, and was carried by seven votes to two with three abstentions.

**5) CORRESPONDENCE RECEIVED**

- a) A Tree Works Order was received from National Parks for Bonvilles Close, Saundersfoot to prune back offending trees. Councillor John said that he had been approached by a resident who claimed that the trees concerned were his responsibility and not the address in the order.

The Clerk was instructed to contact Mr Mike Higgins, Tree Officer, National Parks on the matter.

- b) A update was received from Angela Burns AM on the downgrading of services at Withybush Hospital.
- c) A request was received from Charles Hopkinson, Saundersfoot Rotary Club, for disabled participants to use the Council Car Park near the Regency Hall, Saundersfoot during their training sessions for the Welsh Disabled Sports Team Championship in Newport in November.

Members, unanimously, agreed to this request.

- d) An update on the Local Development Plan Allocation in National Parks was received and a list of such sites enclosed. Councillor Pearson then raised the issue of the 106 agreement whereby a certain percentage is paid to Pembrokeshire County Council when houses are built and queried what exactly happens to this money. She said it should be spent to help improve the Public Services in this area. Councillor Baker said that a 106 officer had been appointed by Pembrokeshire County Council and he would liaise with him to ascertain exactly how this money is spent.
- e) A reminder was received from Councillor Pearson inviting members to an early morning viewing of the WWI exhibition on Saturday 2<sup>nd</sup> August 2014 in the Regency Hall, Saundersfoot. The exhibition opens to the public at 10.00am so it would be appreciated if members could arrive some time before that to have an uninterrupted private viewing.

## **6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT**

- a) Councillor Baker reported to members as follows:-

### **County Issues**

- The County Council Education Service has come out of special measures with Estyn being confident in the processes and staff now in place.
- The Civic Amenity Site on Devonshire Drive received Planning Consent with the traffic being monitored through the summer.

### **Ward Issues**

- The list of issues raised by Councillor Brabon have been discussed with Area Maintenance, the majority of them had already been completed and had been reported on in Councillor Bakers report at the same meeting.
- Following the concerns relating to the two addits on the Coast Path being used to dump litter, Councillor Baker had agreed a scheme with Mr David Lewis and Will Lloyd at PCC. The County will provide two bins on the path through the summer season, Hean Castle Estate will have them collected and taken to Coppet Hall where PCC will collect. Councillor Baker congratulated both parties in this joint working exercise.
- Councillor Baker reported that he will now be meeting with Area Maintenance every month through the summer season and Councillor Brabon is welcome to attend.
- The missing litter bin at the bottom of the Doctors steps had been located and will be repositioned in the next few weeks.
- Councillor Baker reported that he had signed off the 2hr Parking Order at Saundersfoot School, thus assisting short stay visitors and users of Hebron Chapel.
- Long Tunnel lighting – Councillor Baker had discussed the matter with PCC, Officers had confirmed that they would expect to see any proposed alteration by SCC to the PCC lighting system. Their understanding is that the lights that are currently in place are the best that could be installed to comply with the stringent planning conditions. PCC would not be able to provide any further officer time to this matter.
- The Long Course weekend event was discussed by Councillor Baker following his meeting with Activity Wales, St Brides Hill would be closed between Stammers Road and the lower entrance to St Brides Hotel. Vehicles would be directed around the closure via Sandyhill Road between 10.00 and 17.00.



- Councillor Baker had received a letter from PCC Library Services discussing the opening hours, staff levels and signage from the old TIC to the new provision in the Library.
- Councillor Baker had received a message from Simon Hart MP confirming that Superfast Broadband would be available in Saundersfoot by December 2014.

b) Councillor Hayes reported to members as follows:-

**South East Pembrokeshire Community Health Group Meeting – 23<sup>rd</sup> June 2014**

- Chairman Mansel Thomas opened the meeting by welcoming everyone, and was pleased that Mr David Morrissey, Assistant Manager of Community Services for Pembrokeshire, was able to attend on behalf of the LHB. Mansel said that he realised it was not an easy time for the health service in South East Pembrokeshire with no MIU, difficulties getting GP appointments, no NHS dentists or opticians. His big concern was that even though we kept on fighting for proper services, no one seemed to be listening.
- AM's S Thomas and J Watson joined the meeting.
- After the minutes of the last meeting had been read out Mr D Morrissey answered questions from the floor.

One question was regarding information on the plans for the moving of the cancer day care unit in Withybush Hospital, and what had happened to the money that had been donated to this work. In reply Mr Morrissey said that he was not aware of any plans to move the day care unit to Glangwill, but there had been no progress yet in moving the centre to another part of Withybush. However he could report that a new person had been appointed for palliative care. He assured those present that the donated money was still there and that he would ask for a written account.

In reply to questions about lack of communications and concerns regarding the state of the Cottage Hospital, Mr Morrissey said that he too wanted the building to be used to its maximum capacity and would ask Sue Lewis for an update on the future use of the building.

With regard to the problems of getting GP appointments in Tenby Mr Morrissey said that there was an active recruitment process happening but there was no interest at the moment. For the next few months the Tenby practice will be supported by a locum, a nurse practitioner and a chronic nurse practitioner.

- There will also be Red Cross cover for weekends during the summer holiday period 9<sup>th</sup> July to 7<sup>th</sup> September with an enhanced pharmacy service from 1<sup>st</sup> July.
- Mansel Thomas responded by saying that these actions were not sufficient and did not address the problems of other busy times in this area, or the problems of getting to Withybush at times when there is no public transport. The TIC constantly has to try to give answers to visitors as to where to go for help and how to get there. This community feels it is being ignored.
- Joyce Watson who is one of our Labour regional AM's explained the way in which the GP's service works, and why it is so difficult to recruit.
- Simon Thomas the Plaid Cymru regional AM thanked SEPCHN for keeping him informed about the problems we are facing and agreed that what we have is not adequate. He says we must continue to push and fight for more local services.
- Ray Hine, the new Chair of the Pembrokeshire CHC explained that they have regular meetings with the LHB and that he thinks they are making some progress. There is another meeting this week with the LHB where the MIU and GP topics will be raised. From the end of July there will be a new voluntary service to help people who have no transport to get home from hospital
- Councillor J Preston asked if the AM's could find answers to the following questions from the Welsh Government

- ◆ Who is responsible for GP Cover?
  - ◆ Why was the level allowed to fall?
  - ◆ What are we doing to make sure it is sustainable for the future?
  - ◆ And is there a need for GP contracts to be stricter so that GP's cannot just get up and go.
  - The latest news about the Judicial Review was not encouraging as the solicitor said he was not having responses from the GP's and the CHC. Mr Hine is going to look into the CHC side of this. Incidentally, Saundersfoot practice had not been contacted.
  - Mary Watts brought up the deteriorating state of the TCH as asked for people to help with weeding and planting. She is going to ask for help from the local schools.
- c) Councillor Cavell reported to members as follows:-
- World War I Exhibition 2<sup>nd</sup> August 2014**
- Everything is in hand for the above exhibition with the committee working hard and research by Penny Brace ongoing.
  - As well as diary dates a special notice will appear in the Tenby Observer prior to the event.
  - Banners will be placed outside the Regency Hall and Edgecome Guest House.
  - PLANED have printed posters and leaflets.
  - The public have been very supportive by supplying many photographs, artefacts etc for which we are very grateful.
  - The rota is almost complete for the stewarding of the exhibition from 10.00am to 7.00pm.
  - We hope you will be all proud of our exhibits and the information collected.
  - All members of the Council are welcome to meet at the Regency Hall at 9.30am on the 2<sup>nd</sup> August 2014.
  - The Historical Society appreciate the support from Saundersfoot Community Council.
- Saundersfoot CP School**
- The School sports were held on 23<sup>rd</sup> June 2014. Years 1, 2 and 3 won by Glen House and years 4, 5 and 6 by Coppet House.
  - On 25<sup>th</sup> June 2014 Kate Andrews gave an informative presentation on the Numeracy & Literacy Framework, which was well attended by staff, pupils and parents.
  - The School Council took part and spoke very well explaining these skills applied to real life projects a first class example being "Twin a Toilet Project". The block is now complete and looking very smart and credit must go to all involved, with the money raised they were able to twin the two blocks of toilets as well as two single toilets in Uganda. The School Council enjoyed working on this project and were very happy they were able to support other children as well as themselves.
  - On 27<sup>th</sup> July 2014 the FOSS 10k team will be taking part in the Tenby run and we wish them luck.
  - On Tuesday 15<sup>th</sup> July 2014 a special assembly will take place to mark the retirement of Mrs Sue Haines and we wish her luck for a well deserved retirement.
- d) Councillor Brabon reported to members as follows:-
- Spoken to Will Lloyd, Pembrokeshire County Council and the grass by the Barbeque will be cut soon as well as the bank by the stream.

- The Council has purchased a second hand mower from Frosts for £150 with a 3 months warranty.

e) Chairman Morris reported to members as follows:-

**Harbour Commissioners**

- The process of painting dangerous edges with white lines has begun.
- Mooring holders who have not yet placed their boats on their moorings will be asked to explain why this is the case.
- A new rack for tenders has been positioned at the top of the slipway. Fees will be £100 for summer and £50 for winter.
- A new canoe/kayak rack has been sited in the trailer park. The charge is £75 single and £85 double for the summer and £40 single and £45 double for the winter.
- The Harbour Festival takes place on Sunday 6<sup>th</sup> July 2014. A great deal of interest has already been shown for the 'Wacky Raft Race'.
- Shaw Seafoods have now taken up the available sales area at the base of the Harbour Office building.
- The harbour staff are currently managing the car park to the rear of Sands nightclub.
- A new harbour website will be online soon.
- A compacter will be used to reduce the volume of waste requiring collection.
- The new drop banners are now in place on harbour lampposts advertising forthcoming events.

f) Councillor John reported to members as follows:-

**Regency Hall Management Committee – 4<sup>th</sup> June 2014**

- Minutes of the previous meeting were accepted.
- Matters Arising - £100 was received from JEHU re sponsorship at the Race Night. Flowers will be given to former member Mrs Betty Duncan on the occasion of her 100<sup>th</sup> birthday, members contributed towards the cost. Colin will install a hand rail for use on the steps leading to the stage.
- Assistant Treasurers report – Donation £100 received from Saundersfoot Rotary Club.
- Footlights – Draft letter available for member's perusal. Shutter space needed to Youth Club storage, space will be outlined.
- Summer Activities – Possible coffee mornings. Subcommittee needed to plan events.
- A.O.B. – Problems with them putting wrong items in refuse bags. Stephen John to make notices. Playgroup want to display children's work in corridor during term time. Stephen to investigate a notice board, when not in use it was decided that winning posters from the Saundersfoot in Bloom school competition could be displayed for a limited time. Extra day for market will be on August Bank Holiday. No parking to take place outside of the emergency exits. Pinafores to be ordered for use in kitchen.

**Regency Hall Committee - 2<sup>nd</sup> July 2014**

- The meeting started with the minutes of the previous meeting being agreed. The matters arising consisted of Steve being authorised to purchase a cork notice board for the crèche to put their drawings and paints on, as well as the winners of the Saundersfoot in Bloom painting competition. Mrs Betty Duncan had sent her thanks to the Hall Committee for the flowers on

her 100<sup>th</sup> Birthday.

The planned stage handrail will not be fitted on the wall as this was impractical, other arrangements are being devised.

- The snagging list will be consolidated and the builders will have someone on site next Wednesday to coordinate the outstanding issues and will get them resolved prior to any final payments being made.
- The Treasurer reported that the funds were looking good, with income from the luncheon club and some commission for selling PCNPA car park tickets helping us towards our required average weekly income for sustainability.

The kitchen now has embroidered aprons with the hall name on for use by the cooks, grateful thanks to Tessa for organising them.

- Footlights request for changes to the white curtain and additional storage space was strongly argued by both sides and the idea was passed in principle, with Health & Safety conditions, by a small majority.
- AOB – The letter in the Tenby Observer was discussed, and the response that has been sent to the paper.

There is a possibility that the internationally renowned orchestra conductor Grant Llewellyn may be coming to do an event later in the year.

The possible purchase of a table trolley was discussed.

The unavailability of some dates for Youth Club have been resolved, with them using a different room on a few occasions.

#### **Saundersfoot Harbour Advisory Committee – 1<sup>st</sup> July 2014**

- A presentation of the proposed Jones & Teague development was given by the Harbour Manager, showing the use of the site, the slipway onto the back beach and the decking of the sluice area.

- Events

Coppet Week – of the 75 boats taking part only 8 were local, so bringing a large number of visitors into the area.

Celtic Longboat Regatta was well attended and the organisation and stewardship was praised.

The Thunder Cats were also very good, well organised and controlled and seen as a success, should they manage to get some sponsorship they will return.

So over 4 weeks there were 3 very different water borne events that brought visitors and locals into the village, outside of the main school holiday period.

Still to come

6<sup>th</sup> July 2014 Harbour Festival – mix of fun events for children, stalls, raft, rowing and sailing races.

Possibility of a mini-triathlon in June next year.

- AOB

The new visitor moorings were in place and being used, and well received by the first users.

The current empty moorings, unused, are being notified that if they are not in use they will be lost, so allowing them to be used by those who need a mooring.

## **7) ANY OTHER BUSINESS**

- a) Councillor Brabon requested that a letter of congratulations be sent to Chris and Lorna Elliott, Coastal Galleries for achieving second place in the Pembrokeshire Business Awards.
- b) Councillor Brabon expressed his concern at the condition of the Regency Hall Car Park which was in dire need of tidying up and was not a very good advert for visitors to Saundersfoot. Chairman Morris said that he would inform the Commissioners of

these concerns.

- c) Councillor Cleevely asked if the seats opposite the Arcade would return after completion of the Cambrian development? Councillor Baker said that he would make sure they returned following the completion of the work.
- d) Councillor Boughton Thomas expressed her concern at Japanese Knotweed present near the footpath near Bethany Flats. Councillor Baker said that he would report this to Pembrokeshire County Council so that they can take steps to eradicate it.

Councillor John asked when would the Emergency Committee meet again as they had not met for some time. Councillor Baker said that he would contact the relevant officer to arrange a update meeting as soon as possible.

- e) Councillor John reported that a gully outside the Kook-a-ba needed attention. Councillor Baker said that he would arrange for this work to be carried out.
- f) Councillor Hayes reported that the tarmac on the road from St Brides Lane to Stammers Road needed replacing. Councillor Baker said that he would report this to the relevant department at Pembrokeshire County Council.
- g) Councillor Hayes expressed her concern at overhanging trees at the road towards The Glen, Saundersfoot and asked whose responsibility it is to have them removed. Councillor Baker replied and said the Streetcare department of Pembrokeshire County Council would carry out the work and bill the owner of the trees for the work. Councillor Allsop also reported the same problem on The Strand, Saundersfoot.
- h) Chairman Morris reported a fallen tree blocking the road and fly tipping taking place near Incline Cottage, Westfield Road and asked if something be done to clear up this area. The Clerk was instructed to write to Pembrokeshire County Council to arrange a site meeting with Chairman Morris to discuss the problem.

The next meeting of the Council will be held in the Regency Hall, Saundersfoot on Thursday 7<sup>th</sup> August 2014 at 6.30pm.