**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty, Begelly Community Centre, Kilgetty at 7.30pm.

Thursday 10 July 2014

DRAFT MINUTES

**Present:**

Cllr Trevor Andrews (Chair)

Cllr Diane Lockley (Vice-chair)

Cllr David Anderson

Cllr Terence Gardner

Cllr Brian Molyneux

Cllr Ann Pendleton

Cllr Janet Ward

Ian Morris (Clerk and Responsible Finance Officer)

**1. Apologies**

County Cllr David Pugh.

**2. Declarations of Interest**

Cllr Anderson declared a Personal Interest in agenda item 13 – Planning. (Planning Permission 14/0024/PA.)

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 12 June 2014.**

Cllr Gardner proposed that the draft minutes of the Full Council Meeting held on 12 June 2014 be accepted as a true and accurate record, seconded by Cllr Anderson. Vote taken – 6 in favour, 1 abstention.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 12 June 2014.**

**Artificial flowers - hanging baskets:** Cllr Anderson said that he did not raise the issue of artificial flowers in hanging baskets at the latest meeting of BKCA. Cllr Lockley confirmed she retained the samples sent to her by *Commercial Christmas* (CC) at her home. Cllr Lockley had emailed CC to let them know.

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**5. Accounts for Payment.**

Clerk brought forward the following accounts for payment;

Ian Morris – salary and office expenses £ 307.10

HMRC (PAYE) £ 76.00

Karl Butler (T/A *Dig It Garden Services*) £ 510.00

**Total £ 893.10**

Cllr Lockley proposed that these payments be made, seconded by Cllr Pendleton. Vote taken – all in favour.

**The following item was added to the agenda by the Chair with the agreement of Full Council.**

**5a. Bank Reconciliation for the First Quarter of 2014/15.**

Clerk brought forward a copy of the Bank Reconciliation for the First Quarter of 2014/15. This showed a balance of £34,549.92 as at 29 June 2014. The Bank Reconciliation was noted by Full Council.

**6. To consider an update on the Casual Vacancies for Kilgetty and Begelly Wards.**

Clerk reported that appropriate Notices of Casual Vacancies had been displayed in the area and that one application for Co-option had been received, for Kilgetty Ward, by the closing date. Full Council asked that the Clerk invite the applicant to the August 2014 meeting of Full Council in order that she is able to ‘sample’ the workings of Council.

**7. To receive an update on the Men’s Shed in Kilgetty initiative.**

Cllr Ward reported that Cllr Andrews, County Cllr Pugh and she had attended the inaugural meeting of this initiative on 18 June 2014 in Kilgetty. Attendance had been low but supportive of the proposal to establish a Men’s Shed in Kilgetty. KBCC councillors had agreed to work with BKCA to look at the possibility of using local land for the Men’s Shed, possibly in or just alongside the Community Centre. Kilgetty Fun Day organisers have also been contacted to explore the possibility that a pitch be made available for the Men’s Shed on the Fun Day on 9 August 2014, in order to help advertise their work and attract more interest from local men.

**8. To receive an update on support for remedial action on the KBCC Office Unit.**

As County Cllr Pugh was not present, no update was available.

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**9. To consider news items for the KBCC website.**

Clerk was asked to include some words about the Men’s Shed in Kilgetty project and their likely presence at the Fun Day on 9 August 2014. Clerk confirmed that the website already mentioned the Fun Day activities. [www.pembstcc.co.uk](http://www.pembstcc.co.uk)

**10. Community Centre Report.**

No report submitted.

**11. Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Anderson reported that the following issues were among matters discussed at the latest meeting of BKCA;

* Repair work to the ‘Green Room’ carpet was being considered.
* Kilgetty in Bloom judging was to take place shortly.
* New keys for the community centre building had been given out to relevant people following the fitting of a new lock.
* Kilgetty Fun Day will include a Dog Show, sponsored by Market Hall Vets.
* BKCA is considering support for the Men’s Shed initiative (see item 7 above).

**12. Action Tracking**

The Clerk handed out a copy of the latest action tracking note and a copy is attached to these official minutes of the meeting. As County Cllr Pugh was not present, Members agreed that a review of these items will take place at later meetings of KBCC, as follows;

* **Reduction in speed limit to 30 mph from Folly Farm –** Review in October 2014.

* **Footpath widening between Stone Pitt and Begelly Stores and footpath maintenance –** Review September 2014.
* **Remedial work to KBCC’s office building –** Review in August and/or September 2014.
* **Hartnell Taylor Cook LLP: Co-operative leased buildings –** Review August 2014.
* **Potholes in GP surgery car park –** Review August 2014.

Cllr Gardner asked about progress in undertaking additional safety work to the Rope Walk in Kilgetty Play Area. Clerk mentioned that Cllr Pugh was due to

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speak with Max Evans, Tawny Wood. Members asked that the Clerk contact Max Evans direct and be given authority to commission safety work (netting) up to a value of £150. This was proposed by Cllr Anderson and seconded by Cllr Gardner. Vote taken – all in favour. Clerk was asked to add this matter to Action Tracking.

Cllr Andrews also asked that the repainting of yellow lines in Ryelands Lane (adjacent to the junction with Heritage Gardens) be added to Action Tracking. Clerk had earlier sent an email (and photograph) to PCC but will send another request.

After a brief discussion about the order of agenda items at Full Council meetings, Members agreed that the Action Tracking item should follow Matters Arising. Planning and the County Councillors Report should then follow Action Tracking. Clerk to action.

**13. Planning**

Members considered the following planning applications and recommended approval;

**14/0139/PA –** Demolition of a garage and erection of new dwelling at land North West of Clover Cottage, Begelly.Approval proposed by Cllr Gardner, seconded by Cllr Ward. Vote taken – all in favour.

**14/0260/PA –** Demolition of existing extension and erection of new extension at Marsh Farm, Templeton. Approval proposed by Cllr Gardner, seconded by Cllr Anderson. Vote taken – all in favour.

**14/0273/PA –** Erection of a 1.5 storey dwelling at land east of Kilvelgy Park, Kilgetty. Approval proposed by Cllr Lockley, seconded by Cllr Ward. Vote taken – all in favour.

**13/0516/PA (Notice under Article 12) –** Erection of a C & F20kw Wind Turbine at land north east of Ramshorn Farm, Templeton, Narberth SA67 8SS. Approval proposed by Cllr Ward, seconded by Cllr Lockley. Vote taken – all in favour.

After a lengthy discussion, Full Council, KBCC, recommended refusal of the following planning application, due to concerns over access to the highway and potential overload of the sewerage system at this location;

**14/0155/PA –** 21 residential dwellings at land north of Brookfield Villas, Begelly. Refusal proposed by Cllr Anderson, seconded by Cllr Lockley. Vote taken – all in favour.

Other planning notices were noted by Members.

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**14. County Councillor’s Report**

County Cllr Pugh was not present and no report had been submitted.

**15. Correspondence**

Cllr Andrews brought forward the main items of correspondence;

* Letter from Sue Rees, Mayor of Narberth requesting support for the saving of the swimming pool in Narberth. Members agreed that KBCC was not able to donate for this cause.
* Welsh Government letter calling for nominations for Honours for the Queen’s Birthday 2015. No nominations suggested by Members.
* PCC letter highlighting future changes to the way people register to vote.
* Email from Activity Wales calling for Long Course Weekend volunteer marshalls. No KBCC volunteers.
* Hywel Dda letter inviting councillors to information session (dates now passed) on changes to maternity, neonatal, paediatric and gynaecology services at Withybush and Glangwili Hospitals. No KBCC councillor was able to attend.
* One Voice Wales Pembrokeshire Area Committee agenda for meeting on 15 July 2014. Cllr Lockley to attend on behalf of KBCC and report back at the August 2014 meeting.

All other correspondence was brought forward and noted by councillors.

**16. Emergency items and other outstanding matters.**

None presented.

**17. Any Other Business**

Cllr Molyneux reported that a pathway between 29 and 31 Oakfield Drive, Kilgetty, had become overgrown and the surface was poor. This had been used by a wheelchair user but this was not now possible due to the overgrown state. Clerk asked to report the matter to PCC.

Cllr Gardner mentioned that the verges and hedges in Ryelands Lane and the bank on the north side of Carmarthen Road, Kilgetty (near to the junction with Ryelands Lane) had also become overgrown. Cllr Andrews added that the ‘New Road Layout’ sign had also become obliterated by the growth of vegetation. Clerk asked to contact PCC to request some trimming of vegetation and mention the road sign.

Cllr Ward reported that she had been sent, by Western Power Distribution, a package of helpful things for people to have available during a power cut. This included an analogue ‘phone, a radio, a torch, foil blanket and guides. Similar

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packs had been sent to all Community Councils and were designed to educate residents on what things to have available should there be power cuts. Cllr Lockley agreed to retain.

Cllr Lockley asked the Clerk if PCC had responded to an earlier request for the stream banks and footpath, between Hackett Farm and Reynalton, be repaired. Clerk said that he had not had a response but would chase up PCC again and add this item to Action Tracking. Cllr Lockley also reported that grass cutting in Reynalton was being undertaken satisfactorily following an earlier problem.

At this point, Members agreed that the Clerk be asked to exercise his own discretion on what should be included on Action Tracking. Councillors were keen, however, not to lose track of unfinished tasks.

Councillor Andrews reported that Dyfed-Powys Police still hold their ‘surgeries’ in the Co-operative Car Park on the last Tuesday morning every month. Cllr Andrews said that he had represented KBCC at these ‘surgeries’ since 2008 and wondered if another councillor would like to attend in future. In addition, Cllr Andrews confirmed that WPC Alison Foley, who attended these ‘surgeries’ and had helped KBCC and the local area over the years, was retiring. He suggested that KBCC send a letter to WPC Foley to thank her for help and support and offer best wishes for her retirement. Members agreed and asked the Clerk to action.

 There being no further business, the meeting closed at 9.20pm.

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