**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty-Begelly Community Centre, Kilgetty commencing at 7.12pm.

Thursday 10 January 2019

MINUTES

**Present:**

Cllr Diane Lockley (Chair)

Cllr Peter Adams

Cllr David Anderson

Cllr Brenda Jones

Cllr Sandra Smith

Cllr Gavin Thomas

Cllr Janet Ward

Cllr John Whitby

Cllr Josephine Woodgate

Cllr Paul Wyatt

Ian Morris (Clerk and Responsible Finance Officer)

County Cllr David Pugh was also present.

A Public Participation session took place immediately ahead of the meeting between 7.00pm and 7.12pm.

1. **Apologies.**

Cllr Christopher Ebrey and Cllr Jayne Ebrey.

**2. Declarations of Interest.**

Cllr Wyatt declared a **Personal and Prejudicial** Interest in agenda item 5 (Action Tracking – Miners’ Field).

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 13 December 2018.**

Cllr Jones proposed that the draft Minutes of the Full Council Meeting held on 13 December 2018 be approved as a true and correct record. Seconded by Cllr Ward. Vote taken – 9 in favour, 1 abstention.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 13 December 2018.**

**1171 (10)** - Cllr Jones suggested that Full Council meetings could start at 6.30pm during winter. Members agreed not to change the starting time.

**1174**

**1173 (20)** -Clerk reported that Pembrokeshire County Council (PCC) had confirmed that Carmarthen Road, between Sardis Road and the A477 junction, would be surfaced dressed in 2019 and that preparatory patching and repair works along the full length of this section of road would be undertaken in the near future, in readiness for surface dressing. PCC had also said that the South Wales Trunk Road Agency also had some repair work planned for this vicinity. PCC had also confirmed that drains in Kilgetty (e.g. Oakfield Road) would be cleaned on schedule. Members asked the Clerk to add these matters to ‘Action Tracking’.

**5. Action Tracking.**

The Clerk handed out a copy of the latest Action Tracking note and a copy is

attached to these Minutes of the meeting.

* **Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (currently outside Begelly Stores) –** Clerk reported that PCC had inspected the footpath and no safety defects had been identified. PCC had added that the surface condition was tired and that a ticket had been raised in April 2018 to carry out works to the surface. This was now with PCC’s Engineering Works team. Cllr Anderson and County Cllr Pugh both confirmed that Folly Farm would not be proceeding with their development until after Easter 2019. Members agreed to review in **April 2019**.

Cllr Wyatt left the room at this point (7.25pm).

* **Location of footpath between Mill Bay Homes development and Kilgetty village centre/new sign/natural shielding –** Clerk confirmed thatthe additional natural shielding had now been planted. Cllr Lockley read out an email from Cllr Wyatt which asked if PCC’s planning department had suggested or threatened compulsory purchase of Miners’ Field. If so, could KBCC write to Angela Burns AM/AC to let her know. Members noted that Cllr Andrews had mentioned this as a hypothetical possibility at the Full Council meeting held in November 2017. Full Council could not recall PCC suggesting or threatening compulsory purchase and agreed that no letter needed to be sent to Angel Burns AM/AC. Clerk was asked to respond to Cllr Wyatt accordingly. Review in **February 2019**.

Cllr Wyatt returned to the room at this point (7.37pm).

**6. Correspondence.**

All correspondence had been made available ahead of the meeting and could be viewed after the meeting by contacting the Clerk. Cllr Lockley and the Clerk highlighted some key items of correspondence;

**1175**

* Email from Welsh Government (WG) about taking forward recommendations in the independent review of Town and Community Councils, including Annual Reporting, Core Councillor training and a Clerk’s Network. Cllr Lockley agreed to keep Full Council informed at the appropriate times through her updates on One Voice Wales (OVW) items.
* PCC workshops on LDP2. Cllr Smith and Cllr Wyatt to attend workshop on 21 January 2019 at County Hall, Haverfordwest.
* 2 emails from Ryan Morgan about allotments and car parking issues in Church Close, Begelly. Cllr Thomas and Cllr Adams agreed to address the car parking matter with an offer for staff at the home for Learning Disabilities to park at the Begelly Arms Hotel. County Cllr Pugh said that there may be some additional parking in the vicinity in the longer term. Clerk to respond to Mr Morgan.
* Various correspondence from HSBC about a bank mandate error and KBCC complaint.

**7. Planning.**

Cllr Lockley brought forward the following pre-planning application consultation and a planning application and other planning notices. After discussion, Full Council made the following comments and recommendation;

**Pre-application consultation: Proposed 74 bases for holiday lodges, a spa facility, 4 holiday apartments, café and cycle hire, equestrian stables, ménage and associated office, main park office, car and cycle parking, 2 residential garages, landscaping, related infrastructure and engineering works at Heritage Park, Stepaside SA67 8LN.** Members noted KBCC’s earlier comments, followingrecent open days attended by Cllr Thomas and Cllr Ward. Cllr Wyatt highlighted the need to comment upon plans to protect wildlife, notably kingfishers and dormice, which appeared to be missing from the documents set out on-line by the applicant. Cllr Thomas mentioned that part of the project location was within KBCC’s boundaries although County Cllr Pugh and some councillors did not think this was the case.

**18/1020/PA – Erect a conservatory at 1 Newton Fields, Kilgetty SA68 0ZA.** Cllr Lockley proposed that this application be recommended for approval. Seconded by Cllr Ward. Vote taken – all in favour.

**Local Development Plan 2**. Full Council discussed the various candidate sites, located in KBCC’s area, set out in the draft LDP 2 Preferred Strategy Register for Comments. Full Council objected to the inclusion of the following sites in the draft LDP 2 and made the following comments (refer to Candidate Sites register);

Site reference: 056 – Begelly – access unsuitable for any development. Road only wide enough for one car. Capacity of sewerage system to cope with any development also a concern.

**1176**

Site reference: 055 – Begelly – size of proposed development too large for area. Exit from development on to busy A478 also a concern for highway safety.

Site reference: 100 – Begelly – land unsuitable for any development (wetlands). Highway concerns for exiting on to busy A478.

Site reference: 222 – Kilgetty – highway and school children safety concerns. Access via school roadway and highway safety issues on exiting on to Carmarthen Road, Kilgetty. Size of development too large. Concerns, too, over ability of sewerage system to cope with such a development.

Site reference: 313 – Kilgetty – concerns over access to site at a bad road junction with Carmarthen Road/Sardis Road, Kilgetty.

**Rural Settlement Report**. Full Council also discussed the PCC Rural Settlement Report sent to KBCC on 10 January 2019. KBCC made one comment to confirm that there were 2 places of worship in Reynalton (a church and a chapel). Clerk was asked to respond.

Other planning notices were noted.

**8. County Councillor’s Report.**

County Cllr Pugh provided the following report;

* The Dyfed-Powys Police surgeries at the Community Centre, Kilgetty, continue to take place on the second Thursday of each month. An update was provided at the latest surgery on the two recent major incidents in Kilgetty (armed response in Ryelands Lane – stood down) and in Begelly (on-going investigation).
* Fly-tipping continues to take place at the Co-operative’s car park in Kilgetty. Members of the public are encouraged to report to PCC any fly-tipping taking place, including by taking photographs and/or recording vehicle registration numbers.
* Cllr Ward asked if plastic bags of the kind used by supermarkets to wrap fruit and vegetables could be placed in recycling bags. Cllr Pugh agreed to check and report back.

County Cllr Pugh left the meeting at this point.

**9. Accounts for Payment.**

The following invoices were presented for approval and payment;

Ian Morris – salary (no office costs) £ 400.00

HMRC – (PAYE) £ 100.00

**Total £ 500.00**

**1177**

Cllr Ward proposed that both these invoices be approved for payment. Seconded by Cllr Smith. Vote taken – all in favour.

**10. To consider the Bank Reconciliation and Budget Monitoring Report (including Income Statement) for the Third Quarter FY 2018/19.**

After due consideration, Cllr Lockley proposed that the Bank Reconciliation for the Third Quarter of FY 2018/19 be approved. Seconded by Cllr Anderson. Vote taken – all in favour. Other documents were noted without comment.

**11. To discuss and agree the Annual Precept for FY 2019/10.**

Clerk handed out copies of the Annual Precept discussion document to councillors. Following discussion on expenditure headings, Cllr Smith proposed that KBCC’s Annual Precept for 2019/20 be set at £25,000. Seconded by Cllr Whitby. Vote taken – all in favour.

**12. To discuss and agree a response to the Community Health Council’s (CHC) Planning Questionnaire 2019/20.**

Cllr Lockley ran through the four questions forming the CHC’s Planning Questionnaire for 2019/20. Clerk was asked to respond with the points raised at the meeting although many councillors felt that they did not enough about the work of the CHC to comment on all questions. Members thought a presentation from the CHC, on their work, would be helpful at some point. Clerk to action.

**13. To receive an update from Cllr Thomas on the Rural Futures Initiative.**

Cllr Thomas updated Members and confirmed that both Cllr Wyatt and he were working closely with Rural Futures on this initiative. Cllr Thomas outlined the content of the forthcoming events to be held between 17-19 January 2019. Stepaside CP School, the Community Police and 1st Kilgetty Scout and Cub Group would be involved in the activities. Cllr Thomas encouraged Members to attend the events.

**14. To receive an update from Cllr Thomas on registration of the land at Begelly Play Area.**

Cllr Thomas had chased up HM Land Registry and was informed there was a short backlog. HM Land Registry’s check on land ownership should be completed within the next week.

**15.** **To receive an update from KBCC’s Play Areas sub-committee.**

Cllr J Ebrey was not present and so no update was available this month.

**1178**

**16. To discuss the setting up of a ‘Meet Your Community Councillor Coffee Morning’ with local residents.**

Councillors thought that their attendance at the monthly Police surgeries (every second Thursday in the month) would be helpful and any items raised could be discussed the same evening at KBCC meetings. Members agreed to discuss further the proposed ‘Meet Your Community Councillor’ event(s) at the February 2019 meeting of KBCC.

**17. To consider an update from Cllr Lockley on items from One Voice Wales (OVW).**

Cllr Lockley reported that the latest area meeting of OVW was held on 8 January 2019 and amongst items discussed were the Independent Review Panel’s report on the future of Town and Community Councils and the Welsh Government’s response and the work of the North Pembrokeshire Transport Forum. It was noted that Transport for Wales had reported the bad state of the rolling stock when it took over the franchise from Arriva Trains Wales.

**18. To consider and approve attendance at OVW councillor training modules (if any).**

No nominations. Members agreed to review in April 2019 when the new OVW training schedule was available.

**19. Begelly-Kilgetty Community Association (BKCA) report.**

Cllr Anderson confirmed there was no report this month.

**20. Emergency items and other outstanding issues before Full Council.**

None.

**21. Any Other Business (For information only).**

Cllr Wyatt reported that illegal parking outside the Co-operative had increased again as well as outside Bridge Stores and in the vicinity of the chemist and vets, in Carmarthen Road, Kilgetty.

Cllr Thomas reported that work on drainage and road resurfacing outside Cross Roads Garage, Begelly, should commence within the next 4-6 weeks.

Cllr Anderson said that he had completed PCC’s Bus Services survey. He felt that there was very negative wording used in the survey. Cllr Thomas agreed and said he had also completed the survey.

There being no further business, the meeting closed at 9.25pm.

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