       PUNCHESTON COMMUNITY COUNCIL

A meeting of Puncheston Community Council was held on Wednesday 28 November 2018 at the Puncheston School at 8.00 pm.

Present: Mrs. Alison Evans, Messrs. Dewi Lewis, Peter Lilley, Cllr Bob Kilmister and Mrs. Eirian Forrest, Clerk.

1. Apologies: Received from Mr. Wyn Williams & Mrs. Anne Thomas

2. Minutes of the Last Meeting

Copies of the minutes of the last meeting had been distributed to members. There was one error for correction – Point 3.2: leaflet sent not Facebook page. The minutes were agreed as being a true record and were signed.

3. Matters arising from the minutes

1. The road near Garndeifog hasn’t been resurfaced – Cllr Kilmister asked Alison to send him a photograph and agreed to look into the matter.
2. Defibrillator training – no update.
3. Flower beds – No expressions of interest received. It was agreed to leave this matter until the spring.
4. Memorial benches – No update.
5. Alison Evans has been reappointed as Community Governor.
6. A receipt for the donation to British Royal Legion was received.
7. Thank you email received from PATCH for the Christmas Toy Appeal donation.

4. Highway matters

1. Dewi Lewis reported street light number 803416 was not working. The Clerk will report this.
2. The owner of Morvil had asked Dewi Lewis if PCC would provide a salt bin. Cllr Kilmister advised that the community council would have to buy it and PCC would supply the salt. It was agreed that it doesn’t warrant buying a bin as there is one near the junction. A suggestion was made that the owner purchases the bin via the community council.

5. Planning

For info: 18/0601/PA – Plot north of Ty Newydd, Puncheston has been refused.

6. Puncheston Cemetery

1. A topple test was done by Dewi Lewis during a recent cemetery cleanup and found that all headstones were stable. A register of all burials will be needed in the future.
2. No meeting has been set up with the Burial Board because a response hasn’t been received from the Church of Wales. A discussion was held regarding increasing the current burial charges and it was noted that at a recent meeting with church members the Undertaker, Paul Jenkins agreed that the charges should be increased. The right hand side of the cemetery is the county council’s responsibility, and the left hand side is the Church of Wales’ and therefore there is joint liability. It would be more practical if the Burial Board was responsible for both sides. Currently the community council has no control over the Burial Board. A discussion with the Church of Wales is needed before a meeting can be arranged, where issues such as the bank account, burial fees etc. can be discussed in more detail.

7. Resignation – Cllr Gareth Howells / Notice of Casual Vacancy

One expression of interest was received and no request was made to hold an election within the prescribed time period which expired on 16th November 2018, therefore the council needs to fill the vacancy by co-option.

It was suggested to invite Susan Collins along to the January meeting where a decision will be made whether to offer her a position as Community Councilor. The Clerk agreed to make the arrangements

8. Financial report

The Clerk presented a financial report as at 31.10.18. A copy of the report is attached to these minutes. It was agreed to provide another update in January when the next bank statement due at the end of December has been received.

9. Clerks Salary & Expenses

The payment of clerk’s salary of £525.00 for the period 1st July 2018 – 30th December 2018 was proposed by Alison Evans, seconded by Dewi Lewis and agreed. The payment of clerk’s expenses for the same period – £58.51 was proposed by Alison Evans, seconded by Dewi Lewis and agreed.

10. Correspondence

1. Barclays Bank – Account information update – completed.
2. One Voice Wales – request for Chair’s contact details as they are only permitted to give advice to either the Clerk or Chair of the council– AE agreed for her contact details to be given.
3. PCC - Bus Service Consultation – not completed/not relevant due to current lack of service.
4. PCC – Christmas period bin collection dates
5. Clerks & Council direct – circulated.

11. Any Other Business

1. PRECEPT – It was proposed by Alison Evans, seconded by Peter Lilley and agreed to keep the Precept the same amount (£2200.00) as last year.
2. Wyn Williams had sent a thank you via Alison for the flowers and card given for his recent bereavement. It was agreed by Alison Evans and Peter Lilley to reimburse Dewi Lewis £11.50. A cheque was issued and receipt completed.
3. Dewi Lewis asked if the community council would reimburse a local resident for the purchasing a wreath for the memorial service on 11th November 18. It was agreed and payment was made for £22.98.
4. Cllr Kilmister advised there will be a change in the Enhancing Pembrokeshire Grant, whereby communities who have less than £5000 available can bid for the £5000, however, this is on a first come, first served basis and is not guaranteed.
5. Dewi Lewis had received a complaint regarding dog fouling on the path leading up to the play area next to the school. Cllr Kilmister advised that there is an Enforcement Team operating which if caught, would issue a on the spot fine, however they would need to be given evidence/information of times of day etc. when it happens.
6. Christmas dinner – it was agreed to hold this in the New Year at The Pump on the Green, Spittal with an unconfirmed date of Friday 4th January 2019 at 7.30pm. It was suggested to invite Susan Collins. The Clerk agreed to make the arrangements.
7. The Clerk has decided that she doesn’t wasn’t the filing cabinet which belongs to the community council. Dewi Lewis is interested in having this and the Clerk agreed to let Dewi know when it is available to be picked up.

The meeting finished at 9.05 pm

Date of next meeting agreed as Wednesday 30th January 2019 at 7.30 pm at Puncheston School.