

## MERLIN'S BRIDGE COMMUNITY COUNCIL

### Minutes of the Monthly Meeting held on Wednesday 14<sup>th</sup> November 2018 at the Village Hall, Merlin's Bridge

**Present:** Cllrs Mary Owen (Chair), Hilliard Studley, Queenie Thomas, Janice Morgan, Lisa O'Sullivan, Alison Palmer, John Cole, Nick Stamp, Jess Massey, Rachel Johnson (Clerk), Mr Taylor (Member of Public)

**1. Apologies:** There were apologies from Cllr Paul Davies

#### **2. Minutes of Last Monthly Meeting**

Item 6 iii - Letter of Intent should read from the Football Club not the Welfare Committee.

Item 9 – it was added that Cllr Davies had requested a copy of the Auditors Report on behalf of the Finance Committee.

Following on from these amendments the minutes were accepted as an accurate record and signed by the Chair. Proposed by Cllr J Cole and seconded by Cllr A Palmer.

#### **3. Matters Arising**

- i. Defibrillators – Cllr Cole was asked to chase up an attendance by Cariad.
- ii. Notice Boards – these had not been ordered to date. They would however now include legs and would hold 9 x A4 sheets. Cllr Cole to go ahead with purchase of boards as agreed.
- iii. Councillor Attendance – the clerk advised that she had emailed Cllr Lewis but to date had received no response as to whether his plans were to remain on the council.

#### **4. Minutes of the Special Meeting held 16<sup>th</sup> October 2018**

This was deferred until November Meeting.

#### **5. Matters Arising from Special Meeting held 16<sup>th</sup> October 2018**

This was deferred until November Meeting.

#### **6. Correspondence**

- i. NHS Direct posters – new phone number 111
- ii. Auditor General Wales
- iii. Understanding Welsh Places
- iv. Planed – Pembrokeshire Community Forum event 5.12.18
- v. St Mark's School – update on recent events

#### **7. Donations**

Poppy Appeal – wreath cost £17.00 but it was agreed to send a total of £100.00 to the Poppy Appeal – proposed Cllr Q Thomas, seconded by Cllr J Cole.

M Richards, Trumpeter – it was agreed to send the trumpeter a donation of £25.00 for attending the Remembrance Service. Proposed by Cllr Q Thomas, seconded by Cllr J Cole.

## 8. Planning

Permission granted for 18/0686/PA – Erection of H Pole. Noted.

## 9. County Councillor's Report

- St Mark's School Report
- 3 silhouettes went to the school for display after being used at the Remembrance Service.
- Railway Bridge repairs – Clay Lanes would be closed to all vehicles and pedestrians for the duration of the repairs to the two bridges in January. Drop in event due to be held on 4<sup>th</sup> December from 3.30pm – 6.30pm in the Village Hall by Network Rail for people to call in with any questions.
- Cllr Cole raised concern about the proposed raise in crematorium costs in order to raise funds. It was agreed that David Simpson, Cabinet Leader at PCC should be contacted to voice the concerns of the council
- Cllr Q Thomas raised her concerns over the drainage system at the bottom of the Pembroke Road, particularly following the recent bout of heavy rain.

## 10. Financial Accounts

Current Account balance: £22379.24

Singer for Remembrance Tea event	£50.00
Poppy Appeal – wreath/donation	£100.00
M Richards – trumpeter donation	£25.00
R Johnson – salary	£156.96
R Johnson – expenses	£26.00
HMRC – IT/NI contributions	£39.24
SLCC – annual membership fee	£59.00
<b>Total</b>	<b>£456.20</b>

It was agreed that the above be paid in full. The Clerk had still not received the paperwork back from the bank relating to the name change/signatory change. It was agreed to hold back the payments for the Poppy Appeal and the Trumpeter until this had been changed.

At 8.00pm Cllr Stamp left the meeting to attend another engagement.

**11. One Voice Wales** – nothing to report this month.

**12. Councillor Emails** – Agenda item for December

**13. Training Possibilities** – Cllr L O'Sullivan asked to be put down for the Finance training session when it came up. The Clerk was booked on to the IT/Data Protection Course.

**14. Safeguarding Policies** – Agenda item for December

## 15. Christmas Events

The clerk advised that the Carols around the Tree would take place as previously discussed on Wednesday 5<sup>th</sup> December at 6.00pm at St Issell's Avenue, followed by more carols etc at the Village Hall arranged by John Welsby and the Emmanuel Church. Cllr Cole agreed to arrange

for the two trees to be put up and lit in time for the 5.12.18. Cllr Cole also agreed to arrange the supply of treats for the children attending.

Remembrance Tea 2<sup>nd</sup> December 2018 – this had been advertised to take place from 2-4pm in the Village Hall. The Chair had made arrangements for a singer/entertainer at a cost of £50.00 and it was agreed for this to be paid.

Newsletter – the clerk had emailed various contributors for their submissions namely Emmanuel Church, Sister Val, St Mark's School. Cllr O'Sullivan kindly agreed to provide a quiz for the Newsletter.

**16. Clerk's Contract**

The Clerk had submitted a request to the council to ask for an outside body to carry out a job evaluation/benchmarking exercise in relation to the Clerk's contract to ascertain whether the current contract was up to date and relevant. After deliberation the council agreed that it did not wish to carry out an evaluation at this time.

**17. Matters of Importance**

None to be reported this month.

**18. Items for Next Agenda**

- Finance Committee

**19. Date of Next Meeting**

The next meeting would be held on Wednesday 12<sup>th</sup> December 2018 at 7.00pm in the Village Hall.

The meeting ended at 8.55pm

**Signed:**.....

**Date:**.....