

LLAWHADEN COMMUNITY COUNCIL
INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

Minutes for the Community Council meeting held on Thursday 4th October 2018 in the Llawhaden YFC & Community Hall at 20:00hrs.

Present:

Hugh Watchman (Chairman)	Isobel James
Tim Simmons	Dave Willcox
Di Clements (County Councillor)	Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

The chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies were received from Geraint Bowen.

3. Confirmation of Minutes of the Last Meeting

The minutes of the meeting held on 6th September 2018, were read and confirmed as a true record.
Proposed by Tim and seconded by Dave.

4. Matters Arising There From

- 4(8b) The replacement noticeboard for Llawhaden had been purchased and is now displayed on the hall in Llawhaden. It was agreed that the same Notice board be purchased for Bethesda at a cost of £181.08, after permission had been received from Pembrokeshire County Council (PCC) to site the notice board on the green. The clerk would arrange for the forms to be completed and forwarded to PCC and advise Hugh once the permission had been granted to enable him to order the notice board.
- 4(6b) Maintenance of land adjacent to the castle in Llawhaden – it appeared that the land was now being maintained, however PCC now have an issue with the overhanging trees on the land. Di informed the meeting that the land was owned by a trust and it was difficult to establish who to contact regarding the land. Once contact names and address' had been received the community council would write to the trustees to find out what their plan was for the land.
- 4(9a) Community councillor vacancies for the Ward: Catherine Hancock had applied for one of the vacancies on the council. Although currently residing outside of the ward boundary, Catherine was eligible on the grounds of boundary proximity (within 3 miles of the boundary) and having a business interest within the ward – namely Robertson Wathen. All councillors present agreed to Catherine being offered the post of community councillor.
- 4(9b) Enhancing Pembrokeshire Grant: there were no definite projects within the ward at present thought to be eligible for this grant, and it was felt another notice in the newsletter may encourage residents to come forward with some ideas. However, after a lengthy discussion it was felt the following suggestions may benefit from the grant: –
- establishing a fitness/nature trail on the current sports field.
 - Llawhaden YFC and Community Hall may be able to establish a Wi-Fi connection therefore enabling computer courses, to be held at the hall.
 - Enhancing the appearance of the walled garden in Llawhaden to benefit the community.
 - Llawhaden Church – toilets to be installed.
- 4(9d) Defibrillators and cabinets for Bethesda and Gelli: a grant from the British Heart Foundation (BHF), had been applied for which could mean that a defibrillator could be purchased for £600 instead of £900 for Bethesda. Quotes for a heated cabinet ranged from £450 to £500 including VAT.

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- 5b Wales Audit Office (WAO): Auditor General Wales study of the effectiveness of internal audit at Town and Community Councils in Wales – the clerk had completed and returned the study. The Internal Auditor (Mr Dylan Harries) had signed the Letter of Engagement and Hugh agreed to sign the letter to enable the clerk to forward to the WAO as part of their study and to the External Auditor Grant Thornton to complete the 2017/18 Audit.
- 9b Upkeep of flower planters in the ward: daffodil bulbs had been purchased for the planters by the clerk – Hugh agreed to plant them in Bethesda and Gelli, Tim agreed to plant them in Robeston Wathen and Dave agreed to plant them in Llawhaden.
- 9d New benches for Bethesda and Gelli – the quote, from Swallows Rest Garden Furniture, of £180 for a bench in Bethesda was accepted by the councillor's present, and Hugh would advise them to go ahead with the producing the bench. No quote had been received for the Gelli bench yet.
- 9e Robeston Wathen Church Clock Maintenance: Tim advised the meeting that no one had been able to access the church tower to establish what was wrong with the clock.
- 9g Sports field at Llawhaden update: there was no update at this time.

5. Finance

- a. Bank Account Balances as at 30/09/18
Business Current £6482.73
Business Reserve Account £1433.42
- b. Clerks request for wages and expenses July to September 2018. The clerk was in the process of registering Llawhaden Community Council with HMRC to receive the relevant PAYE employer reference numbers. Therefore, the Clerks Wages for this period is as follows: -
Wages = £450.00 less 6 months PAYE £180.00 = £270.00
Expenses of £49.71
Cheque total = £319.71
It was agreed to pay this request by all present, proposed by Hugh and seconded by Tim.

6. Correspondence

- a. Invitation to Bloomfield House: AGM – Narberth and District, Community & Sports Association - 15th October 2018 at 19:30 hrs – noted.
- b. Pembrokeshire County Council (PCC) – notice that uniformed Environmental Enforcement Officers will be operating in all parts of the county on the streets, car parks and on other open land that the public have access to. Anyone witnessed littering or failing to pick up after the dog they are walking by the officers will be issued with a £150 fixed penalty notice, which will be discounted to £75 if paid with 10 days. From 10th September 2018 – noted.
- c. Rural Crime Team: - change of policing role – noted.
- d. Clerks & Councils Direct September 2018 – tabled.
- e. Pembrokeshire Action to Combat Hardship (PATCH) – donation request for their Christmas Toy Appeal. It was agreed the clerk would purchase board games up to the value of £50 and deliver them to PATCH in the name of Llawhaden Community Council.

7. Planning

- a. Planning application for a storage shed for agricultural machinery for upkeep of smallholding at Green Corner, Bethesda (18/0457/PA) – there were no known objections.
- b. Planning application: Variation of Condition 1 of planning permission 16/0246/PA to extend the time frame for commencement of development at Ridgeway Nursing Home, Llawhaden (18/0605/PA) – there were no known objections to the variation.

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8. Points of interest raised by the County Councillor

Regeneration of Haverfordwest: the committee had rejected the recommendation to purchase the Ocky White building (at a price of £460,00) and spend millions refurbishing the area as it would not guarantee this would improve the area. This would now be discussed by PCC cabinet.

Bluestone Forum: had recently met with a tour of the Sky Dome, which they hoped would be completed by July 2019. Bluestone advised the forum that they were unlikely to go ahead with the train option at Blackpool Mill given public objection but would like to hear from the community as to what they would like to see in this area.

Residents of Robeston Wathen had asked if a pavement could be placed between The Bush Inn and Cannaston Bridge, this would safely link the village to the woods. Di had agreed to discuss the proposal with PCC.

9. Any Other Business

a. Annual Christmas Lunch for the Over 60's and Children's Panto Trip for 2018. Owain Lewis joined the meeting on behalf of the Hall and YFC committees.

It was agreed that the Christmas lunch for the over 60's 2018 would be held on Sunday 2nd December 2018 at 12:30 for 13:00 hrs at Llawhaden YFC & Community Hall. Arrangements will be as follows: -

- The clerk would send out the flyers to each household in the ward requesting they RSVP by 18/11/18
 - The clerk would do the shopping for the lunch and the hampers
 - Owain agreed to organise the chefs, servers and the entertainment
 - The councillors agreed to help residents who may need help getting to and from the venue
- Children's Panto Trip – it was agreed that the trip would be on Saturday 8th December 2018 for the evening performance of the Clarboston Road Players Panto: -
- The clerk would send out the flyers to each household in the ward requesting they RSVP by 18/11/18.
 - Once numbers were finalised the clerk would organise the tickets, bus and refreshments.

10. Next Meeting

The next meeting will be held on Thursday 1st November 2018 at 20:00hrs, at Llawhaden YFC & Community Hall, Llawhaden.

As there was no further business the meeting closed at 22:45 hrs.

Signed: *Hugh Watchman*
Chair of Llawhaden Community Council

Dated: 1st November 2018