

PENALLY COMMUNITY COUNCIL

Minutes of the General Meeting of the Penally Community Council held on Wednesday 10th October 2018 at The Village Hall, Penally at 6.30p.

Present: Cllrs J Preston (County Councillor and Vice Chair), M Hancock, C Dessent, M Neal and S Robinson

In attendance – The Clerk

As Cllr P Bradbury was not present Cllr J Preston Chaired the meeting

01 2018/10 Apologies for Absence: Cllrs P Bradbury (Chair), C Bradbury, J D'Arcy and J Rilstone

02 2018/10 Chairman's Report – Carried over until November

03 2018/10 To Receive the Minutes of the Meeting 12th September 2018

It was proposed by Cllr Neal that these Minutes be a true and accurate record of the meeting of Penally Community Council held upon the 12th September 2018 and be signed by the Chair as such; Cllr Robinson seconded the proposal with all Council in full agreement.

04 2018/10 Matters Arising from the Minutes – Information Only

None

05 2018/10 To Receive the Minutes of the Meeting 30th September 2018

It was proposed by Cllr Dessent that these Minutes be a true and accurate record of the meeting of Penally Community Council held upon the 30th September 2018 and be signed by the Chair as such; Cllr Hancock seconded the proposal with all Council in full agreement.

06 2018/10 Matters Arising from the Minutes – Information Only

None

07 2018/10 Account(s) for Payment and Presentation of Monthly Balance Sheet

The Clerk advised the Council that since the 1st August to date an additional 18.5 hours had been worked, this was due to the extra works involved in the Welsh Audit Report and meetings, setting up of new filing system and works surrounding the changing of bankers. Cllr Neal proposed that the Clerk be paid for these extra hours in accordance with PAYE guidance; Cllr Neal seconded the proposal with all Councillors in full agreement.

Accounts for Payment in September:

Penally Village Hall	Hire of meeting room (3 Mths)	£90.00
The Tenby Observer	Notice for Audit	£60.00
Smart Gardens	Grass Cutting Contract	£390.00
Melanie Priestley	Clerk Salary and extra hours	£415.10
British Legion	RAF Wreath	£25.00
British Legion	Local Wreaths	£37.00

The Clerk presented the invoices to be paid, precept balances and cash book balances to the Council along with the bank reconciliation.

Cllr Hancock proposed that the Council pay the above invoices in full and that the report presented be signed by the Chair as a true representation of the Council's finances to date; Cllr Preston seconded the proposal with all Council in full agreement.

Following a short discussion Cllr Neal proposed that Cllr Preston be added to the banking mandate; Cllr Robinson seconded the proposal with all Councillors in full agreement. The Clerk to make appropriate arrangements for such.

The Clerk advised the Council she had made a telephone call to the Auditor for 2017/18 accounts regarding the Notice of Completion which should have been displayed by the 30th September 2018. The Clerk further advised the Council that a Notice of none completion had been sent to the previous Clerk's address and that a new one would be forwarded to the Clerk as soon as possible. This will be made public as soon as it is received.

08 2018/10 Planning –

1	NP/18/0500/FUL	Lily Pond Farm, Whitewell Lane	Erection of 4 Agricultural Buildings
2	18/0664/PA	3 and 4 Glan y mor Court, Penally	Remove existing roof and replace with new roof top accommodation

1. Following a lengthy discussion, it was agreed that the Council would forward an objection to Pembrokeshire Coast National Parks regarding this application.

The Council also raised concerns of the fact that previous applications (made under a differing name) have been refused in the past. The Clerk to confirm this.

2. The Council have no objections or concerns regarding this very tasteful application.

Cllr Hancock advised the Council that he had personally submitted a planning application and was concerned as it had not been brought to the Council for their consideration. The Clerk to make enquiries with Pembrokeshire County Council Planning Department for further information.

09 2018/10 Licensing Application(s) Received - None

10 2018/10 Consideration of Correspondence Received

- Draft response written to the Auditor General for Wales. It was agreed by all Councillors that this draft reply be forwarded onto the Auditor General for Wales.
- Letter received from Barclays Bank apologising for the loss of recent information submitted by the Clerk and that they are totally responsible.
- Pembrokeshire County Council – Acknowledgement of Email received regarding the Council's objection to the Pembrokeshire Coast National Park's recent application to commence car parking charges within the Station Car park in Penally.

11 2018/10 Reports from Committees Including County Councillor's Report

Cllr Jon Preston – County Councillor's Report

I would like to thank the Chairman, Councilors and the Clerk for the support and kindness they have shown following my recent bereavement. It was very much appreciated during a difficult time.

Village Playing Field.

Following initial enquiries with regard to ownership and possible future use of the old school sports field, I have now received an update from PCC Property Services.

As previously stated, there needed to be consultation with the PCC legal team and this has been completed. It seems likely that the grant of a licence to allow the establishment of an outdoor activity (ie. Boules / Petanque court) could be awarded to the Penally community council. Assuming a club is successful and continues to be supported, then the option of granting a more formal lease could be considered at a future date. From the viewpoint of the grant of the licence, this would be most appropriately granted to the Community Council who would be best placed to ensure that adequate insurances are kept in place and that permitted use was controlled for the overall benefit of the community. A licence would not give exclusive possession of the site covered by it to any particular group which would ensure that the community facility remained open for enjoyment by the whole community. In light of this information and assuming this meets with Council's approval I will seek to propose a formal application for a licence for the use of the old school sports field on behalf of the Penally Community Council.

Cllr C Dessent – One Voice Wales

Cllr Dessent reported that she had attended the recent meeting of One Voice Wales and made the following points of interest to the Council:-

- PLANED are proposing to start a project assessing how Town/Community Councils consider Health Living within the Community. 12 Councils were requested to volunteer to take part in this study.
- The Pembrokeshire County Council's Charter was discussed. This is an agenda item.
- Discussions are taking place regarding the proposals that all Clerks/Responsible Finance Officers should be formally trained and that a recognised training course be offered to all Councillors.
- The Audit process was discussed with comments that this year there are still over 150 Councils throughout Wales who have not submitted 2017/2018 accounts. It was also commented that the Audit process is becoming progressively more in depth and further support at this time should be given to Councillors and Clerks.

Cllr M Neal on behalf of the Village Hall

Cllr Neal reported that the Village Hall Committee are still addressing major traffic problems regarding the 'bottle neck' just outside the hall. The possibility of a near hedge being trimmed so it does not obstruct part of the road was considered along with the possibility of the white lines being extended to discourage persons from parking in this very narrow area of road.

Agenda Items:

12 2018/10 Petanque Court/team update

No further information at this time.

13 2018/10 Items for Crow News

None at present. It was confirmed that the Penally Crow News is printed between 3 or 4 times a year with the next issue being expected to go to print for December.

14 2018/10 Consideration of the Proposed Charter

The Chair requested that this heading be carried forward to November’s meeting for a full discussion by all Councillors.

15 2018/10 Village Warden

No correspondence received from the Village Warden, it was suggested that he may be on holiday.

16 2018/10 Penally MOD firing times – October 2018

- Saturday 27th – Sunday 28th October 2018
- Tuesday 30th – Wednesday 31st October 2018

<u>Normal Firing Times:-</u>	
Monday to Saturday	0830 – 1630
Sunday	1100 – 1530
Bank/Public Holidays	No firing

Date for November Meeting 14th November 2018 6,30pm Penally Village Hall

Meeting Ended 8.55pm