**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**MONDAY 23rd July 2018**

Present: Cllrs L Williams, M Clarke, K Griffiths, K McEneany, N Evans, J Wimhurst, G Evans, E Thomas

Apologies: Cllrs H Bellamy, J Davies, D Worth, P Bottom

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434 Minutes of the meeting held on 25th June 2018. Proposed as correct by Cllr N Evans and seconded by Cllr Clarke.

**435 Matters Arising**

435.1 Playground Drainage – Cllr Williams reported that she and the Clerk had met Ben Griffiths. He suggested putting sand bags along the MUGA fence to establish if a drain in that area would be beneficial. Councillors voted in favour of this and the Clerk will try to obtain the sand bags from PCC. He suggested picking up the mats and levelling the areas that had sunk. Cllr Bottom had agreed to complete this at the last meeting.

435.2 Playground & MUGA Maintenance – Cllr Bottom was not at the meeting but had reported that he was unable to complete the jobs due to volume of work. Also, the pressure washing had not been completed. Members agreed that a duty of care is paramount and voted to give both until the 30th July to complete the jobs, otherwise Ultima Cleaning would be contacted to complete the work.

435.3 Pedestrian Crossing – The lollipop person’s job was advertised in The Corwg. Still no interest. We await news from Pembrokeshire County Council.

435.4 Pavements at Castell Corwg – Nothing to report. Carry forward to next meeting.

435.5 GDPR – Cllr Clarke had e-mailed members and the Clerk with new e-mail addresses but not everyone had managed to login and enquires were made about accessing emails on smart phones. Cllr Clarke agreed to look into the problems and sort them out individually. The Clerk will continue to send correspondence to both addresses until they are all operational. The Clerk reported that NALC had forwarded Model Standing Orders 2018 guidelines and agreed with Cllr Williams to amend and update the current document.

435.6 Cllr G Evans arrived at the meeting.

435.7 Movement of Picnic Table - Cllr Williams apologised that she had been away but confirmed that this would be sorted before festive week.

435.8 Parking at Maesgerran – Cllr Evans reported the problems of car parking at Maesgerran and wanted to establish if there were any solutions. County Councillor John Davies will liaise directly with Cllr G Evans.

435.9 Hedge Cutting at entrance of Wildlife Centre – Cllr Williams reported that visibility was poor coming out of the junction. In a report Cllr Davies confirmed that trees on the approach had been cut. A resident had asked if the wall opposite the junction, which was part of the previous railway bridge could be removed as it was obstructing visibility. Members noted the concern however work carried out by highways had not affected it.

**436 Correspondence**

436.1 Highway Department – Letter received in response to parking in Rhoshill. Recommendation is to call the Police in the first instance. Reviewing the personal injury collision database over the last 60 months there has been a single one at the crossroads. The last speed survey was undertaken in 2014 and will be repeated in due course. Members expressed their concerns regarding the parking. The Clerk was asked to write again to Highways Department.

436.2 Cilgerran & District Wednesday Club – Request Financial Support. This will be carried forward to October’s meeting. The secretary will be advised.

436.3 Mid & West Wales Fire & Rescue Public Consultation can be completed on the website. Seen and noted.

436.4 Welsh Government – Publication of Circular 008/2018 – Planning requirement in respect of the use of private sewerage in new development, can be viewed on the website. Seen and noted.

436.5 Welsh Government – Decarbonisation Consultation on website. Seen and noted.

**437 Development Control.**

 **Planning Applications:**

437.1 Cricket & Tennis Club, Castle Malgwyn Field, Llechryd – Erection of a 2 lane enclosed netted practice area – 18/0058/PA. Permission has been conditionally approved. Seen and noted.

437.2 Glandovan Mansion, Cilgerran – Alteration and extension – 17/1205/LB. Permission has been conditionally approved. Seen and noted.

**438 Finance**

 Balance as at close of meeting 25/6/2018 Current Account £13,603.41

 Reserve Account £6,292.10

 Total £19,895.51

**Payments**

438.1 V Varney (June Salary & extra hours) £400.48

438.2 V Varney (Expenses) £77.36

438.3 SWALEC £22.37

438.4 ICO Registration GDPR £40.00

438.5 P Bishop (Village Caretaker) £337.00

 Total Payments £877.21

**Income**

438.6 Bank Interest £ 0.25

 Total Income £0.25

 Balance as at close of meeting 23/7/2018 Current Account £12,726.20

 Reserve Account £6,292.35

 Total £19,018.55

438.7 The above payments were proposed as correct by Cllr Clarke and seconded by Cllr Wimhurst.

**439 County Councillor’s Report**

439.1 Cllr Davies sent his apologies, nothing to report.

**440 Any Other Business**

440.1 Cllr Thomas confirmed that he would cut the grass around the football pitch before festive week.

440.2 It is clear that there seems to be additional keys held for the gate at Parc Y Dre. To avoid future fly tipping, members proposed to replace the lock with a combination lock. Cllr Griffiths agreed to find an appropriate one and the Clerk will notify users.

 Meeting closed 9pm.

 Date of next meeting: 24th September 2018

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council