

**Martletwy Community Council**  
**Clerk: Mrs Lizzie Lesnianski**  
**Bramley Lodge, Landshipping, Narberth SA67 8BG**  
**Tel: 01834 891488 Email: [martletwycommcouncil@gmail.com](mailto:martletwycommcouncil@gmail.com)**  
**Minutes of an Ordinary meeting of Martletwy Community Council**  
**held on Monday 6<sup>th</sup> August 2018 at Lawrenny Village Hall at 7.30pm**

**Present:** David Cole (Chairman); Michael Carpenter (Vice Chairman); Jason Crowther, Philip Eynon, (Councillors); Diane Clements (County Councillor); L Lesnianski (Clerk)

**Apologies:** Phil Davies, Mike Lewis (Councillors)

**18/071 Minutes of previous meeting:** The Minutes of the July Ordinary Meeting were unanimously accepted by Council, and signed by the Chairman as a true & accurate record.

**18/072 Matters arising:**

1. Historic Local Place Names: Cllr Eynon reported. No update. Contacted individuals with maps. Hoping to have update by next month. Chairman Cole reported. No update. Carried forward to next meeting.

2. Adopt-a-Kiosk: Cllr Carpenter reported. Community Council are now the owners of both the red telephone box in Landshipping, as well as the kiosk in Martletwy. BT have stripped the equipment. Chairman of the Good Neighbours scheme has been down to measure up and is currently manufacturing boards to locate the defibrillators on. Confirmed the Good Neighbours own and are responsible for the defibrillators. Cllr Carpenter confirmed he is awaiting response from Western Power regarding electric supply. Council require certified electrician to sign off for the supply. Local electrician Andrew Prosser, will be approached. Cllr Carpenter will seek estimates from suppliers for a non-metered electricity supply and report to Community Council at next meeting.

3. Martletwy History Board: Cllr Carpenter reported on progress. He met with Kate at Planed. No funds available from them. The boards will cost circa £250 each. This is with similar wording. Planed are contacting artist of original map. Cllr Carpenter confirmed he negotiated for the map to be supplied free of charge. Cllr Eynon commented Lawrenny also needs a board. Chairman Cole inquired as to the state of the similar board at Landshipping slipway. It is unknown. Therefore a site visit was agreed. The investment of £750 for three boards was discussed by the council. Cllr Eynon put forward a suggestion of one board at a time being completed and supplied, rather than all at once. Councillors agreed this was an appropriate arrangement. Unanimously agreed. Cllr Carpenter requested approval from the council for a mock-up. Unanimously agreed.

4. Relocation of Landshipping Noticeboard: Chairman Cole reported. Not yet had an opportunity to organise a site visit. He will do so. Chairman Cole confirmed he had consulted residents who generally are in favour of the board being relocated. Chairman Cole confirmed he will supply new posts for noticeboard at Landshipping.

**18/073 Planning**

a. Applications Received: None.

b. Notification Received: PCC. 18/0082/PA. Pryce Moor. Clerk confirmed receipt of Notice of Conditional Approval.

c. Other Matters:

i. PCNP. Southern Pitts – New access gates. Further to Cllr Eynon's report at previous meeting, Clerk offered update. Following correspondence with PCNP, they requested a diagram and location of access. Cllr Eynon supplied diagram. Clerk forwarded to PCNP. Currently awaiting further update.

ii. PCC. Jericho - Hedgerow. Further to Cllr Eynon's report at previous meeting. Clerk offered update. Following correspondence with PCC they requested a diagram, with location. Cllr Eynon supplied diagram. Clerk forwarded to appropriate officer at PCC. Currently awaiting update.

iii. Candidate Sites LDP2 - Strategic Options consultation. Clerk reported on this consultation.

iv. PCNP Planning. Rose Cottage, Lawrenny. Cllr Eynon revisited the approved planning application at Rose Cottage, Lawrenny. The Clerk and Cllr Clements reiterated that as far as PCNP were concerned the matter was closed. Cllr



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Eynon requested further information. Cllr Clements will email PCNP and report at next meeting.

v. *Lawrenny Farm. Pre-planning consultation.* Cllr Eynon revisited this matter, specifically the attendance at the last meeting of Mr Stephen Oates. He queried if planning applicant should have been invited to talk at the meeting. The Clerk explained the Ordinary Meeting is open to the general public. As such anyone could attend. Mr Oates enquired if he could attend. He was not invited. He did not have to ask. He could have just turned up. The item was clearly marked on the agenda. If applicant had wished to attend they were more than welcome to do so as were all members of the public. It was discussed by Council and agreed there was no requirement to invite applicant to meeting.

vi. *Welsh Assembly Government – Sustainable Drainage.* Clerk brought Sustainable Drainage newsletter to attention of Community Council. It was agreed may have impact on new applications and developments. Cllr Clements made offer of presentation on this issue in the near future following scheduled training.

vii. *Planning Aid Wales – Place Plan.* Clerk introduced Community Council to service. Noted by Councillors. Unanimously agreed currently not required.

**18/074: Highway Matters**

- a. Clerk confirmed no report had been received from the local authority on previous highway matters report.
- b. Cllr Eynon noted issue of surface water at Southern Pitts, at stock track, continues to be an issue. Detritus running into pipe causing water to run across road surface. This is creating big drop off the surface due to erosion.
- c. Chairman Cole raised issue of surface deterioration at Knowles, Burnetts Hill, to the South side of Curley Wells.
- d. Cllr Carpenter reported work continued on Martletwy Bridge.

**18/075: Finances:**

- a. *Audit/Annual Return.* Clerk reported on progress. Gave summary of additional information requested by auditor, Grant Thornton and concerns relating to duplication and lack of clarity in notes supplied with audit form.
- b. *Pro-forma for Remuneration of Community Council.* Clerk presented pro-forma. Council confirmed there were nil payments to Councillors in financial year 2016/2017. Clerk to return form to Welsh Assembly as instructed. Pro-forma to be displayed before 30<sup>th</sup> September 2018.
- c. *Additional Bank Signatory Mandate.* Following receipt of new correspondence from Nat West regarding new mandate, Chairman Cole recommended resolution as follows: for authorised signatories in the current mandate for the current Nat West bank account be changed in accordance with sections five and six. Resolution unanimously agreed. Mandate agreed and completed. Clerk to resend form completed and signed by all Councillors.
- d. *Charitable donations.* Following last months approval of this year's charitable donations Clerk presented cheques to Chairman Cole for signature. Council unanimously agreed Cllr Lewis should sign cheques following meeting. Cheques were; Cancer Research, in memory of the late Cllr Gill Williams, in the sum of £50. The local senior citizens Christmas party organisers CALLMM, cheque issued in the sum of £100. War Veterans Association - cheque issued in the sum of £100.

**18/076: Councillor/Clerk Training.**

- a. *LDP Training.* Cllr Carpenter confirmed attendance at LDP training. He agreed it had been very useful. In particular, the information regarding the changes in settlement hierarchy.

**18/077: Meetings Attended by Community Councillors/Clerk.**

- a. *Enhancing Pembrokeshire Grant.* Cllr Carpenter confirmed attendance at Enhancing Pembrokeshire Grant presentation at Pembrokeshire County Council. Cllr Carpenter agreed it was most useful and a good meeting. He reported first tranche of grants had been issued. Successful projects included: short mat bowls; Neyland Town

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Council, though it was unclear what this money was awarded for; Save Our Skrinkle - £5280; Tenby Museum received £25,000. The next meeting is scheduled for October. The next deadline for applications is September 14<sup>th</sup> 2018. Councillors confirmed individual organisations can apply direct for funding. Community Council to remain open to ideas that may be eligible for funds and for which they as an organisation can apply for.

**18/078: Correspondence Received:**

- a. PNCP. Community Council Seminar.* Clerk presented information regarding this seminar. No uptake.
- b. WAG. Local Authorities to Improve Access to Public Toilets.* Clerk brought this correspondence to the attention of the Community Council who unanimously agreed they should lobby the local authority. Lawrenny toilets closed some years ago and there are no other public facilities in the ward. There was discussion as to whether the owners of Lawrenny Quay would be interested in returning the toilets to public ownership, particularly if public funds were made available. Cllr Clements offered to visit them to discuss this issue. Clerk to write to the local authority to express Community Council's interest in this matter.
- c. One Voice Wales. Notice of AGM.* Clerk enquired if Council would like to attend. No uptake.
- d. WAG. Consolidation and amendment of the Use Classes Order and the Permitted Development Order.* Closing Date 14/08. Councillors made aware of correspondence.
- e. WAG. Equality and Diversity of Community Councils.* Councillors made aware of correspondence.
- f. WAG. The Independent Review Panel. Stakeholder Event. Llandrindod Wells. 15<sup>th</sup> August.* No uptake.

**18/079: Communication:**

- a.* Clerk confirmed receipt of correspondence from Cllr Mike Lewis. He has tendered his resignation but kindly offered to stay on as a Councillor until new bank signatories are put in place. The Chairman, and all members of the Community Council, expressed their sadness at Cllr Lewis's decision. Clerk to express their thanks in writing.

**18/080: Date of Next Meeting.** Monday 3<sup>rd</sup> September 2018. Venue Lawrenny Village Hall at 7.30pm

Meeting declared closed at 9.00pm.

Signed:  Date: 3<sup>rd</sup> SEPT. 2018