

## ROSEMARKET COMMUNITY COUNCIL

Minutes of the meeting held at the Village Hall, Rosemarket on  
Monday 2<sup>nd</sup> July 2018

**Present:** Cllrs Steve Davies, Rhys Jones, Barbara Summons (M.B.E.), David Hancock, Glyn Jenkins; Peter Horton (Clerk);

**Apologies :** C'lr Jill Gibson.

### Discussion of casual vacancy arising from resignation of C'lr Colin Evans

Members discussed the application from Mr. Glyn Jenkins, and it was proposed to co-opt him onto the Community Council (proposer C'lr Steve Davies, seconder C'lr David Hancock). The declaration of acceptance of office form was duly signed, and Mr. Jenkins duly accepted as a Member with immediate effect.

### Declarations of interest

None

### Minutes of the June 2018 monthly meeting

The minutes were approved as written (proposer C'lr Barbara Summons, seconder C'lr Rhys Jones).

### Matters Arising

**Woodhouse Barn.** The Clerk informed Members that the letter outlining concerns over the development had been sent in to P.C.C., and a reply was awaited. No decision had yet been notified on the most recent application.

**Wall at St. Leonards Avenue.** The Clerk reported on an email received from Darren Thomas of P.C.C. This suggested that there were a few minor low priority repairs needed to the wall, that would be undertaken by the P.C.C. maintenance department in due course.

**Post and Rail fencing, Village Amenity.** The Clerk informed Members that he was expecting a quotation from Chris John Fencing during the coming week. Clerk to circulate price as soon as available, to facilitate progress on the securing of the site as soon as possible.

**St Leonards Well.** The Clerk reported on the response received from C.A.D.W. This had explained that the matter would be better dealt with by Dyfed Archaeological Trust (D.A.T.). The Clerk had contacted D.A.T. to request their input, and was currently awaiting a response.

**Defibrillators.** C'lr David Hancock was in touch with CARIAD, and delivery of the first defibrillator was due this week. C'lr Hancock to co-ordinate arrangements. Members discussed publicity to provide some public awareness on the existence of the defibrillator, and information on its use. It was generally agreed that a training session would be good, but specific arrangements were left for arrangement once the defibrillator was received. It was agreed to approve the payment of £1310 for the defibrillator, this to be sent off by the Clerk once it was confirmed that the defibrillator and cabinet had been received. C'lr David Hancock to inform Clerk accordingly.

### Plans

There were no plans for discussion.

### Accounts

#### **Payments**

H.M.R.C. (P.A.Y.E. tax)	:	£ 167-65
CARIAD	:	£1310-00

#### **Defibrillator fund**

£35 had been received this month (£25 donation cheque via C'lr Barbara Summons, and £10 from C'lr Rhys Jones). Total in fund to date : £1345-90

### **Budget review**

The Clerk provided budget figures for the quarterly review as follows :

Balance brought forward to April 2018	:	£12,445-06
Income April – June 2018	:	£2534
Outgoings April – June 2018	:	£2661-49
Balance carried forward to July 2018	:	£12317-57
Income anticipated up to March 31st 2019	:	£5350-11
Further expenditure precepted / projected up to March 31st 2019	:	£10579-50
Projected available balance at end of March 2019	:	£7088-18

Members approved the above items (proposer C'lr Steve Davies, seconder C'lr David Hancock).

### **Correspondence**

- 1) Clerks & Councils Direct – newsletter – passed to C'lr Barbara Summons for perusal.
- 2) Boundary Commission for Wales – draft proposals for alterations to community areas in Pembrokeshire – noted, as the proposals did not affect the Rosemarket Community area.
- 3) C.A.D.W. – Reply to letter about St. Leonard's Well – covered in 'Matters Arising' above.

### **Any necessary discussion of Village maintenance**

**Gate to Beacon.** C'lr Steve Davies had received representations about inadequate access for pedestrians, especially those with pushchairs. Members discussed altering the gates and putting in a path. It was mentioned that this would need to be properly compliant with relevant legislation / regulations. Matter discussed further under discussion of risk assessment below.

### **Discussion of proposed works at the Village Amenity**

Covered under 'Matters Arising' above.

### **Discussion of new data protection legislation**

The Clerk informed Members that a general privacy notice had been prepared and placed on the community webpage. A role-holder privacy notice had been prepared and circulated to all Members and to the Clerk. Clerk to continue assessing and implementing the new legislation as required.

### **Discussion of updating of Community risk assessment**

The Clerk had completed the risk assessment form as per Members' request.

C'lr Steve Davies had visited sites around the village, and noted items of work required, as follows:

- Village Amenity land in need of some attention – noted that this was in hand.
- Bench in Middle St bus stop needs sanding and treating.
- Benches opposite Huntsman in need of sanding, treating, and replacement of one wooden slat.
- One spring toy (chicken) in the Beacon playpark has corrosion on bottom of the spring. Clerk to report to P.C.C. and ask them to assess and give a view on it.

C'lr Steve Davies undertook to approach Ian Horsley for a price on the items requiring attention, as well as the needed works to improve The Beacon entranceway, staining of the community noticeboards, and mounting of the defibrillator when received.

It was also noted that the Asset Register required updating to include a 3<sup>rd</sup> spring animal (multi-seat spring toy). Clerk to action this.

C'lr Steve Davies to send a copy of the risk assessment site checks / list of actions required to the Clerk.

### **Discussion of grass-cutting arrangements for Lower Beacon**

Clerk to obtain price from One Stop. Price to be circulated round, with a view to getting the work under way as soon as possible.

### **Any other business**

**Hedges on private land.** C'lr Barbara Summons mentioned a problem with some hedges overhanging the pavement around the Village. Matter to be placed on the agenda for discussion in September. In the meantime, as Members were agreed that this reasonably constituted an urgent matter, it was agreed for the Clerk to contact P.C.C. to request action in the matter.

**Yellow van parked on pavement at Westaway Park.** C'lr Barbara Summons mentioned this problem, with the van concerned causing an obstruction. The Clerk mentioned that it would be a Police matter, and that any affected or concerned individuals should call the Police. Clerk to invite Community Police Officer to attend the September meeting.

**Supermoon walk.** Members discussed possible arrangements for a late evening walk on or around a night of full moon, to raise funds for the defibrillator fund. C'lr David Hancock undertook to look at possible weekend dates in August. Members considered ways of publicising the event around the Village. It was left that C'lr David Hancock would circulate information around when available, and Members were keen to support and promote the arrangement.

The meeting concluded at 7-55pm.

### **Date of next meeting**

Monday September 3<sup>rd</sup>, 2018, 7pm.