**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**MONDAY 25th JUNE 2018**

Present: Cllrs L Williams (Chair), M Clarke (Vice Chair), H Bellamy, J Davies, K McEneany, N Evans, J Wimhurst, P Bottom

Apologies: Cllrs K Griffiths, D Worth, V Varney (Clerk)

 Cllr Wimhurst took the minutes

426 Minutes of the meeting held on 29th May 2018. Proposed as correct by Cllr McEneany and seconded by Cllr Clarke.

427 Minutes of the Annual Meeting held on 29th May 2018. Proposed as correct by Cllr McEneany and seconded by Cllr Clarke.

**428 Matters Arising**

428.1 Playground Drainage – The Clerk had contacted Chris Jones of Lapsett who recommended that the mats need lifting at intervals and more soil put under them. Another drainage quote to be sought from Ben Griffiths, Llanboidy with the same spec as the previous quote. In the meantime Cllrs Davies and Cllr N Evans suggested pea gravel be put under the mats. Cllr Bottom was asked and agreed to do that. All in favour.

428.2 Playground and MUGA maintenance - Cllr Bottom reported that he had undertaken various tasks: Repaired the erosion around the gate; replaced the foam on the gate “stop” post, to prevent pinched fingers; new CCTV signs put up; the small horse has been fixed; the balance table centre bolt thread has gone – he will investigate re-machining it; the ‘Danger no Climbing’ sign has been damaged but is still legible; replaced a nut on the boards but he will need to acquire more; MUGA fence is broken – will mend; the mess in the corner has gone; the jet-washing needs chasing.

 Comments have been received by Cllr Williams about the MUGA timber looking shabby. Cllr Davies said it was natural, treated wood; paint would flake and preservative would be toxic. All agreed it should stay as it is.

428.3 Pedestrian Crossing – nothing to report.

428.4 Pavements at Castell Corwg - Five responses from residents had been received by Cllr Davies, only one of which had a small sum in retention. Still no meeting with the developer, TI Davies, despite many attempts to contact him made by Cllr Davies. This matter concerns only the pavements and not the road.

428.5 GDPR – Clerk has purchased a lockable filing cabinet. Cllr Clarke offered to help her sort the relevant files for it. No response yet from G Jones re the e-mail addresses (he has been abroad). Cllr Clarke to contact him.

428.6 Traffic Rhoshill – The Clerk has contacted Highways but no reply received. Police have been informed and will remind residents about sensible parking. She reported that her brother recently had a near miss because of so many cars parked near the junction.

428.7 Parc Y Pwmp - Vandalised bench. Cllr Williams reported that a police officer had found the culprit and spoken to him – he had then apologised for his actions. All agreed not to take the matter further. Cllr Bottom reported that he had found one of the benches upside down in the hedge and a leg had been broken. He had mended it and now all three benches were bolted down. Cllr Williams repeated the request from Festive Week for one bench to be taken to the verge outside the school near the children’s play area. (Unfortunately the request came after the benches were fixed down.) All agreed, Cllr Williams to action.

428.8 LDP - Candidate Sites - Members discussed their initial early views on how the LDP should serve the community within the next ten years. The general consensus was that the obvious land ripe for the next stage of development at Cilgerran should be land to the west of the High Street adjoining Parc y Pwmp.  Very careful consideration will need to be made to release maximum community benefit to relieve the current high street of traffic and car parking issues. Any new development on this land over the period of the next LDP should be sufficient enough to allow car parking for the centre of the village, an alternative through road for traffic and possibly further recreational provision for the village.

 Cllr Bottom and Cllr McEneany declared an interest and did not participate in the discussion.

428.9 User Agreement – Clerk has sent out reminder letters to all key holders regarding locking the gate to Parc y Dre to prevent fly-tipping. The only alternative is to have one key with the Clerk in Rhoshill and for users to book it in and out.

428.10 Village Caretaker - Cllrs commented on the tidy appearance of the village now. Mr Bishop had reported he was preparing the metal fingerposts for painting, and should he get the paint. Cllr Davies said that special black and white enamel paints were needed for the job. All agreed Mr Bishop can purchase the paint and invoice the council.

**429 Correspondence**

429.1 Letter from Mrs C Anthony regarding speed limit at Penllyn and extra traffic relating to new site. Cllr Bellamy had sent an initial reply to Mrs Anthony. Cllr Davies said he had visited her several times. He told councillors that the site traffic signs are up, that 30 mph repeater signs are not allowed. The bridge scheme should slow down traffic. There are no restrictions on parking in that area, so lorries can park there if not causing an obstruction. Any that are can be reported to the police. The flooding problem has recently been addressed. Councillors agreed that a letter with these points should be sent to Mrs Anthony.

429.2 Welsh Government – Town & Community Councils proforma. Statement of Payments made to members return by 30/9/2018. None of the councillors had claimed or received any expenses.

429.3 Welsh Government – Code of Practice on workforce matter – Annual monitoring exercise.

 Seen and noted.

429.4 Welsh Government – Sustainable drainage on new development in Wales. On website, seen and noted.

429.5 Welsh Government – Inquiry into diversity in Local Government. On website, seen and noted.

429.6 Welsh Government – Consolidation and amendment of the Use Classes Order and Permitted Development Order. Consultation on website. Seen and noted.

429.7 Pembrokeshire County Council – Engagement session for LDP on 18th July 2pm and 24th July 5.30pm at Pembs C/C. Seen and noted.

429.8 Armed Forces – Grants for Remembrance Day Installations up to £500 for silhouettes for benches. See website. Cllr McEneany showed councillors the silhouette model she had obtained (her grandfather died in the First World War).

429.9 Pembs Coastal Forum – survey on behalf of the Port of Milford Haven – available to complete on website. Seen and noted.

**430 Development Control.**

 **Planning Applications:**

430.1 Glandovan Mansion, The Cottage, C3068 Cilgerran to Tyrhos Farm, Cilgerran – Alterations and extension – 18/0268/LB

430.2 Glandovan Mansion, The cottage, C3068 Cilgerran to Tyrhos Farm, Cilgerran –

 Grid ref: 219950.405-241490.938. – 18/0267/PA

430.3 Glandovan Mansion, Cilgerran – Grid Ref: 219923.863-241503.719. - 18/0266/PA

 No objections were made to any of these applications – in fact support was voiced for works to improve an important local listed building.

**431 Finance**

 Balance as at close of meeting 29/5/2018 Current Account £16,044.76

 Reserve Account £6,291.83

 Total £22,336.59

**Payments**

431.1 V Varney (May Salary & Back Pay) £312.93

431.2 Zurich Insurance £1,372.82

431.3 SLCC Membership £84.00

431.4 St Llawddog Church Burial Fund £100.00

431.5 Paul Bishop £420.00

431.6 Swallow Office Supplies £141.60

431.7 Bethan Phillips (Int. Auditor) £35.00

 Total Payments £2,466.35

**Income**

431.8 Festive Week (Shed Hire) £25.00

431.9 Bank Interest 0.27

 Total Income £25.27

 Balance as at close of meeting 25/6/2018 Current Account £13,603.41

 Reserve Account £6,292.10

 Total £19,895.51

431.10 All payments were proposed as correct by Cllr Evans and seconded by Cllr McEneany.

**432 County Councillor’s Report**

432.1 Cllr Davies reported that the drainage at Penllyn had been improved to cope with heavy rain.

432.2 The Bridge works at Penllyn to install a pedestrian walkway would begin this week.

432.3 Surface dressing for various narrow lanes in the village would commence next week, subject to the hot weather ending.

**433 Any Other Business**

433.1 Cllr McEneany reported that the bin at the church was full.

433.2 Cllr Williams said that she had received complaints about the lane in front of Babell Chapel being blocked by parked vehicles. A trailer is permanently parked outside the Chapel and when a car is parked opposite it the access is obstructed. It was agreed to send a letter to the owner of the Chapel pointing out that it is a through road, and asking him to maintain full access to the highway.

 Meeting closed 9.10 pm. Date of next meeting: 23rd July 2018

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council