

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting held on Thursday 5th July 2018 at the Regency Hall,
Saundersfoot.



Present - Cllrs M Williams BEM (Chair), S John (Vice Chair), P Baker (County Councillor), A Mattick, B Clevely, R Hayes MBE, T Pearson, S Boughton-Thomas, N Sefton and P Beedles

In attendance – The Clerk

1. **Apologies for Absence** – Cllrs D Ludlow and A Upham
2. **Chairman's Report**

Cllr Williams BEM reported that he had attended two official events this month, firstly the opening of the new footpath. He stated that this is a very well used path and will definitely improve the safety of persons walking to Saundersfoot from the Tenby area. Secondly, the Civil Service UK Bowling Championships, which was hosted by Tenby and Saundersfoot Bowling clubs. Cllr Williams BEM stated that this was a well attended event with competitors from England, Ireland, Scotland and Wales coming together to enjoy their shared sport.

3. **To Receive the Minutes of the Meeting Held on the 7th June 2018**

It was proposed by Cllr Boughton-Thomas that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 7th June 2018; Cllr Clevely seconded the proposal with all Council in full agreement.

4. **Matters Arising from the Minutes – Information Only**

a) Working party update to include Dotto Train and signs depicting businesses along the Strand (5c)

Cllr Baker confirmed that Pembrokeshire County Council is unable to provide signage depicting businesses along the Strand. It was agreed that Saundersfoot Community Council will provide a sign to be placed upon the blue post, matching signs already 'in situ'. Cllr Beedles will liaise with Cllr Baker with the design of the sign and the sourcing thereof.

It was also noted that there is a sign already 'in situ' on the patch of grass by the Police Station depicting parking within the village and at Coppet Hall. It was suggested that, with Pembrokeshire County Council's approval, the area around this sign be cleared to expose it and it be given a general overhaul.

b) Watering of the flowers around the village (9a)

Cllr Williams BEM reported that the bowser is working well.

c) The Saundersfoot Community Council response to the Pembrokeshire Coast National Park's Draft Local Development Plan (11a)

Cllr Baker confirmed that Pembrokeshire Coast National Park Authority will be publicising a Public Report in September depicting the responses received by them regarding the above heading.

d) Tree by the Sands nightclub (17b)

The Clerk read out correspondence from Mr Mike Higgins.

Cllr Hayes MBE proposed that Saundersfoot Community Council write a letter to Pembrokeshire County Council as per Mr Mike Higgins' recommendation; Cllr John seconded the proposal with all Council in agreement.

The Clerk to write a suitable letter to Pembrokeshire County Council.

e) Dogs on the Beach / Rubbish on the Beach (17c)

The positioning of the signage was discussed and it was agreed that permission from the landowners would be required before any sign could be erected. Cllr Baker will talk with the landowners and seek their permission for two signs to be erected on the two walkways to the beach.

'A' frames on the beach depicting where dogs are/are not allowed are sometimes placed the wrong way around, confusing persons, as the arrows are then pointing the incorrect way. Cllr Baker to make enquiries as to whether a less confusing sign could be sourced from Pembrokeshire County Council.

Cllr Baker reported that he has sourced a further bin, and agreed with Pembrokeshire County Council the emptying thereof, to be placed along the Strand towards the middle area, a suitable position to be confirmed.

Cllr Baker further advised the Council that he had cleared up a large amount of rubbish that had been dragged from the bins, presumably by seagulls. Discussion took place regarding the responsibility of the emptying of bins upon the beach. Cllr Baker confirmed the Pembrokeshire County Council do empty the bins and will continue to do so but for persons to be mindful that the beach is privately owned and not the responsibility of Pembrokeshire County Council or Saundersfoot Community Council.

f) Cover if Mr A Lewis if unwell or on holiday (17f)

Cllr Williams advised the Council that Mr Lewis will be away at the end of July and therefore unable to water the hanging baskets and the troughs, Cllr Williams BEM has offered to water for one day if any other person would like to water the other day.

5. To Receive the Minutes of the Meeting Held on the 14th June 2018

It was proposed by Cllr John that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 14th June 2018; Cllr Baker seconded the proposal with all Council in full agreement.

6. Matters Arising from the Minutes – Information Only

Cllr John requested that it be minuted that the lock to the Council's storage cupboard within the Regency Hall has been changed so it is now only accessible by persons holding a key ie the Clerk, the Chairman and the Regency Hall hold a key within their safe in a signed envelope.

7. Account(s) for Payment and Presentation of Monthly Balance Sheet

Accounts payable for July were presented to the Council. Copies of June's balance sheet, precept spending and cheques paid were circulated amongst the Council for their perusal. Cllr John proposed that this was a true record of the accounts; Cllr Hayes MBE seconded the proposal with all the Council in full agreement.

Discussion took place regarding the account presented by 1st Galaxy for the New Years Eve Firework display which the Council pay for and the Chamber for Tourism arrange. Various meetings had taken place at the beginning of the year regarding the suppliers of the fireworks and the cost thereof, but no change had been agreed upon. Cllr Williams BEM agreed that the supplier could not be changed for this year as the fireworks and the display team are ordered so far in advance, but requested that the Chamber for Tourism enter into discussions with the Council early next year to explore the possibility of other firework providers. Cllr Baker confirmed that he would take this proposal to the Chamber for Tourism on the Council's behalf, but stated that the same firm has been used for 17 years, the price has not changed, the display team work well with the Chamber for Tourism setting the display up and that 1st Galaxy

Fireworks provide, free of charge, a small set of fireworks for the start of the New Year's Day Swim.

8. Planning –

1	NP/18/0299/FUL	Green Bank, Westfield Road.	The Council fully support this application for a decking area to be erected over the existing concrete and agree that this will neaten the area.
2	NP/18/0330/FUL	Hawthorn Cottage, Ridgeway Close.	The Council support this application. Note – The Council have concerns in general regarding retrospective planning
3	NP/18/0304/FUL	Shrublands, Stammers Road.	The Council support's the improvements to this property shown in the planning application.
4	NP/18/0208/OUT	Langley, Stammers Road.	The Council have no objections to this application. Note – The Council would like to think that this application, if successful, will not add to the numerous 2 nd homes already within the village.
5	NP/18/0362/TPO	Briarwood, Sandy Hill Road.	The Council are in full agreement that these tree works will improve the safety and appearance of the area.

9. Licensing Application(s) Received

Pizzabellas, Treasure House – No comments

10. Consideration of Correspondence Received

- Email received from Pembrokeshire County Council - As part of their on-going work in relation to CCTV provision across Pembrokeshire, a request that C/Supt Steve Cock Ch Insp Amanda Diggins and Sinéad Henahan meet with the Council to discuss the future CCTV infrastructure programme.

The Clerk to invite all to the August meeting (2nd August 2018)

- Email received from Sarah Hoss – Enquiring whether it is possible to have a safe walk way from Pentlepoir via the Railway Station to Saundersfoot Village.

Discussion took place regarding the various safe walk schemes that are in place and the Council agreed that this is a matter that has been discussed at many meetings.

Cllr Baker will make further enquires into possible funding.

The Clerk to write and advise Sara Hoss of such.

- Email received from One Voice Wales – Notice of Annual Meeting to be held in Haverfordwest.

11. Reports from Committees Including County Councillor's Report

a) County Councillor Baker's Report

County Hall & PCNPA

Pembrokeshire County Council Cabinet has approved the start of consultation in regard to additional PCNPA car-parks introducing charges, locally this includes Amroth and Penally.

As part of the review of services Community Councils will be consulted in relation to possible maintenance of public areas, including playgrounds – discussions would need to clarify future inspections and insurance.

The Boundary Commission has provided its latest draft proposals report for the wards in Pembrokeshire, the review retains 60 seats but looks to rebalance the number of electors per ward. The proposal is to work toward an average of 1,574 per Councillor. The draft proposals for Saundersfoot look to balance the number of electors by combining part of Saundersfoot with Amroth, the Community Council areas remain unchanged. Currently Amroth has 991 electors and Saundersfoot 2015 per Cllr. The draft proposal would see a new ward of Saundersfoot South with 1334 electors with the other new ward of Saundersfoot North with Amroth with 1,672 electors. The divide between the two new wards would be the centre line of The Ridgeway. Cllr Baker suggested an Agenda item to discuss a response to the consultation which closes on 24th September.

Ward matters

Cllr Baker reported that he had been invited to a meeting at Saundersfoot Medical Centre with the Chairman and representatives from Hywel Dda Health University Health Board, Tenby Town Council, Saundersfoot, Tenby, Narberth and Argyle Street Surgeries. The background in regard to the current patient situation was shared with all parties. It was explained that Saundersfoot had offered to assist locally by taking two thousand additional patients from a specific geographical area, this had not been accepted. The current situation sees patients registering from Tenby and it was confirmed that Saundersfoot now has the highest percentage of patients with complex needs in the U.K. HDdUHB are looking at a number of solutions to the current situation and will be managing the Tenby practice from 1.08.18. A further meeting will be held for stakeholders in the near future.

PCNPA confirmed that they will be reporting on the Local Development Plan consultation in September.

The new footway between Rushy Lake and Rhodewood had been officially opened with former Community Councillor Mrs Mary Cavell cutting the ribbon

PCC are currently completing bids for Active Travel routes to WGov, Saundersfoot is in the programme as currently it includes for communities of over 2,000 residents.

Cllr Baker reported that he has met with Area Maintenance and the relocation of waste bins is in hand at Westfield Road and The Strand, in addition landscaping maintenance had been carried out in front of Saundersfoot School and at Swallowdale.

The planning for the TenFoot swim and FootStep run was well in hand and the road closure for The Strand on 20th July had been agreed.

b) Cllr Cleevely – On behalf of Saundersfoot Neighbouring Policing Forum

Meeting held 2nd July 2018. Officer Present – PCSO Jim Moffatt. Attendance 20 members of the public

Priorities for June – Youngsters playing around the toilets outside the Regency Hall – Patrols have improved this situation.

- Virtual kidnapping reported – Information was gained via Social Network.
- A car was damaged on the Harbour. This was a result of a domestic dispute.
- 20 dresses were stolen from a charity shop in Tenby.
- Shopkeepers were reminded to be aware of the possibility of distraction robberies.

- Police are clamping down on 'Raves'. If you have any information please ring 101.
- PCSO Moffatt attended a call locally to loud music and a fire. It was confirmed to be around 20 young persons having a party.
- Be aware of forged £50 notes in circulation.
- Dogs are still being locked in cars. Please contact the police if you observe this.

Priorities for July

Patrols around the cricket pavilion

Patrols around the wooded areas

Parking around the School area

12. Agenda Items:

a) Donation(s) Letters Received

Letter received from Saundersfoot Historical Society requesting a donation from the Council towards the payment of their on-going costs. It was brought to the Council's attention that the Historical Society will be organising a display within St Issell's Church in remembrance of the 100 years anniversary of the end of World War I.

Cllr Boughton-Thomas proposed that Saundersfoot Community Council make a £100 donation to the Historical Society; Cllr Beedles seconded the proposal with all Council in full agreement.

b) EE Mast Update

The Clerk advised the Council that further communication has been received from Marcus, representing EE, and that following a telephone conversation with Marcus the Council are awaiting confirmation of a site meeting date and time. The Clerk advised Marcus that the proposed site for the proposed telecommunication mast is being considered as a car park and is no longer considered as 'green space'. Marcus could see no problem with this information and it should not deter EE from this site.

The Clerk will advise the Council of any further correspondence.

c) Community Car Park Update

The Clerk advised the Council that an interview has been arranged for Friday 5th July 2018 for the position of car park attendant. Cllr Williams BEM will also be present.

The Clerk also advised that the signage and the pay and display tickets (printed on yellow paper) were in her possession, both depicting £5 for all day parking.

d) Phase 2 Pay and Display Car Parking

A Draft plan was circulated for the perusal of Councillors of a proposed layout of the pay and display car parking spaces on the area behind the MUGA area.

An initial cost was also discussed and possible grants/loans that could be applied for.

Cllr John advised the Council that it could be of great benefit to consider charging points for electric powered vehicles within the plans.

The Clerk read out correspondence between herself and the Pembrokeshire Coast National Park Authority regarding the granting of access from the top of the Regency Car park to the proposed new pay and display car park to the Community Council. It was agreed that the Clerk should write to the Pembrokeshire Coast National Park Authority with a copy of the proposed plans and request their support, as Saundersfoot is in urgent need of further car parking spaces.

It was agreed by all Council that to move this project forward the Project Committee would lead this heading.

e) Health Board Meeting

Cllr Baker reminded Council that the Hywel Dda Consultation closing date is the 12th July 2018.

f) Electrical Works within Sensory Garden (Sockets)

The Clerk presented quotations received regarding electrical works within the Sensory Garden. This is to add two wall mounted electrical boxes in two locations in the garden to prevent electrical leads from trailing around the garden when the Christmas lights are 'in situ'. All quotations were from local Electricians with the correct qualifications.

Cllr John proposed that the Council use the electrician with the cheaper quotation; Cllr Baker seconded the proposal with all Council in full agreement. It was also agreed that a request is made for the cracked electrical supply box on the ice cream shop to be replaced and the repairs to the light be assessed.

The Clerk to advise accordingly.

g) Hanging Baskets

Cllr Hayes MBE advised the Council that various persons, in lieu of the hanging baskets, have handed her donations, she also advised that historically she, along with Cllr Pearson would have collected the donations prior to the hanging baskets going up.

The Clerk advised the Council that, due to the considerable amount of extra meetings held in April/May, this was over looked and offered her apologies for not organising such. Cllr Hayes MBE was given a set of pre-printed, numbered receipts to keep a record of what donations she has already received and any that she may receive. Cllr Hayes MBE advised the Council that the amount she has been given to date is £70. She will pass this money along with the copy receipts to the Clerk.

Discussions took place regarding the flower troughs around the village and the watering thereof. It was the general agreement of the Council that, on the agreement of Saundersfoot in Bloom, these small troughs (over 65 around the village) could be replaced with a suitable number of larger, prominently placed flower troughs. These would be easier to plant, water and generally upkeep.

Cllr Hayes MBE will offer this proposal to the Saundersfoot in Bloom Committee for their consideration. This heading has been diarised for November.

Cllr Williams BEM reported that the Saundersfoot Harbour employees are very kindly watering the two flower towers placed upon the Barbeque area in the village.

h) Pre application Consultation (Planning)– Ocean Square.

A meeting will be held upon the 19th July 2018. 7pm at the Regency Hall, Saundersfoot for the perusal and consideration of the Pre-application consultation regarding the Ocean Square, Saundersfoot

i) Launch of Bertie the Sea Bass

Cllr Boughton-Thomas reported that Bertie the Sea Bass' launch was very successful, was very well attended and that all credit should go to Amroth Community Council for all their sterling works regarding this project.

Councillors suggested that when Bertie is brought to Saundersfoot he may be brought via the sea?

It was mentioned at the launch that St Dogmael's Community Council may request a visit from Bertie.

j) Precept Review

Cllr Baker requested that all Councillors are mindful of monies spent and the precept set by all Councillors.

k) Clerks Update

- Cemetery concerns over weeds – Mr Lewis has sprayed the new cemetery today with weedkiller. The Clerk also reported that she had received a quotation from Mr Viggars to cut back all the tree/hedge growth around the new cemetery. This is not included in the Grounds Maintenance Tender. It was agreed for the Clerk to find out further information as to how these hedges/trees have been maintained in the past and diarise this heading for August. Several differing Councillors had received the same concern, Councillors were reminded that if any Councillors receive any concerns/praise could they please report to the Clerk so they can be appropriately logged and observed.
- It has been reported to the Council that vermin have been sighted. The Clerk has contacted Pembrokeshire County Council and advised them of such, also a report from A Pest Control, Saundersfoot has been received.
The Council agreed that the comments within the report should be acted upon.
The Clerk to write a suitable letter.
- Saundersfoot Community Council is now able to use electronic banking. The Financial Regulations will still be adhered to with two Councillors, who are on the Banking Mandate, confirming regular/approved payments by Email and other payments when presented at the meeting.
- It was reported that persons are receiving a slight static/electric shock from the water feature within the Sensory Garden. It has been switched off until an electrician with the relevant registration/qualifications can issue a report to say it is safe.
- Preparation for the Wales in Bloom Judging is well under way with the village looking at its best.
- Timing of publicising of the Minutes – It was agreed that, due to the fact that the Council agreed that the Minutes would not be published until they have been passed by full Council, (sometimes 5 weeks after the Minuted meeting), if the Clerk is able to send a draft copy to all Councillors within the week of the meeting, they could then be passed via Email and published in the paper the same month of the meeting.

Date for August Meeting August 2nd 2018 - 6pm at the Regency Hall, Saundersfoot.