

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting held on Thursday 7th June 2018 at the Regency Hall, Saundersfoot.



Present - Cllrs M Williams BEM (Chair), S John (Vice Chair), B Clevely, R Hayes MBE, T Pearson, S Boughton-Thomas, N Sefton, D Ludlow, P Beedles and A Upham

In attendance – The Clerk, Mrs A Parcell and Mr D Poole

Mr Poole and Mrs Parcell addressed the Council requesting their help in recruiting persons to sell The Royal British Legion Poppies on selected routes within the Saundersfoot, Kilgetty, Begelly and Amroth areas. With this year being the 100th year since the end of World War I it really is a special year and the British Legion would like to see that it is remembered in every which way possible. It was suggested that the Council could place an advert in the local papers in August requesting any person interested to contact Mrs Ann Parcell or Mr D Poole.

Mr Poole and Mrs Parcell left the meeting

1. Apologies for Absence - Cllrs P Baker (County Councillor) and A Mattick

Cllr Sefton, feeling unwell, left the meeting following the address by Mrs Parcell and Mr Poole.

2. Chairman's Report

Cllr Williams BEM reported that it had been a quiet first month but that he had very much enjoyed planting differing plants with children from both Saundersfoot and Tenby Junior schools within the Sensory Garden.

3. Declaration of Interest – The adoption of the Declaration of Interest forms

It was proposed by Cllr John that the Declaration of Interest form to be filled in by Councillors as and when they see fit and then uploaded onto the Council website with the minutes be adopted by Saundersfoot Community Council; Cllr Ludlow seconded the proposal with all Councillors in full agreement.

It was also agreed that the forms will be printed on a colour other than white for ease of sight.

4. To Receive the Minutes of the Meeting Held on the 3rd May 2018

It was proposed by Cllr Boughton-Thomas that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 3rd May 2018; Cllr Upham seconded the proposal with all Council in full agreement.

5. Matters Arising from the Minutes – Information Only

a. Amroth and Saundersfoot proposed joint initiative - Litter Picking on the Beaches (11c)

Cllr Baker advised the Council that he had spoken with Amroth Community Council and as Saundersfoot do not own beaches, Amroth Community Council will continue this on their own initiative.

b. Account(s) for Payment (14)

The Clerk confirmed that the accounts are with Llewellyn Davies Accountants for Auditing purposes, and also that the insurance with Inspire has been paid for.

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c. Working party update to include Dotto Train and signs depicting businesses along the Strand (20H)

Cllr Baker confirmed (via Email to the Clerk) that there was no update regarding the signage depicting businesses along the Strand.

It was requested for the Clerk to contact Cllr Baker to obtain certain signage from the County Council if possible.

d. Muga Update (20I)

The Clerk, following discussions with several local builders, reported several suggestions regarding the problematic stones along the MUGA. But the Council requested if further research could be carried out. The Clerk will make further enquiries.

6. To Receive the Minutes of the Meeting Held on the 12th May 2018

It was proposed by Cllr John that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 12th May 2018; Cllr Boughton Thomas seconded the proposal with all Council in full agreement.

7. Matters Arising from the Minutes – These items have been added to the agenda

8. To Receive the Minutes of the Meeting Held on the 16th May 2018

It was proposed by Cllr John that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 12th May 2018; Cllr Beedles seconded the proposal with all Council in full agreement.

9. Matters Arising from the Minutes

a. Watering of the flowers around the village (6a)

The Clerk advised the Council that delivery was expected next week for the motorised water bowser.

b. The consideration of the purchase of a new small mower (6c)

The Clerk advised the Council that the mower and oil had been purchased from Screwfix and that it should only be used in the Sensory Garden due to its smaller size and manoeuvrability.

c. Saundersfoot Sports and Social Club/Bowling Club/The Regency Hall Leases

The Council was advised that a very positive meeting had been held with the Council's Solicitor, Iestyn Scourfield, It is possible to re-direct the Leases so that they have a common Landlord, ie, Saundersfoot Community Council. The two leases for the Bowling Club (land the club house is built on and the bowling green) will be combined, as will the two leases for the Saundersfoot Sports and Social Club (the land the club house is built on and the land the changing rooms are built on).

The proposed donation to the Regency Hall from Saundersfoot Community Council will be a completely separate entity from any proposed new leases and not a rent substitute.

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Cllr Cleevely raised the question of the cost and the paying there of, of the Solicitor's fees. Cllr John advised the Council that the Council would be advised of costs before they occur. It was also agreed that the Council would only be responsible for their costs. The Regency Hall, Bowling Club and The Saundersfoot Sports and Social Club will be responsible for their own Solicitor costs.

10. To Receive the Minutes of the Meeting Held on the 30th May 2018

It was proposed by Cllr Ludlow that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 30th May 2018; Cllr Cleevely seconded the proposal with all Council in full agreement.

11. Matters Arising from the Minutes

a) The Saundersfoot Community Council response to the Pembrokeshire Coast National Park's Draft Local Development Plan (3)

The Clerk confirmed that the reply to Pembrokeshire Coast National Park's Proposed Local Development Plan on behalf of the Saundersfoot Community Council had been delivered via Email and a confirmation of receipt had been received.

12. Account(s) for Payment and Presentation of Monthly Balance Sheet

Accounts payable for June were presented to the Council. Cllr John proposed that these accounts be paid in full; Cllr Boughton Thomas seconded the proposal with all Council in full agreement.

Copies of May's balance sheet, precept spending and cheques paid were circulated amongst the Council for their perusal. Cllr Baker proposed that this is a true record of the accounts; Cllr John seconded the proposal with all the Council in full agreement.

13. Planning –

Application Ref	Property	Outcome
NP/18/0292/S73	Plot 13, Bevelin Hall, Saundersfoot	The Council could see no reasons to object or raise any concerns.
NP/18/0287/S73	Avalon, The Glen	The Council felt that they could not comment, as they did not have the variations, as listed in the application, to consider.
NP/18/0269/FUL	Heritage Park Stepside	The Council could see no reason to object or raise any concerns. It was considered that the proposed works would be of benefit to the area.
NP/18/0265/FUL	11 Captains Walk St Brides Hill	The Council could see no reasons to object or raise any concerns. Councillors feel that the proposed application is justifiable and applaud the fact that it is Eco Friendly.
NP/18/0263/FUL	13 Scandinavia Heights Saundersfoot	The Council could see no reasons to object or raise any concerns. Councillors agreed that this application is made in good practice for the up keep of the property.

NP/18/0182/S73	Collingwood The Ridgeway	The Council could see no reason not to extend this approved application's time scale for a further three years.
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Cllr John declared an interest in application NP/18/0269/FUL

14. **Licensing Application(s) Received**

None received

15. **Consideration of Correspondence Received**

- **Email received from Mr C Williams and the Event Committees -**

Re: Invitation to Cllr Martyn Williams BEM to the two days of events commencing with the children's fun run on the 20th July 2018 culminating in the TenFoot Swim and TenFoot Trek on Saturday to raise money for various charities. Councillors were also invited to award the swimmers and trekkers their well-deserved medals following the trek and swim on Saturday 21st July 2018.

All Councillors agreed that they would make every effort to attend over some part of the event.

The Clerk to write to Cllr Sue Lane – Mayor of Tenby to request confirmation that Cllr Williams BEM can wear the Saundersfoot Chain of Office in Tenby.

- **Letters received from Pembrokeshire Coast National Park Planning Authority –** Confirmation of acceptance of various planning applications
- **Letter received from Pembrokeshire Coast National Park Planning Authority -** Confirmation of the acceptance of the planning application for Velfrey Cottage, Saundersfoot. This includes the Planning Obligation by Way of Unilateral Undertaking Section 106 of the Town and Country Planning Act 1990.
- **Letters/Emails received from various persons regarding the Pembrokeshire Coast National Park Draft Local Development Plan –**

All correspondence received regarding the proposed Local Development Plan has been sighted and discussed before the Council wrote its reply to Pembrokeshire Coast National Park.

16. **Reports from Committees Including County Councillor's Report**

Cllr P Baker was unable to attend the meeting. His Email notes to the Clerk have been covered in matters arising.

Cllr Cleevely – Reported that the main topic of conversation at the local PACT meeting was the children playing in a den they have built adjacent to the cricket field, unfortunately their actions are scaring the dairy cows in the field and also they are creating damage to the hedgerow. PCSO Jim Moffatt will be patrolling this area for the time being.

17. **Agenda Items:**

a) **The Community Car park**

Cllr Boughton Thomas reported that she has monitored the parking situation within the Regency Car Park over the past few weeks and noted that persons are finding it hard to find

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a space to park, with most spaces being filled very early in the morning. The question was raised as to how many season tickets have been sold in relation to how many spaces there are. It was agreed that a very high number of season tickets have been sold.

Cllr Boughton Thomas had made a quick calculation of how many additional pay and display spaces could be generated if:-

- i. The old tennis court was used - 30 spaces
- ii. The old putting green and the old tennis court were used - 60 spaces

Investigative talks with Pembrokeshire County Council re: Managing phase 2 of the pay and display car park were very positive.

Cllr Boughton Thomas proposed that talks continue with Pembrokeshire County Council to forward the planning of the proposed car parking area behind the MUGA to open up as many car parking spaces as possible; Cllr Pearson seconded the proposal with a majority vote in favour. Cllr Cleevely abstained from this vote.

Phase 1 – Community Car Park

Cllr Williams BEM reported that the notices for the Community Car Park becoming a pay and display car park had been put up but he also commented that the pointing in the pillars is loose and very crumbly, but not a danger.

Maintenance for the pillars to be diarised for after the pay and display notices have been removed.

Following discussions, to enable the charging for car parking this year, it was agreed that:-

- The hours required to be covered by a parking attendant is 8.00am – 10.00am every day
- A daily rate only will be offered at £5 per day (17 x £5=85 per day, if all spaces are filled).
- Tickets to be ordered for purchase and then displaying in the car (The Clerk had already received 3 quotations – Council agreed to go with the cheapest local quotation).
- A letterbox and lockable box to be ordered and fitted to the store room door.
- The Clerk to approach several interest parties regarding the job of car park attendant.

It was agreed that an application to the 2nd Homes Council Tax Grant Fund would be made for financial assistance with the Community car park and phase 2 car park.

b) Tree by the Sands nightclub

It was agreed that the Clerk would write to Mr Mike Higgins – The Pembrokeshire Coast National Park's Tree and Landscape Officer enquiring of him any further information regarding these trees.

c) Dogs on beach

Cllr Hayes MBE reported that there are not any 'No Dog' signs at the Coppet Hall end of the beach, or any bins to enable persons to dispose of their dogs waste safely.

Following discussion it was agreed the Clerk would have a sign made depicting 'No Dogs' to the left and "Dogs Allowed' to the right. Also to request off Cllr Baker the availability of signs from Pembrokeshire County Council depicting 'no dogs – Possible Fines' or similar.

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The lack of bins along the Strand was also discussed. The Clerk to ascertain if there are any bins that can be placed along the Strand and if Pembrokeshire County Council would be able to empty them.

d) Clean Seas Pledge

Cllr Boughton Thomas reported that Amroth Community Councillors were very grateful to Saundersfoot Community Council for their generous financial contribution to the Clean Sea's project. The sculpture is progressing well and it is hoped to have a lot of interest at the launch on the 29th June in Amroth. All Councillors are invited to attend.

e) BACS Payment update

Cllr John offered the Clerk assistance in bringing this item to fruition.

Following the meeting The Clerk can confirm that a meeting will be held with the Business Account Manager to enable Electronic payments to be made.

f) Cover if Mr A Lewis is unwell or on holiday

Discussions took place regarding sickness/holiday cover for Mr Lewis and the Council's commitment to the watering of flowers around the village. Cllr Williams BEM offered to help and also it was agreed if the car park attendant/s would like extra shifts, they could potentially cover.

Cllr Boughton Thomas proposed that the remainder of the meeting be conducted under Private and Confidential conditions; Cllr Clevely seconded the proposal with all Council in full agreement.

Date for July Meeting - 5th July 2018

Meeting closed 10pm