**MANORBIER COMMUNITY COUNCIL**

**Full Council Meeting – Monday 2 July 2018**

To be held at **Jameston Village Hall, Jameston**, commencing **at 7.00pm**

**Correspondence and planning documents will be made available for councillors from 6.30pm to help inform discussions on these items. Public are invited to attend from 7.00pm. Public Participation session will commence at 7.00pm and will not normally exceed 15 minutes in length. Please note that Audio or Video recording of Full Council meetings is not permitted.**

**AGENDA**

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To approve and sign as a true and correct record the draft Minutes of the Full Council Annual Meeting held on 4 June 2018.
4. Matters Arising from the Full Council Annual Meeting held on 4 June 2018.
5. To receive and consider any correspondence.
6. To receive and consider the following planning applications, licence applications and other notices:
7. **NP/18/0343/FUL – Proposed extension to existing bungalow to create new utility room, sun lounge and enlarge existing bedroom with en suite shower room at 13 Hawthorn Lane, Jameston SA70 8QT.**
8. **NP/18/0340/TCA – Tree Works: Fell Ornamental Cherry Tree at Warlows Cottage, Manorbier SA70 7TG.**
9. Planning applications received after publication of the agenda and Other Notices.
10. To receive and consider the Financial Statement from 12 May 2018 to 11 June 2018 and the Budget Monitoring Report for Quarter One 2018/19.
11. Action Tracking: to receive any updates on the following matters, **not covered elsewhere in the agenda;**
12. Car parking at Manorbier Station – update on provision of parking.
13. Beavers Hill Crossing: installation of road ramps.
14. Installation of a vehicle actuated speed sign in MCC’s area.
15. Installation of footpath – Windy Ridge to Hounsell Avenue, Manorbier.
16. Public footpath SP23/9 – Park Farm, Manorbier to Bush Terrace, Jameston: request to fully open up to public.
17. Jameston Play Area; inspections update.
18. Defibrillator for Jameston.
19. North and South Sports fields, Manorbier.
20. To receive and consider County Councillor Phillip Kidney’s report.
21. To approve adoption of MCC’s Standing Orders 2018.
22. To review and approve MCC’s Fixed Assets Register 2018.
23. To consider an update on the installation of the De Barri Coat of Arms on signage in MCC’s area.
24. To receive an update from Cllr Hall on ways of reducing use of plastic within MCC’s area, including ZeroWaste Week.
25. To consider and approve MCC policy in respect of the payment of allowances to the Chair and Vice Chair of MCC.
26. To receive and discuss an update on the General Data Protection Regulation 2018 (GDPR).
27. To consider and approve a donation request to Sandy Bear Children’s Bereavement Charity.
28. To approve the following outstanding invoices for payment;
29. I P Morris – postage (audit papers) and printer ink - £ 20.86
30. Information Commissioner’s Office – registration - £ 40.00
31. Invoices received after publication of the agenda

1. To consider any emergency items and/or outstanding issues before Full Council.

I P Morris

Clerk & Proper Officer Email: [clerk@manorbiercc.co.uk](mailto:clerk@manorbiercc.co.uk) Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)