

## **Minutes of the meeting of Templeton Community Council**

**Held in the Templeton Hall, Templeton on 19<sup>th</sup> April 2018**

Present: Cllrs Barbara Priest (Chair), Liz Burns, Kathrin Williams, Elwyn Morse.

Cllr Priest welcomed everyone to the meeting.

- 1) **To accept apologies for absence.** Apologies were received from Cllr Kathrin Williams.
- 2) **To disclose personal and pecuniary interests in the items listed below.** None were declared.
- 3) **To sign minutes of previous meetings.** The minutes for the meeting on 19<sup>th</sup> April 2018 were accepted as correct, and were duly signed.
- 4) **To report on matters arising from previous minutes and decide further action as required:**

**Hall potential grant update.** The Clerk stated that she contacted the funding body, but that no decision had been made. The Technical Officer was compiling his report. Cllr Burns stated that she was following up on the land transfer.

**Play Park repair and maintenance.** The Clerk had contacted the contractor who installed the equipment, and the timber supplier regarding the rotten timber. She will update the Council when there is more information.

**Water Reservoir Road depression.** The Council noted that this had been reported as far back as April 2015, and was still re-occurring. They also noted that PCC had informed them in February 2018 that it was likely to be a utility defect. After discussion it was agreed the Clerk should write a letter to PCC stating that it needed urgent rectification, as it was a dangerous depression that had not been resolved even with the latest infill.

**Footpath outside Hall.** Correspondence had been received from PCC stating that with support from the County Councillor this could be considered for the minor works scheme. Cllr Morse fully supported this proposal, and the Clerk was therefore asked to contact PCC accordingly, expressing concern over the dangerous levels of slippery mud that accumulated there. The Council had also received a reply stating why a pedestrian crossing could not be located in that area of the village.

**Grit bins** for Picton Close and West Lane. It was agreed to defer this item until the June meeting.

### **4.1) New items of business.**

**GDPR.** The Clerk took the Council briefly through the documents that had been previously circulated: Retention and disposal policy; List of documents relevant to that policy; Email contact privacy notice; Consent to hold contact information; Information and data protection policy. She stated that these had been taken from SLCC provided advice and documentation, and were required to ensure the Council was GDPR compliant. After a brief discussion the Council agreed to accept the listed documents, which would be made available on the website.

**Internal audit report.** This had previously been circulated. The Council was pleased to note the contents, and accepted the findings.

**SLCC membership** renewal. The Council agreed to fund the Clerk's SLCC membership for the coming year.

**Mole hills** – Village Green. Cllr Priest stated that there were mole hills appearing on the Green. It was agreed that these should be dealt with as soon as possible.

#### **5) To receive items of correspondence.**

- Notice of firing for May and June.
- Hywel Dda Big Change consultation.
- NALC/SLCC new salary scales.
- Proposed changes to customer service provision PCC – Fishguard, Neyland, Milford Haven and Pembroke.
- Code of Conduct training – Kilgetty Begelly Community Council.
- Draft Rights of Way improvement plan revision consultation.

#### **6) County Councillor's report.**

Cllr Morse reported that he was pursuing the various matters that had been raised previously, but that he had no progress to report back yet.

#### **7) To receive financial statement and reconciliation:**

Bank statement, reconciliation presented      £14,724.92 as at 30<sup>th</sup> April 2018.

Second account:      £31,797.70 as at 30<sup>th</sup> April 2018

It was stated that the Clerk now had view access to all three of the Council's bank accounts online. After discussion it was agreed that she should provide the bank reconciliation information on the agenda for the agenda distribution date each month, but also supply month end information for the quarterly budget reviews.

The Council agreed to the provided invoices, proposed Cllr Morgan, seconded Cllr Morse.

Cllr Morse left the room at this point and took no part in the next item.

#### **8) Planning:**

**Application submitted:** 18/0055/PA. Proposed three bedroom bungalow and detached garage. Molleston Stables, Molleston. Clerk had replied no objection after consultation via email.

**Application submitted:** 18/0063/PA. Erection of new dwelling. Bank House, Templeton. No objections.

**Application submitted** – 18/0072/AD. Erection of two twin-sided advertisement boards. Land adjacent to Hardly in and Ashgrove, Templeton. No objections.

**Application submitted** – 18/0135/LB. Demolition of modern chimney stack on ridge and

reinstatement of original chimney stack. Templeton Farm, Templeton. No objections.

**Planning Appeal** – 15/0503/CL Flower Hall Lane, Templeton. Noted.

**Application conditionally approved:** 17/12/13/PA. Variation of condition 2 of 14/1009/PA to extend time period for reserved matters. Plot to rear Cliff Gates, Cold Blow Road, Templeton.

Cllr Morse re-entered the room and took part in the rest of the meeting.

#### **9) Church Hall.**

To receive financial statement and reconciliation:

Bank statement, reconciliation presented            £6,297.61 as at 30<sup>th</sup> April 2018

Cllr Priest stated that Welsh Water had increased the standing order from June, as a result of water use increasing.

No invoices received since last meeting.

#### **10) Councillors' reports and matters for next month.**

Cllr Priest drew the meeting's attention to the Wellbeing event on 25<sup>th</sup> June, details of which had been circulated.

Cllr Morse confirmed that he would clear the bonfire area in the next week or so – Cllr Morgan to assist.

Cllr Morgan stated that there was a low sewer manhole cover in Tanners Lane. The Clerk was asked to report this for rectification. Cllr Morgan also stated that there was a broken down car that had been moved into the car park from higher up in the village. The Clerk was asked to contact the number provided in the vehicle.

#### **11) To confirm the date of the next meeting as Thursday 21<sup>st</sup> June 2018.**

There being no other business, the meeting concluded at 9.40pm