**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**MONDAY 26th March 2018**

Present: Cllrs H Bellamy, J Wimhurst, P Bottom, E Thomas, N Evans,

 K Griffiths, K McEneany, M Clarke, John Davies, G Evans

Apologies: Cllrs D Worth, L Williams

405 Minutes of the meeting held on 26th February 2018 proposed as correct by Cllr Wimhurst and seconded Cllr Thomas, apart from minute number 399.1 which should read ‘at a cost of £15’. The Clerk will amend this.

**406 Matters Arising**

406.1 Village Caretaker – Cllr Wimhurst presented the costings received from tenders. She proposed that a budget be set for the year which would include 2 hours a week for litter picking and the remaining for grass cutting from Easter to October, seconded by Cllr Bottom and all in favour. Cllr Wimhurst proposed that the contract be awarded to the cheapest tender for a 12 months period and then be reviewed, seconded by Cllr Bottom and all in favour.

 Cllr Griffiths requested that the contract include a request for public liability insurance, risk assessments and a one month termination notice clause from both parties.

406.2 Playground Drainage & Inspection Report – Cllr Williams was not present at the meeting and the Clerk was unsure whether contact had been made with Gerallt. Carry forward to the next meeting.

 The inspection report was sent to Councillors before the meeting. Cllr Davies proposed a quotation be obtained from Mr Iwan Ward to pressure wash equipment in the playground that has become slippery, seconded by Cllr Griffiths and all in favour. Cllr Bellamy will contact Mr Ward to obtain a quotation. Cllr Griffiths proposed that Cllr Bottom take a look at the low risk issues in the report, seconded by Cllr Clarke and all in favour.

406.3 Pedestrian Crossing - Cllr Davies reported that there had been no interest shown in the role after advertising on social media. Cllr Clarke will retry advertising.

406.4 Pavements at Castell Corwg – Cllr Davies reported that he had tried to contact Mr T I Davies to arrange a meeting on a number of occasions, without success. He will try again.

406.5 Parc Y Pwmp – Cllr Wimhurst had obtained the screw anchors and bolts to secure the table and benches to the ground at a cost of £49.62. Cllr Bottom agreed to fit them.

406.6 General Data Protection Regulations – From 25th May 2018, new Data Protection Regulations will take effect in the UK. The GDPR requires local and community councils to appoint a Data Protection Officer. Cllr Griffiths proposed that the Clerk contact One Voice Wales to establish a way forward and to check what other Community Councils’ are proposing, seconded by Cllr Davies and all in favour.

**407 Correspondence**

407.1 Adam Carlisle – Request for financial support to help raise funds to travel to America to take part in Pony Club International Tetrathlon Exchange. Cllr Griffiths proposed that a donation be given for £100, seconded by Cllr Davies and all in favour.

407.2 Welsh Government – Independent Remuneration Panel for Wales Annual Report can be viewed on website. Seen and noted.

407.3 Welsh Government – Support for the initial setting of joint arrangements around 3 core themes of community engagement, increasing citizen participation and engagement in local democracy and clustering. To be submitted by 20.4.2018. Seen and noted.

407.4 Welsh Government – Consultation on Edition 10 of Planning Policy Wales closing on 18.5.2018, check website. Seen and noted.

407.5 Welsh Government – Local Democracy & Boundary Commission for Wales guidance can be viewed on the website. Seen and noted.

407.6 Wales Audit Office – Survey to be completed. The Clerk will complete.

407.7 Welsh Government – Public Health (Wales) Act 2017 Section 8: Local Toilets Strategies – Consultation Document on Statutory Guidance for Local Authorities. See and noted.

407.8 Grant Thornton – Delay in printing Annual Returns at Audit Office. Seen and noted.

407.9 Welsh Government – Green Paper Consultation for ‘Strengthening Local Government: Delivering for People.’ Seen and noted on website.

407.10 Welsh Government – Tackling the plastic problem: Using the tax system or charges to address single-use plastic waste. Seen and noted on website.

407.11 Pembrokeshire County Council – Local development Plan 2 – Call for Candidate Sites, see website and County Councillor’s report below.

**408 Development Control**

 **Planning Applications**

408.1 Glandovan Mansion, Cilgerran – Alteration and extension – 17/1205/LB. No objections.

408.2 Land north of Penybryn, Cardigan – Alterations to vehicular access (in retrospect) and erection of a stable and animal shelter – 17/1203/PA. No objections.

408.3 Glanteg, Church Street, Cilgerran – Alterations to garage (partially in retrospect) – 17/1180/PA. No objections.

408.4 Islwyn, Llwyncelyn, Cilgerran – Proposed garage/garden store & extension of garden – 17/1195/PA. No objections.

408.5 Penrallt Fach Farm, Cilgerran – Conversion of buildings into two residential units – 17/1225/PA. No objections.

**409 Finance**

 Balance as at close of meeting 26/2/2018 Current Account £12,562.14

 Reserve Account £6,291.06

 Total £18,853.20

**Payments**

409.1 V Varney (Feb Salary) £282.07

409.2 V Varney (Expenses) £68.80

 Total Payments £350.87

**Income**

409.3 Bank Interest £0.24

409.4 Toilet Block Tokens £9.00

 Total Income £9.24

 Balance as at close of meeting 26/3/2018 Current Account £12,220.27

 Reserve Account £6,291.30

 Total £18,511.57

409.5 The above payments were proposed as correct by Cllr Wimhurst and seconded by Cllr N Evans.

**410 County Councillor’s Report**

410.1 Cllr Davies reported that Pembrokeshire County Council, over the next 12 weeks up to 16.6.2018, are calling for LDP Candidate sites, whereby the public and Community Councillors can put forward sites they consider should be identified for or protected from development. Cllr Davies urged members to give this some thought as to where there may be land available and to report back to him at the next meeting.

410.2 Cllr Davies reported that the County were planning to carry out further upgrades to the Coracle building.

410.3 The County Council are planning changes to refuse collection in Pembrokeshire and are proposing collection of black bags every 3 weeks as well as other changes, but they have not yet been finalised. Cllr Davies requested that any thoughts on this matter should be sent to him so that he may relay them to PCC.

**411 Any Other Business**

411.1 Cllr Griffiths noted and wished to express his thanks on behalf of members for the efficiency and positive action carried out by Cllr Williams in sorting out the burst pipe at Parc Y Dre recently.

411.2 Cllr Bottom reported that the brambles and branches overhanging the pavement by Maes Y Neuadd had still not been cut. Cllr Davies confirmed that he would sort this.

 Date of next meeting: 23rd April 2018

 Meeting closed at 8.40pm

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council