**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meeting

Wednesday 14 March 2018

Penally Village Hall, 6.30pm

**Present:**  Councillor Piers Bradbury (Chair); Councillor Carol Bradbury; Councillor Jenny D’Arcy; Councillor Mark Hancock; Councillor Mike Neal; Councillor Jules Rilstone; Councillor Jon Preston.

**Also Present**: Carol Clemson, Clerk. Gary Meopham, PCNPA; 11 concerned residents of Penally Village whose names have been noted.

**18/03/01 Apologies**

Received from Councillor Steve Robinson.

**18/03/02 Declarations of Interest**

No Declarations of Interest received.

**18/03/03 Signing of Minutes of Last Meeting (held 14 February 2018)**

The minutes of the last meeting held on Wednesday 14 February 2018 were agreed as a true and accurate record and signed by the Chairperson Councillor Piers Bradbury. Proposed Councillor Jules Rilstone. Seconded Councillor Mike Neal. All in favour.

**18/03/04 Car Parking Charges to Penally Railway Station Car Park**

**Presentation by Gary Meopham, PCNPA.**

A powerpoint presentation was given by Gary Meopham, PCNPA, outlining the proposed car parking charges from Spring 2019 at Penally Railway Station Car Park. It is their intention, subject to public consultation, to install a pay and display machine and introduce charging at £1 per hour up to a maximum of £5 per day. This is going to be seasonal charging from March until the beginning of November from 9am until 5pm with a 30 minute free car parking period available. A season ticket will also be available at a cost of £25 although this will not guarantee a parking space when required.

Following a lengthy question and answer session all Councillors and all village residents present were against this charging. Councillor Piers Bradbury thanked Mr Meopham for attending the meeting and expressed the Councils disappointment in that when they were initially advised that the status of all PCNPA car parks were under consideration no action would be taken until consultation with all interested parties had taken place. It now appears that the PCNPA has resolved to change the status of Penally Station Car Park prior to any consultation process. He also stated that the village of Penally was set out long before the advent of the motor car. The roads are in places narrow and winding and there is a marked absence of footpaths and many properties do not have an off street parking area. Thus the roads are already dangerous to pedestrians and also under pressure from parked vehicles causing congestion problems to delivery lorries, the bus service and to emergency vehicles. The majority of the permanent residents of Penally are of a ‘certain age’ and mobility issues requires they are reliant upon all transport methods to ensure a safe, healthy and comfortable retirement. The local Church relies upon the Station Car Park for weddings and funerals as does the Village Hall for popular events. Charging for car parking will greatly reduce the attractiveness of the Church and Village Hall as a venue for various activities resulting in negative financial implications. The Station Car Park is a favoured place for dog walkers to park for short periods and charging for such use would inevitably lead to increased parking in other areas of the Village. Thus the Council views the introduction of charges as a serious and significant change to the status quo. It will lead to further congestion within the village, possibly leading to the cancellation of the bus service which will have a serious effect on the elderly. It will lead to parking on the grass verges along the bypass causing a serious and possibly fatal hazard to all motorists as this section of road has a 50 mile per hour speed limit. He also advised that the uncontrolled crossing point for all pedestrians from the village and from the two very popular local holiday parks is situated at this very location. The Council also has concerns regarding the charging effect on rail passengers. They also query if the PCNPA has any plans regarding the siting of the waste recycling bins on the car park and hope that any method of charging relies on modern payment technology and does not just rely on cash. Although the Council acknowledges that the PCNPA owns the land and that the Park Authority will consider these issues to be outside its scope of responsibility, it is requested that due notice of the Councils concerns are noted and recorded by the PCNPA and that the law of unintended consequences does not result in a serious incident.

Following the presentation, it was agreed that Councillor Jon Preston will contact Pembrokeshire County Council and Highways Department to find out further information with regards to timing of the consultation process. The Community Council will then write a letter of disapproval to PCNPA and Pembrokeshire County Council. Councillor Mark Hancock also agreed to contact the PCNPA, under the Freedom of Information Act, asking for details of all their consultation processes and business cases that they have already gone through.

The Clerk will also contact One Voice Wales outlining the Community Councils critical review of PCNPA and Pembrokeshire County Councils’ consultancy procedures and ask if they have received any other comments from other community councils who have been affected by this car parking charge.

**18/03/05 Matters Arising from previous meeting:**

Petanque Pitch.

Councillor Jon Preston has received a response from PCC (Barry Cooke) regarding the playing field, however he has so far been unable to provide a definitive answer in regard to providing clear detail of the land ownership.  Councillor Jules Rilstone added that several people who use The Cross public house have indicated that they may be interested in running a club. He will put a sign up in The Cross asking for volunteers. Councillor Jenny D’Arcy mentioned the Wales Co-operational Society and that funding/grants may be available towards this. This item will be carried over to April meeting.

Election Expenses.

Councillor Jon Preston informed that it is anticipated that no charges will be forthcoming from the 2017/18 elections. At the moment, the only charges applicable to election fees are election data, overseas electors and elector papers that County Councillor Jon Preston has to print off as a County Councillor. If for any reason a snap election was called PCC may have to introduce special measures to allow community councils to meet these expenses.

TPOs on village trees.

Information is still ongoing. This item will be carried over to April meeting.

Councillor Piers Bradbury advised that the dead Palm tree at the west end entrance to the village had been removed by Smart Gardens at a cost of £30.

**18/03/06 Planning:**

* **17/1127/PA -** The Old Pound, The Ridgeway, PENALLY, Tenby, Pembrokeshire, SA70 7RN

Erection of stables. **NO OBJECTIONS**

* **17/1043/PA** – Tawel Fan, Penally: Alterations to existing roof, new rear balcony, insertion of rooflights. **NO OBJECTIONS**
* **17/1099/PA** – Brambles Lodge, Penally: Single Storey Rear Extension, **NO OBJECTIONS**
* **17/1161/PA** – Red House, The Ridgeway, Penally: Demolition of existing dwelling and construction of new dwelling – **NO OBJECTIONS**
* **17/1182/PA** – Sea Cliff, Strawberry Lane, Penally; Demolition of existing dwelling and outbuildings and construction of replacement dwelling – **NO OBJECTIONS**
* **17/1198/PA** – The Old Vicarage, Penally: Proposed holiday let. **OBJECTION Re: Layout and Density of buildings in area. Over development of site.**
* **17/1041/PA** – Detached Garage, Whiteleaf House, Holloway Hill, PENALLY, Tenby, Pembrokeshire, SA70 7RJ  - **Conditionally Approved**

**18/03/07 Correspondence Received**

Councillor Piers Bradbury passed the following information to the Clerk:

February Bank Statements; Ashmole Payroll Information; Pensions Regulator Information; Copy of 3rd Party insurance for Village Warden; Village Warden timesheet and Invoice; Invoice for £6 payable to Councillor PiersBradbury for Land Registry Title and Map showing that PCNPA own the car park; Paypal receipt from Councillor Mark Hancock re Clerks Contract.

* Postage Sent

One Voice Wales – Annual Membership Subscription (£143)

* Postage Received

Clerks and Council Direct Magazine – March 2018

SLCC The Clerk Magazine – March 2018-03-14

* Emails

12/03/18 Grant Thornton re receipt of Documentation for Annual Return

See below under Annual Return Feedback

12/03/18 Apologies received from Steve Robinson

09/03/18 Plastic Free Pembrokeshire Event – April 24th, 5.45pm, Regency Hall, S’Foot.

09/03/18 Correspondence re: Clerks Contract

08/03/18 National Survey from Wales Audit Office – awaiting receipt of survey

01/03/18 Pembrokeshire Coastal Forum Newsletter

01/03/18 Sunday Bus to Withybush Hospital, Haverfordwest

23/02/18 Penally Range Firing Times

19/02/18 Variation to Car Parking charges across Pembrokeshire

19/02/18 Update on clearing of Ritec from Councillor Mike Neal

15/02/18 Town and Community Council Newsletter

**18/03/08 Accounts and Finances**

* Balance of Account

A bank reconciliation was circulated to Councillors present.

* Accounts Received for Payment

£163.20 Clerk February,

£250.00 Village Warden,

£6.00 Councillor Piers Bradbury (Land Registry)

£30.00 Councillor Mark Hancock.

The above invoices were Proposed for payment by Councillor Jenny D’Arcy. Seconded Councillor Piers Bradbury. All in favour.

* Audit Returns Feedback

Reply from Grant Thornton re non receipt of Documentation for Annual Return

*Unfortunately we are still waiting to receive the Annual Returns from the Wales Audit Office. I believe the Wales Audit Office had a slight delay in publishing the Annual Return this year, however, as soon as we receive them we will be sending all the information out to the councils. I do apologise that I can't give you an exact date, however we expect to receive the Annual Returns in the next few weeks.*

* Appeals for Fund

The following letter has been received from Penally History Group:

*As you may be aware we are holding our 7th exhibition this year continuing last years theme of the village in 1900, this time dealing with properties not in the village centre. Whilst most members stand the cost of the majority of any printing we still incur costs of between £150 and £200 for each exhibition (hall hire supply of boards, glue, etc.) We have been able to fund previous exhibitions from grants received, our annual subs, and any donations received at the exhibitions, but like many organisations funds are now getting low. For the group to continue its work we need to boost its revenue. We have started to develop a programme of talks by local speakers which requires care because we need to cover fixed costs (hall charge, speakers charge, etc) before a positive contribution can be made. Is the PCC able to help financially in any way? We are aware that all budgets are under pressure but any help would be greatly appreciated.*

Councillor Mike Neal and Councillor Mark Hancock abstained from making decision on this funding due to being members of the History Group. Following a discussion by other councillors, Councillor Jules Rilstone proposed making a donation of £200. Seconded Councillor Jenny D’Arcy. All in Favour.

**18/03/09 Clerks Contract of Employment.**

The Clerk was provided with a Contract of Employment covering all aspects of her position and working hours of 26 hours per month at a rate of £8.61 from 1st April 2018. The Clerk accepted this new contract and it was proposed by Councillor Jon Preston that this be signed by the Clerk and the Chair. Seconded Councillor Mark Hancock. All in Favour. The Clerk and Councillor Piers Bradbury duly signed the Contract. Councillor Jon Preston will contact the Monitoring Officer to see if a copy of the contract should be sent to One Voice Wales.

**18/03/10 County Councillors Report**

Councilors are probably now aware that full council approved a 12.5% increase in council tax during last weeks’ budget debate. As previously indicated redundancies are still likely, however it is hoped that any job losses can now be managed with no compulsory redundancies. Cabinet will also meet this week to discuss how the additional second home council tax will be administered to Pembrokeshire communities.

I have made provisional arrangements for an officer of PCC Highways Department and a Traffic Officer from Dyfed Powys Police to meet with councilors at our April meeting. The purpose of the meeting is primarily to discuss the ongoing traffic issues we have on the village road particularly speeding. However in light of the recent development regarding PCNPA plans to charge for parking at Penally railway station car park and the consequential impact that could have on traffic issues along the by-pass and in the village this will provide an opportunity to discuss these matters in more detail. This meeting will be open to members of the public and is planned to commence at the earlier time of 5pm on April 11th.

Following a report to the enforcement officer at PCC regarding the planning conditions at a property in the village, I have now received the following response:

‘It would appear that prior to the submission of the planning application, the Council’s Landscape Officer met with the applicant and discussed the planting which was included on the elevation plans. It is envisaged that the Privet hedge will take a couple of years to become established and provide the screening effect that it is intended to provide. With regard to the planting trough that the plants are in, the condition does require replanting of any plants that die within a period of 5 years from first planting. The enforcement investigation is likely to be closed on the basis that the planting has been implemented’.

The drain at the Village Green has been reported to street maintenance due to its failure to receive surface water during rainfall. Work is now scheduled to ‘re-set’ the drain and channel water towards it. At present this issue is presenting a significant hazard during cold weather as the surface water becomes sheet ice.

I’ve noticed some of the road signs in the village require some cleaning work. This should be a relatively quick fix. The sign opposite the junction at Trefloyne lane is particularly in need of some attention

**18/03/11 Councillor Responsibilities**

Nothing received

**18/03/12 Items of Business Submitted by Members**

Nothing received

**18/03/13 Reports from Councillors**

Nothing received

**18/03/14 Items for CROW News/Village Warden**

Cleaning of Penally Village 1/2mile sign at top of Trefloyne Lane.

**18/03/15 Penally MOD Firing Times:**

Firing is due to take place on Saturday 03rd and Sunday 04th March 2018

**18/03/16 AOB and date of next meeting**

Wednesday 11 April 2018 beginning at 5.00pm for public meeting re Highways

Meeting closed at 9.30pm