

LLAWHADEN COMMUNITY COUNCIL
INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

Minutes for the Community Council meeting held on Thursday 1st February 2018 in the Llawhaden YFC and Community Hall at 20:00hrs.

Present:

Dave Willcox (Chairman)	Geraint Bowen
Hugh Watchman	Simon Plant
Isobel James	Tim Simmons
Bronwyn Vincent	Di Clements (County Councillor)

1. Chairman's Remarks

The chairman welcomed everyone to the meeting.

2. Apologies for Absence

No apologies for absence were received.

3. Confirmation of Minutes of the Last Meeting

Minutes of the meeting held on the 4th January 2018, were read and confirmed as a true record. Proposed by Hugh Watchman and seconded by Simon Plant.

4. Matters Arising There From

(4b) Installation of defibrillators – Dave Willcox advised the meeting that the cabinets for the defibrillators, at the Llawhaden YFC & Community Hall and Dicky Parry's Robertson Wathen, had been installed by the electricians NSE Electrical Contractors. First aid training including the use of the defibrillators, is to be arranged through Gerard Rothwell (NHS), and after a checking with the hall committee it was agreed that 6th March 2018 (afternoon and evening session) would be a convenient date with an alternative date being 13th March 2018. The training is supplied at no cost, and Dave would contact Mr Rothwell to organise the training. An invoice has been received from NSE Electrical Contractors for the work totalling £433.67 including vat – it was proposed that the invoice be paid by Dave Willcox and seconded by Hugh Watchman.

(9d) Notice board in Bethesda – correspondence from Marc Owen Pembrokeshire County Council (PCC). Marc Owen of the highways department had forwarded the application form to apply for the siting of a noticeboard in Bethesda (on the green). He also advised that his department were also able to supply and erect a noticeboard. Di Clements advised the meeting that Uzmaston had recently used PCC to supply a notice board and it had cost them approximately £400. A tentative quote had been received from Mike Logan (a local carpenter / builder) of £300, it was agreed that Dave would request an official quote from Mr Logan and finalise plans once this quote had been received.

5. Finance

a. Statement of Accounts as at 31st January 2018 – as no transactions had taken place since the meeting in January no statement had been received. Therefore, the balance of the accounts were as follows:

Nat West Business Current Account = £5186.69

Nat West Business Reserve Account = £1432.80

b. Budget to Actual Spend comparison 2017/18. Budget for 2018/19

COMPARISON OF BUDGET 2017/18 TO YEAR TO DATE ACTUAL SPEND

	BUDGET	ACTUAL RECEIPTS/ SPEND	DIFF
<u>INCOME</u>			
Precept	£7,100	£7,100.00	£0.00
Other Income	£0	£306.04	-£306.04
<u>TOTAL</u>	£7,100	£7,406	-£306
<u>EXPENDITURE</u>			+ / -
Clerk's Salary	£1,900	£1,900.00	£0
Clerk's Expenses (Estimated)	£280	£240.00	£40
BDO Audit Fees (Estimated)	£200	£186.00	£14
Insurance	£205	£201.79	£3
YFC Hall Rent	£300	£0.00	£300
PALC Annual Membership (SUBS)	£60	£58.00	£2
Donations	£1,200	£1,000.00	£200
Printing Costs (for Newsletter etc.)	£550	£523.18	£27
Christmas Events (Lunch & Panto Transport)	£2,000	£2,518.62	£519
Misc. Including Defibrillators	£405	£1,450.00	£1,045
<u>TOTAL</u>	£7,100	£8,078	£978

The precept requested from PCC for the next financial year 2018/19 had been set at £7500, and it was proposed that the budget be set as listed below: -

BUDGET FORECAST/PRECEPT REQUEST for 2018/19	
<u>INCOME</u>	
Precept	£7,500
Other Income	£0
<u>TOTAL</u>	£7,500
<u>EXPENDITURE</u>	
Clerk's Salary	£1,800
Clerk's Expenses (Estimated)	£100
BDO Audit Fees (Estimated)	£200
Insurance	£220
YFC Hall Rent	£300
One Voice Wales Annual Membership	£100
Donations	£1,200
Printing Costs (for Newsletter etc.)	£550
Christmas Events (Lunch & Panto Transport)	£2,000

Misc. Including Defibrillators/Future Elections	£1,030
TOTAL	£7,500

- c. Llawhaden YFC & Community Hall – Invoice for the hire of the hall for 2017/18. It was agreed to pay the invoice of £285.00, proposed by Simon and seconded by Dave.
- d. Clerks Wages and Terms of Reference – a copy of the job description was given to the clerk, if everything was acceptable to all parties (namely Llawhaden Community Council and the Clerk/Responsible Financial Officer (RFO)) – both parties would sign the document at the next meeting. It was proposed by Dave that the wages for the clerk be set at £1800.00 per annum and reviewed after the 6-month probation period, this was seconded by Geraint. All councillors present, and the clerk agreed to this arrangement.

6. Correspondence

- a. Message sent on behalf of the Independent Review Panel – Get Involved! – it was agreed that if times and dates of the meetings had been included that would have been helpful. Therefore, the clerk would contact the organisers to find out the details.
- b. Town and Community Council Local Development Plan Engagement Sessions – Summary from December 2017 – noted.
- c. One Voice Wales – The Council Meeting Training – St Davids City Hall – Monday 12th February 2018. The clerk was hoping to attend the training on behalf of Llawhaden and Wiston Community Councils – however at present there was not enough interest in the course and it may not go ahead.

7. Planning

- a. Tir Nan Og, Bethesda: First Floor Extension – 17/0925/PA – no objections noted.

8. Received After Posting

No items had been received after posting.

9. Any Other Business

- a. Newsletter - as Isobel had needed to leave the meeting early it was not possible to discuss this item.
- b. Tim advised that during times of heavy rainfall water was running off the new development in Robeston Wathen on to the old A40 road. Di agreed to pass this information on to the highways department at PCC.
- c. Simon advised of standing water after periods of heaving rain on the road at Whiteleys Llawhaden and at the Croft between Llawhaden Village and Ridgeway Nursing Home. It was thought that the drains may be blocked? Di agreed to pass this information on to the highways department at PCC.
- d. Bronwyn had no items to report.
- e. Dave reported that the PCC Highways department had visited the weir in Llawhaden adjacent to the Fishery. The flooding appeared to be caused by the ditches becoming silting up, and the highways department would look into a resolution for this problem. A dog litter bin for Robeston Wathen had been agreed with PCC, they would be in touch soon to agree an appropriate site for the bin.

It was noted that the planters in the community were looking bare and were in need of planting up – Simon agreed to purchase plants/bulbs for the planters and plant them up. No meeting had yet taking place with Mr Richard Cole, regarding the green/pathway in Llawhaden, Dave and Di hoped this would happen in the near future.

It was suggested that a WhatsApp group be established for the members of the community council. It was agreed that the clerk would action this.

- f. Di had received a reply from Mr Ken Skates AM (Cabinet Secretary for Economy and Transport) regarding the diversion routes when the A40 between Canaston Bridge and Haverfordwest are closed: *When accidents occur, road closures may be required to ensure the safety of those involved, to allow the police to investigate and to ensure that any debris, oil etc, is cleared from the carriageway. Whilst I appreciate that delays caused by road closures can be frustrating for other road users, we endeavour to reopen roads as quickly as possible.*

If an accident occurs that requires a road closure, the police contact our Agent (SWTRA) to request that a formal diversion route is put in place. During normal working hours, this signed diversion route must be in place within 1½ hours of the request being received and within 2 hours when the request is received outside of normal working hours. However, the request could be made some time after the incident initially occurs. The police are able to divert traffic accordingly in the interim and they are aware of the agreed diversion route if drivers request any assistance.

The need to close the road and implement the formal diversion is made by the Police Officer on site who has attended the scene and unfortunately we do not have any control over drivers choosing to select unsuitable local routes.

We are currently in the process of carrying out a three year Speed Limit Review, looking at road safety issues at over 600 sites on all trunk roads in Wales. Your comments regarding the frequency of incidents will be taken on board as part of this process when this section of the A40 is reviewed.

Report from the recent Bluestone Forum – the Skydome presentation confirmed that this phase of development would be started in the near future. Improvements to Blackpool Mill are still being discussed and there was no further information available at present. Bluestone still contributed to PCC Section 106 - Community Provision – this was £75 per annum for each lodge at the park. Currently they have 344 lodges therefore presently the annual provision was £25,800 to PCC. Di would look into how this money was spent. At the forum they stated that the park used the services of 179 out of 200 local business'. The next forum would be held in June 2018.

10. Next Meeting

The date of the next meeting would be Thursday 1st March 2018 at 20:00hrs, at Llawhaden YFC and Community Hall.

As there was no further business the meeting closed at 22:30hrs.

Signed _____
Chairman to Llawhaden Community Council

Dated 1st March 2018

Signed _____
Clerk to Clerk/RFO to Llawhaden Community Council

Dated 1st March 2018