

ASSET REGISTER

Camrose Community Council

31st March 2017

3 Bus shelters – The Folly, Camrose
Keeston Hill
Sutton

Camrose + Keeston Hill - donated to the community with monies collected for the Queen's Coronation celebrations in 1953.

Sutton – possibly constructed in the 1970's.

Total valuation - £4,950.00

2 pots + 1 seat – Keeston Green – bought by Keeston Kaleidoscope)
) £320.60
2 pots – Keeston Green – donated by Camrose Country Hardware)

2 Picnic Benches placed on Keeston Village Green 164.80 & 329.60= £494.40

1 bench – £100.00

1 filing cabinet and printer- £210.00

1 Asus laptop - £349.00

Total Assets = £6,424.00

 P. P. Coates
Chairman

Camrose Community Council

RISK ASSESSMENTS

1. Risk Identification:

3 bus shelters, 4 plant pots + a seat owned by Camrose Community Council

2. Possible Risks:

Damage to property by individuals
Possible injury or damage to individuals
Consequential loss of income or the need to provide essential services
Following the critical damage, loss or non-performance by a third party
Legal liability as a consequence of asset ownership

3. Internal Controls

An up to date register of assets
Regular maintenance arrangements of physical assets
Annual review of risk and adequacy of cover
Ensuring the robustness of insurance providers

4. Potential Impact Assessment:

Medium

5. Risk Classification:

Medium

6. Control Measures:

Asset register updated as necessary and reviewed annually
Regular maintenance checks carried out on a monthly basis by the Maintenance Officer and annual review by Community Council
Annual review of risk and adequacy of cover
Robustness of insurance providers checked annually

Date.....

..........Chairman