**Minutes of the Meeting of**

**Uzmaston,Boulston and Slebech Community Council**

**Held at Uzmaston Village Hall**

**On Thursday 9th November 2017 at 7:30 p.m.**

**Present** Mrs D Campbell, Mr R Hancock ,Mrs S Green , Dr H Thomas, Mrs M Williams.

**In attendance** Clerk to Community Council

**1) Chair’s Welcome**

In the absence of the chair the Vice- Chair welcomed all the councillors to the meeting and introduced Mr Jim Dunckley , Pembrokeshire County Council’s Common land officer.

Mr Dunckley spoke to the councillors and answered their questions regarding their concerns about the possible transfer of land from Pembrokeshire County Council to Uzmaston, Boulston and Slebech community council and redesignation of all the land as Uzmaston Village Green. Whilst all community councillors were in favour of the transfer, in principle, they were concerned about financial implications in the transfer and reregistering of the land plus future maintenance and insurance costs which could fall to the community council and community.

Mr Dunckley stated that the grass cutting costs figure he had been given for 2017/18 was £553.00 plus VAT for 14 cuts a year. Prices in 2018/19 were expected to rise slightly. Councillors stated that

i) The cuttings would need to be removed from the green and cutting would include the track out of the village.

ii) Assurances given that contractors would only charge for the number of cuts made, a calendar of cuts agreed at the start of the season and the contractor`s work insured.

ii) Pembrokeshire County Council would meet transfer and registering costs of the Green

iv) That agreement could be reached on the area of the Green being transferred.

If all these conditions could be guaranteed and met the Community Council would agree in principle.

**Agreed**

**That the Clerk contact the Community Council`s insurance company and confirm that the policy covered Uzmaston Village Green.**

**That Mr Dunckley report back to the Community Council with costs and time scale before the December meeting in order that the 2018/19 budget and precept could be set.**

**2) Apologies**

 Apologies were received from Mrs S Evans, Miss B Thomas.

**3) Declaration of members` interests.**

 There were none.

**4) Minutes of the meeting of 5th October 2017**

 Were ratified as a true and accurate record of the meeting and signed by the chair.

Signed Date

**5) Matters Arising not on the agenda**

 **Item 7 709** congratulations were given to Dr H Thomas and The Chair for their work in pursuing the matter of Super-fast broadband rollout with B T .All was still on track and improvement in speeds in Uzmaston Village and Boulston expected soon.

 **Item 7 711** Tenby Daffodil bulbs. Mrs Campbell had purchased, received and been reimbursed for the Tenby Daffodil bulbs .She had contacted Mr Elliott and the daffodils would be planted in the bank near the Village Green at Uzmaston by Mr Elliott and his youth group as soon as weather permitted.

 **Item 7 717** The Vice Chair reported that the two community councillors who had attended County Hall on 30/10/2017 to meet the chair of Pembrokeshire County Council were disappointed .They had expected more feedback from the County Council on future programmes etc affecting the community and county. County Councillor Di Clements had also been disappointed and would report back to Pembrokeshire County Council.

.**Item 702** Speed Survey. Mrs M Williams reported that residents of The Rhos were not satisfied with the results of the speed survey as residents, because it was such a quiet area found cars travelling even slightly over 30 miles per hour, extremely frightening and dangerous. They considered 20 M.P.H. sufficient in the village.

Concern was expressed over cars and vehicles parking in the new Road, restricting driver visibility; parking partly on pavements restricting pedestrian usage ; parking on a blind summit; parking on the Dunsany Road junction; construction vehicle and trailer parking intermittently and impeding traffic flow for best park of 12 months.

**Resolved**

**That County Councillor Di Clement mention these items in her forthcoming newsletter.**

**6) Planning**

 601 Planning notices

 i)Refusal of Planning permission 17/0316/PA East End,Wiston

 Proposed care facility/Farm and proposed vehicular access.

 ii) Amended NP/17/0312/FUL Boulston manor, Uzmaston First of 5 dwellings to be completed by end of 2015 with the remainder in the next 1-2 years. No building activity evidenced on the site in October 2017.

 iii) Granted NP/17/0312/FUL Car park extension Picton Castle.

 iv) Granted 17/0560/PA proposed garden store, greenhouse and alteration of existing ground levels with associated retaining walls/gabions.

 602 Planning Applications

 None

 **Resolved All noted**

Signed Date

**7) Reports and items for discussion or comment**

 701 Registration of Uzmaston Village Green already discussed

 702 Uzmaston Green Notice board repair

 The Clerk reported that she had contacted Vince Hopson of Pembrokeshire County Council and he considered that the cost of attempting to repair the notice board would be more that purchasing a new cabinet and the work could not be guaranteed to be successful.

 **Resolved**

 **i) That the Clerk write to Uzmaston parochial Church Council and elicit their opinion on erecting a new notice board either on the way to the church or village hall.**

 **ii) Obtain costs for purchasing and erecting said notice board.**

 **iii) Obtain costs for a wall mounted notice board and free standing notice board to be erected on the grounds of The Rhos Village Hall.**

703 Defibrillators

 Dr H Thomas reported that he had contacted a few electricians and was still waiting quotes back. He would keep trying and report back to the community council.

 704 Co-option of Community Councillor

 Linda Screen has expressed and interest and we are expecting a letter of application imminently.

705 frolic footpath. County Councillor Di Clements reported that she had been approached by Haverfordwest Town Council regarding the footpaths on the Frolic. Although they provided disabled access they were not well maintained. Mrs S Green reported that a local resident was conversing with the Rural Development Agency in order to see if there was a grant available to repair the footpaths, without restricting the farming in the area. There was also the problem of the dog waste bin not being emptied regularly; litter; organisers of the recent Festival of Lights not asking the community council`s permission to use the Frolic.

 **Resolved**

 **That County Councillor Di Clements**

 **i) Enquire how often the dog waste bin is emptied**

 **ii) How often litter is picked up from the Frolic**

 **iii) Who gave permission for the Festival of Lights to use the Frolic**

 **iv) Report to the Community Council how the repairs were progressing.**

 706 **Resolved that in future all agenda include the items**

 **i) Monthly update from County Councillor**

 **ii) Items referred from members of the public**

 **iii) Items referred from Community Councillors. The Clerk would issue a reminder approximately 2 days before the agenda was issued.**

 **iv) Replacement of any other business with items to be discussed at the next meeting.**

Signed Date

 707 **Resolved**

 **i) that future agenda be published on the website.**

 **ii) that in 2018/19 ,once the new noticeboards were installed agenda be placed in the three notice boards by the local community councillors.**

 708 The Clerk reported that the review of standing orders was 90% complete and she hoped to be able to distribute them to the community councillors in time for discussion /amendment at the December meeting.

 709 Joining OVW and SLCC in 2018/19.The Clerk recommended joining both in 2018/19 as SLCC was largely to help and advise the Clerk whilst OVW was there to advise Councillors.

 **Resolved**

 **i) That the Clerk obtain costs for both by the December meeting**

 **ii) That the matter be discussed with the 2018/19 budget .**

 710 Review of Town and Community Councils .

 **Resolved that the Clerk reply to the survey stating that the Community Councillors considered their contribution to the community was looking after the infrastructure; ensuring value for money from Pembrokeshire County Council; overseeing planning applications; conduits between residents and Pembrokeshire County Council; forming more working relationships with Pembrokeshire County Council.**

 711 Data protection

 **Resolved that the Clerk undertake the survey regarding Uzmaston, Boulston and Slebech data and report back to the December meeting.**

 712 Financial Regulations the Clerk reported that the review of the Financial Regulations was 75% complete and should be ready for councillors to discuss/amend at January`s meeting.

 713 List of duties Clerk/RFO the Clerk reported that this was 90% complete and should be ready for the community councillors to discuss/amend at the January meeting.

 8) Other reports and correspondence to note

 There were none.

**9) Accounts and audit**

The Clerk stated the following:-

 **i)Bank Balance as at 4th November 2017** was £5410.53

Signed Date

**ii) Budget/spending update as at 31st October 2017**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Budget amount | 30/9/17 | 31/10/2017 | left |
| Insurance | 255 | 259 | 259 | - 4 |
| Clerk`s salary | 1800 | 900 | 900 | 900 |
| External Auditor | 250 |  |  | 250 |
| Internal auditor | 150 | 15 | 15 | 135 |
| Facilities/hall hire | 240 |  | 40 | 200 |
| Stationery | 65 |  | 38 | 27 |
| Subscriptions | 60 |  |  | nil |
| Code of conduct | 30 |  |  | 30 |
| Clerk training | 120 |  |  | 120 |
| Notice board repairs | 120 |  |  | 120 |
| Street licence | 125 |  | 125 | Nil |
| New notice board | 435 |  | 648. | -213 |
| Daffodils | 0 |  | 150 | -150 |
| Precept | 3650 | 1217 |  | 1217 |

 **iii)Cheque paid**

 100073 £149.67 Daffodil bulbs (£20.67 to be refunded)

 **To be paid**

 100074 £120.00 OVW Clerk training (£60.00 grant already received)

 100075 £186.00 Wales Audit Office

**iv) Bank Reconciliation 1/4/17 to 4/11/17**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| dates | 6/6/17 | 4/9/17 | 4/10/17 | 5/11/17 |
| income | 1216.00 | 2878.00 | 2878.00 | 2878.00 |
| expenditure |  908.98 |  946.77 | 1781.77 | 2619.88 |
|  |  307.02 | 1931.23 | 1096.23 | 258.12 |
| Bank balance 31/3/2017 | 5152.41 | 5152.41 | 5152.41 | 5152.41 |
| Current bank balance | 5459.43 | 7083.64 | 6248.64 | 5410.53 |

**v) Resolved that the budget, reserves and precept for 2018/19 be decided at the December meeting in time for precept closing date of 13/1/18.**

Signed Date

10) Items to be included on the next agenda

 i) further to a previous question from a community councillors County Councillor Di Clements reported that crematorium costs were:-

Before 4 p.m. £543.46,after 4 p.m. £594.46 at weekends £737.00.These were due to staff and technical staff working outside normal working hours.

ii) That refuse vehicle drivers` behaviour would be discussed at the next staff meeting.

iii) That transition Haverfordwest wished to plant fruit trees close to the Creamston turn off in the layby. She would enquire about future care/maintenance.

1i) Date of Next Meeting

 7th December 2017 @ The Rhos

The meeting closed at 9:15 p.m.

C/O Clerk to Community Council

 Old Hayes

 Robeston Wathen

 Narberth

 SA67 8EJ

 Tel 01834 862818.

Signed Date