**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**23rd October 2017**

Present: Cllrs H Bellamy, L Williams, J Wimhurst, P Bottom, E Thomas, N Evans, M Clarke,

 K Griffiths, K McEneany, G Evans

Apologies: Cllrs J Davies, D Worth

375 Mrs Nia Morris was present. The meeting was preceded by a talk by Mr Adam Dawson who pointed out that since his time as custodian of Cilgerran Castle it has become clear to him that Cadw, who lease the monument from The National Trust, are running it at a loss. He confirmed that procurement contracts regulated by the Welsh Government restrict contracts for maintenance & cleaning work to large companies, making hard for small businesses. Mr Dawson felt that it could be marketed in a better way. He put forward his vision, stating that if Cadw would agree for the lease to be taken over, the community could take over the control of the castle by setting up a social enterprise. A tea room and gift shop could be built with the capital investment being funded with grant monies. He stated that a precedence was set in 1998 at Wittington Castle and asked members to look at the website [www.whittingtoncastle.co.uk](http://www.whittingtoncastle.co.uk) . Members asked numerous questions and the Chair thanked Mr Dawson for his informative answers. He left the meeting at 7.50pm.

376 Minutes of the meeting held on 25th September 2017 proposed as correct by Cllr McEneany and seconded by Cllr Clarke.

**377 Matters Arising**

377.1 Community Management of Cilgerran Castle – Members discussed this matter at length, pointing out that the whole process would have to be mapped out to establish if it was feasible. There would have to be professionals involved. Cllr Griffiths proposed that the Community Forum be reinstated. Cllr Williams proposed that an invite be sent to Mr Emyr Phillips of the LHC and Mr Mark Dellar of the Festive Committee as well as Mr Dawson to establish if they would be interested in being part of the Forum. A meeting could then be set up to establish a way forward. Seconded by Cllr Clarke and all in favour.

377.2 Playground – The Clerk reported that she was still awaiting a reply from the Church Body regarding the possible easement.

377.3 Village Warden – In a written report Cllr Davies advised that an advert should be put in the Corwg to see if there are any contractors interested in taking on the jobs that the Community Council is responsible for. Cllr Griffiths proposed that he would look at the previous jobs carried out by the village warden and would establish what needed to be done and at what frequency, then report back at the next meeting. Seconded by Cllr Williams and all in favour.

377.4 Pedestrian Crossing – In a written report, Cllr Davies confirmed that the County Council will contribute to the value of £1,500, the school have agreed to contribute £1,500 which leaves £1,500 to find. Cllr Davies asked if Councillors would consider making up the difference for one year which would provide a crossing patrol for 45 minutes both ends of the school day. Councillors agreed unanimously to cover the cost for the first year for £1,500. Cllr Griffiths asked for clarification as to the exact cost also as to whom would be directly employing the lollipop lady. The Clerk will check with Cllr Davies.

377.5 Rhosygilwen Road – In a written report, Cllr Davies confirmed that the County Council will provide a warning sign for approaching motorists.

377.6 Pavements Castell Corwg – The Clerk reported that she had written to Mr T I Davies but had not yet received a reply. She was asked to send another reminder.

377.7 Bin outside Church – In a written report, Cllr Davies confirmed that a bin should be in place by December.

377.8 Wreath for Remembrance Sunday – Councillors agreed unanimously to support this with the usual £25 donation for the wreath.

**378 Correspondence**

378.1 Request for financial support was received from Marie Curie Nurses in Pembrokeshire and the Citizens Advise Bureau in Ceredigion. Cllr Wimhurst proposed a donation be given to both charities of £100 each, seconded by Cllr Clarke and all in favour.

378.2 Letter received from ATG confirming that some maintenance work was carried out to the visibly defective branches of the oak tree outside the school, following the high winds. This work was carried out at no cost to the Community Council, due to the location and risk of potential falling branches. They recommend however that an annual climbing inspection should be put into place to check the trees, thus minimizing the potential of any further risk. Cllr Griffiths proposed that the Clerk establish who is responsible for the trees by writing to the school and church and also check the insurance policy to see if storm damage is included in the policy.

378.3 Pembrokeshire County Council – Proposal to increase direct fees and charges. Consultation to be completed online. Seen and noted.

378.4 PLANED – Community Forum Network November 2nd 2017 5.30-9pm at Bloomfield Centre, Narberth. Cllr Williams and Cllr Clarke agreed to attend. The Clerk will make a booking.

378.5 Mid &West Wales Fire & Rescue Authority Draft Corporate Plan 2018-2023 – Questionnaire to complete online. Seen and noted.

378.6 Welsh Government – Independent Review Panel – Call to Evidence. Information on website. Seen and noted.

378.7 Welsh Government – Guidance for Principal Councils on the Review of Communities – Final consultation will commence 29th September and end 21st December 2017. See website. Seen and noted.

378.8 Welsh Government – Draft Budget/ Welsh Tax Policy Report/ Rates & Bands can be viewed on the website. Seen and noted.

378.9 Welsh Government - The Independent Remuneration Panel draft Annual Report 2018/19 has been published for consultation on website. Seen and noted.

378.10 Pembrokeshire County Council – PSB Draft Well-being Plan Consultation can be accessed on the website. Seen and noted.

378.11 Welsh Government – Public Services Ombudsman (Wales) Bill – Consultation letter can be viewed on the website. Seen and noted.

378.12 Welsh Government – Burial Charges for Children – Survey to be completed. Seen and noted.

378.13 Boundary Commission for Wales – Revised Proposals Report 2018 Review has been published & can be viewed on the website. Seen and noted.

**379 Development Control**

 **Planning Applications:**

379.1 Tredefaid, Pen y Bryn, Cardigan - Alteration & Extension – 17/0498/PA. Permission has been granted. Seen and noted.

379.2 Avalon, Heol Pumporth, Cilgerran – Extension & Alterations – 17/0593/PA. Permission has been granted. Seen and noted.

**380 Finance**

 Balance at close of meeting 25/9/2017 Current Account £9,880.97

 Reserve Account £6,290.20

 Total £16,171.17

**Payments**

380.1 Valeria Varney (Sept Salary) £282.07

380.2 Valeria Varney (Expenses) £61.60

380.3 Welsh Water £14.91

380.4 SWALEC £27.34

380.5 Glenhurst Doors £171.00

 Total Payments £556.92

**Income**

380.6 Bank Interest 0.05

 Total Income £0.05

 Balance as at close of meeting 23/10/2017 Current Account £9,324.05

 Reserve Account £6,290.25

 Total £15,614.30

380.7 The above payments were proposed as correct by Cllr Evans and seconded by Cllr Williams.

**381 County Councillor’s Report**

381.1 Cllr Davies was not at the meeting but sent a written report with points already covered above.

381.2 In a written report, Cllr Davies reported that there was a good turn-out for the defibrillator training at Penybryn of 40 people.

**382 Any Other Business**

382.1 Cllr Williams reported that one of the picnic tables at Parc Y Pwmp had been moved to the other end of the field and there was evidence that a fire had been lit. Cllr Williams asked if it could be moved back into its place and the whole area required litter picking.

382.2 Cllr Williams confirmed that she had attended the Festive Week Committee meeting, reporting that a member of the committee had stepped down with them requiring another member. The festive week was a success with only the carnival being a wash out due to the weather. There are funds available to local groups if needed.

382.3 Cllr Thomas reported that he had spoken to Mrs Dorothy Mason regarding extending the top entrance to Parc Y Dre to which she had no objection. Cllr Bottom & Cllr Thomas will work out the costing and report back at the next meeting.

382.4 Cllr Griffiths brought up the ongoing problem of parking in the village and stated that the problem needs to be addressed. A legal standing needs to be established and asked the Clerk to liaise with highways to establish what the rules and regulations are for a village such as Cilgerran with a highway going straight through.

382.5 Cllr Bellamy reported that he had become a trustee of Cardigan Hospital League of Friends and asked if anyone would like to become involved which would mean attending 4 meetings annually. Cllr McEneany offered to represent the Community Council.

Meeting closed at 9.05pm

Date of next meeting: 27th November 2017

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council