

St Florence Community Council
Ordinary Meeting
Held at the Village Hall, St Florence
Tuesday 5th December 2017

Steve Hughes
16th Jan

Attendees: Councillors S Hughes (Chair), D Evans, Cllr P Kidney, Jeff Evans, Hugh Morgan, R Ruff (Clerk)

Public Participation: None

1. **Apologies:** Cllr Robert Hughes
2. **Declarations of Interest:** None declared
3. **Signing of previous Minutes of last meeting held 7th November 2017:** Minutes approved by Council, signed by Chair.
4. **Matters Arising (for information only)**
 - 4.1. Christmas Decorations to Hall – The Hall has been nicely decorated this year by the Chair and the Booking Clerk. Many Thanks to them.
 - 4.2. Christmas Meal Food Choices – The Menu choices were collected in, these will be forwarded to The Parsonage Inn.
 - 4.3. Church of Wales Funding work receipts – Receipts were received from Cowley Builders for work carried out on the roof repairs. The Clerk will now forward these to Church of Wales.
5. **Village Hall and Village Hall Matters – To receive and consider the following:**
 - 5.1. Booking Clerk Honorarium – A cheque was prepared for the Booking Clerk of £250.
 - 5.2. Bonfire Night – Profit received after all expenses for Bonfire Night was £1275. A discussion was had by all Council members as to how the profit from Bonfire Night was to be split. It was agreed that the Church, School and Girls Football Club will receive £150 each (the girls football club will receive an additional £50, this was a donation from the Chef on Bonfire Night directly to this group). This leaves a balance of £825 (£50 Chefs donation deducted in costs) this money will be used for further repairs to Hall roof, further repairs are needed to entrance hallway and boiler room roof.

6. Correspondence Received

- Pembrokeshire County Council – A letter has been received from the County Council with regards to change in bus routes. No action required.
- Welsh Government – A letter from the Welsh Government asking for an update summary on the loan the Council obtained in September. Clerk to reply with details.
- An email was received from a member of the public with regards to the hall lights been left on.
- An email was received from a member of the public with regards to trees on the common land by The Ford. The Clerk will write to them sharing information given from County Cllr Kidneys report.
- County Council notification poster about change to refuse collection over the Christmas period. Chair will put the poster on the village Notice Board for resident's information.

1. Accounts and Finances

- 7.1 Bank Reconciliations as at 13th November 2017 – These were presented to be signed off.
- 7.2 Checking of Bank Reconciliations by non-signatory member – Mr Jeff Morgan checked and signed off reconciliations.
- 7.3 Invoices for payments – Cheques written out to:
- Jewson
 - Smart Gardens
 - Hazel Pickersgill
 - Narberth Travel
 - Upton Farm Foods
 - Rachel Ruff (salary)
 - Meg Stroude (Cleaner wage)
 - Harris Bassett
 - Zurich Insurance

1. **Items for January 2019 Meeting and Year Planner** – Budget (pre-meeting to take place first with Clerk and Chair), Prepare cheques for School, Church and Girls Football

2. County Councillors Report

Cllr Kidney reported on:

- Trees on the Common Land, email to residents will report findings.
- Ridgeway View – The ongoing problems with access have finally been agreed. The Highways Department have agreed to put in dropped curb stones at the bottom end of the cul-de-sac, this is received very gratefully, the residents have been informed by Cllr Kidney.
- There has been some conflict as to whether there is a footpath or bridleway at The Ford in the village. This has been confirmed as a bridleway, Cllr Kidney will arrange for a sign to be erected to avoid any more confusion in the future.
- It was shared that every department within the County Council have been tasked with saving 5% on their budget for next financial year. So hard times should be expected for the future with the possibility of bad headlines to follow.

Any Other Business – A quote from Cowley Builders was received for £340 for ~~repairs to front~~ entrance ceiling and boiler room. Clerk to inform them to carry on with work. *Painting*

Meeting Closed at 20.30 hours.

Note: Meeting in January will be held on the 16th January as oppose to the 9th as stated, to allow Chair and Clerk time to meet for Budget work.