**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty-Begelly Community Centre, Kilgetty at 7.00pm.

Thursday 14 December 2017

MINUTES

A Public Participation session took place between 7.00pm and 7.15pm.

**Present:**

Cllr Diane Lockley (Chair)

Cllr Peter Adams

Cllr Trevor Andrews

Cllr Christopher Ebrey

Cllr Brenda Jones

Ian Morris (Clerk and Responsible Finance Officer)

County Cllr David Pugh was also in attendance.

1. **Apologies.**

Cllr David Anderson, Cllr Sandra Smith, Cllr Janet Ward and Cllr Josephine Woodgate.

**2. Declarations of Interest.**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 9 November 2017.**

Cllr Adams proposed that the draft Minutes of the Full Council Meeting held on 9 November 2017 be approved as a true and correct record. Seconded by Cllr Andrews. Vote taken – 4 in favour, 1 abstention.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 9 November 2017.**

**1072 (5) –** Clerk reported that the Welsh Government (WG) had confirmed that provision of a white line at the A477 junction for Kilgetty and Stepaside had been included in minor works planned for this junction by the end of the financial year.

**1075 (14)** – Clerk said that Cllrs Smith and Woodgate had attended the One Voice Wales (OVW) meeting in St Clears which looked at the WG’s

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Independent Review Panel’s (IRP) 4 questions posed of Community and

Town Councils. Clerk had attended the Gorseinon based event. OVW would be sending a summary of feedback received to all those that had attended the events. This would form the basis of OVW’s response to the IRP. Community and Town Councils were also encouraged to respond to the IRP.

**1078 (26) –** Cllr Lockley, along with Cllrs Anderson, Adams, Smith and Woodgate, had attended the Remembrance Day service.

**5. Action Tracking**

The Clerk handed out a copy of the latest Action Tracking note and a copy is

attached to these Minutes of the meeting.

* **Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (currently outside Begelly Stores) –** Clerk reported that Darren Thomas, PCC, had sent an update which confirmed that planning officers were currently dealing with the Discharge of Conditions applications that had been submitted by Folly Farm. Once these had been discharged the development could commence, thereby releasing the transportation contribution for the footway scheme. Darren Thomas had also confirmed that consideration would then be given to providing a new ‘Perspex’ type bus shelter as part of the footway improvement scheme. Review March 2018.
* **Location of footpath between Mill Bay Homes development and Kilgetty village centre –** Clerk confirmed that the land at Miner’s Field had not been registered in the name of KBCC. He had therefore asked solicitors Darwin Bowie, to take this work forward. Darwin Bowie had asked for original copies of the deeds. Clerk was asked to check with Pembrokeshire Archives and to search KBCC papers stored in the Community Centre. Meantime, Clerk was also asked to write to Ray Greenwood, PCC, to request specific details of the proposed footpath and to mention that local residents had enquired about progress (during public participation). Cllr Andrews offered help to the Clerk when dealing with Darwin Bowie. Review January 2018.
* **Removal of BT Kiosk in Begelly –** Members agreed to review in March 2018.

* **Condition of A478 road in Begelly (including dip in road and mud fouling) –** Review January 2018.

**6. Planning**

Cllr Lockley brought forward the following planning applications and other planning notices;

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**17/0763/PA – Change of use from C3 (dwelling/house) to Sui Generis (veterinary clinic with ancillary accommodation), single storey rear extension and new pedestrian access off Carmarthen Road at Brierlyn, Carmarthen Road, Kilgetty SA68 0YA.** Full Council noted the proposed new access on to Carmarthen Road. Cllr Andrews proposed that this application be recommended for approval. Seconded by Cllr Ebrey. Vote taken – all in favour.

**17/0790/PA – Extension to existing gypsy and traveller site to provide 13 additional pitches and associated infrastructure at Kingsmoor Common Caravan Site, Bush Farm, Begelly SA68 0YX.** Cllr Lockley noted the increase in size and that the new pitches were for extended families of those already resident on site. Comments made by Dwr Cymru, Highways and Natural Resources Wales were noted. After a brief discussion, Cllr Andrews proposed that this application be recommended for approval, provided the applicant adhered to the comments and suggested conditions made in the accompanying planning documents from Dwr Cymru, Highways and Natural Resources Wales. Seconded by Cllr Lockley. Vote taken – all in favour.

**17/0882/PA – Rear and side extensions, pitched roof over garage to replace existing flat roof at Honeywood Cottage, Thomas Chapel, Begelly SA68 0XH.** Cllr Ebrey proposed that this application be recommended for approval. Seconded by Cllr Jones. Vote taken – all in favour.

Clerk reported that no Pre-application consultation documents for the mixed development of 20 homes, including 4 affordable homes, at land south of Kilvelgy Park, Kilgetty, had been received from the developer.

Other planning notices, including decisions, were noted.

**7. County Councillor’s Report**

County Cllr Pugh provided the following updates;

* PCC 2018/19 budget discussions were continuing with three options for rises (5%, 8% and 12.5%) in Council Tax being considered to help meet the £16.7m funding gap for 2018/19. Rate reduction schemes would continue. Options would be looked at by the Overview and Scrutiny Committees. A final decision would be made at the February 2018 County Council meeting. Pembrokeshire’s Council Tax would still be the lowest in Wales although the WG’s Standard Spending Assessment has said that PCC brings in 22% less than it should do. In discussions, Members felt that the electorate was fed up with spending cuts to services and may willingly pay a higher amount.
* Discussions were also continuing on how income from the second home premium would be allocated and distributed. KBCC could receive around £5-6k but no final decisions had yet been made by PCC.
* Wales was 3rd in the table of developed countries for recycling.

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**8.Accounts for Payment**

The following invoices were presented for approval and payment;

Ian Morris – salary costs and legal expenses £ 417.09

HMRC - PAYE £ 95.40

Russell Evans – grass cutting £ 12.50

LITE Ltd – festive lighting £1,512.00

LITE Ltd – installation/removal of festive lighting £1,440.00

SSE – office unit electricity costs £ 37.19

**Total £3,514.18**

Cllr Andrews proposed that all these payments be made. Seconded by Cllr Adams. Vote taken – all in favour.

**9. To consider an update on the request to set up allotments in Miner’s Field, Kilgetty.**

Cllr Lockley informed Members that PCC’s Contaminated Land Officer would be undertaking soil tests at Miner’s Field during the second week of January 2018, with results 7-10 days thereafter. Clerk was asked to add this item to the agenda for the February 2018 meeting of KBCC.

**10. To consider the provision of additional bins for dog waste in Begelly.**

Cllr Adams reported that there was no provision for bins in New Road, Begelly, despite part of the road being on the Miner’s Walk; this was particularly popular with dog walkers. Clerk was asked to write to Will Lloyd, PCC, to ask about provision of a litter/waste bin in New Road, near to the Miner’s Walk pathway.

**11. To consider the provision of a Vehicle Actuated Speed sign in KBCC’s area.**

Cllr Adams highlighted the benefits of such signs and mentioned those installed in other areas. Members discussed suitable locations, including possibly near to Stepaside School. Cllr Jones asked about the results of the recent speed checks in Ryelands Lane. Clerk to investigate. Cllr Adams and the Clerk were asked to get further information on installation of vehicle actuated signs in Kilgetty. Clerk was asked to add this item to the agenda for the February 2018 meeting of KBCC.

**12. To consider and approve the commencement of a Casual Vacancies process for KBCC.**

Members noted the request from a local resident, Gavin Thomas, that he be

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considered for appointment as a councillor on KBCC. This approach was

welcomed by Members. Cllr Adams proposed that the Clerk commence a Casual Vacancy (Co-option) process. Seconded by Cllr Andrews. Vote taken – all in favour.

**13.** **To discuss and explore the setting up of monthly councillor surgeries in Kilgetty and Begelly Wards.**

Cllr Ebrey suggested that a monthly surgery be set up to allow local residents the opportunity to meet with their KBCC councillors. Cllr Adams wondered if a KBCC ‘Open Day’ could be arranged, at least to begin with, as many residents did not know their councillors. This could be held quarterly. Cllr Lockley was in favour of a quarterly open day but that these would need to be arranged by councillors and not the Clerk. Cllr Ebrey agreed to take the matter forward, liaising as appropriate with BKCA and would come back with a date for an open day, possibly in February 2018, at the next meeting of KBCC.

**14. To consider on-going financial support toward the retention of the 361 bus service through Kilgetty.**

Clerk informed Members that PCC had now agreed to provide in-house the 361 bus service which was being withdrawn by Edwards Coaches from 11 January 2018. The new amended timetable, to be operated by PCC, would commence on 12 January 2018 and included a 1707hrs service from Kilgetty direct to Tenby. Members had no comment to make but asked the Clerk to include this news in the press release for December 2017.

**15.** **To consider and approve KBCC’s comments to PCC on the proposed changes to household waste and recycling collections.**

Cllr Lockley provided some feedback from a recent Town and Community Councils Liaising Group meeting which had discussed this matter. Recycling and food waste collections were expected to be kept as weekly collections but general waste (black bags) could be moved to 3 weekly intervals with possible restrictions on the number of black bags put out for collection. A new vehicle fleet was likely. County Cllr Pugh said that Wales was lying 3rd in the table of developed countries for recycling its waste and reported back on an earlier visit to Conwy to see their kerbside waste collections. Cllr Adams thought that there needed to be more emphasis on communication and education around recycling. After a general discussion, highlighting KBCC’s concerns on proposed changes to waste collections (eg for those living in flats and in terraces), Cllr Lockley agreed to respond to PCC on behalf of KBCC.

**16. To agree a date for an Extraordinary Meeting of KBCC to discuss; a. Long term improvement plan for Kilgetty play area. b. Use of KBCC’s reserves and c. Future improvement/development of The Common, KiIgetty.**

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Members thought that any KBCC Open Day arranged could seek feedback from local residents on these issues. Cllr Lockley mentioned the possible second homes premium that KBCC could also receive which could be used on these topics. Councillors agreed to look at these items at a meeting in March 2018.

**17. To consider an update from Cllr Lockley on items from One Voice Wales (OVW).**

Cllr Lockley reported that the next area meeting was due in January 2018. Items discussed at the Town and Community Councils Liaison Group meeting had been mentioned at item 15 above.

**18. To consider news items and event details for the KBCC website.**

None.

**19. Begelly-Kilgetty Community Association (BKCA) Report.**

Although Cllr Anderson was absent due to illness, he had kindly provided a written report;

* the ‘Mince Pie and Music’ event was very successful with over 40 attendees.
* The Co-operative Community Fund has awarded BKCA with a donation of £3,674 which will be put toward the cost of new flooring in the Community Centre hall - work to start 4 January 2018.
* BKCA will shortly be starting work on refurbishing the toilets at the Community Centre. BKCA intend to provide 2 unisex/easy access/disabled toilets - work to start first week January 2018 and could take up to 3 weeks to complete.
* BKCA has discussed future projects, including the provision of new tables and chairs and refurbishing the old library. These projects are in the very early days of planning and work may have to wait until funds become available.

**20. Correspondence.**

All correspondence had been made available ahead of the meeting, from 6.30pm, or could be viewed by contacting the Clerk. Cllr Lockley highlighted the main items of correspondence, including;

* Email from Will and Dawn French supporting installation of a footpath between Newton Heights and Bridge Stores.
* Email from Men’s Shed in Kilgetty (MSK) confirming that they would like to keep going for another year. Cllr Adams proposed that KBCC extend the underlease on the office unit for another year (rent free). Seconded by Cllr Jones. Vote taken – all in favour.

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* PCC quarterly inspection reports for Kilgetty and Begelly Play Areas. Cllr Lockley asked that the Kilgetty report be discussed at the January 2018 meeting of KBCC.
* Invitation to Chairs to Buckingham Palace Garden Parties; nominations requested. Cllr Lockley’s name to be forwarded to OVW.
* Planning Law in Wales; consultation deadline 1 March 2018.

Cllr Jones left the meeting at this point (9.14pm).

**21. Emergency items and other outstanding issues before Full Council.**

None.

**22. Any Other Business (For information only).**

Cllr Lockley mentioned an email from Dan Shaw about the Rural Futures initiative. Victoria Bancroft was the contact and County Cllr Pugh was due to speak with her. County Cllr Pugh agreed to ask Victoria Bancroft to contact KBCC.

There being no further business, the meeting closed at 9.15pm.

KBCC

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