

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting held on Thursday 9th November 2017 at the Regency Hall, Saundersfoot.



Present: Cllrs A Mattick (Chair), M Williams BEM (Vice Chair), P Baker (County Councillor) B Cleevely, R Hayes MBE, Cllr S Boughton-Thomas, T Pearson, S John, N Sefton, D Ludlow and A Upham

1. Apologies for Absence: Cllr P Beedles

Mr. Gerald Rogers attended the hall and requested the purchase of sweets for the Christmas market. Following a brief discussion it was agreed that a cheque in the sum of £60 (£100 in total) be given to Mr Rogers to assist with the purchase of suitable sweets for the children.

Visit from Mr Luke Conlon

A very informative presentation was well-received by Councillors from Mr Luke Conlon (Advanced Care Planning Facilitator). He spoke about planning for the 'End of Life' and how various community groups are able to help and support persons while they make these decisions and assist with the drawing together of 'Advanced Care Plans'. Mr Conlon is hoping to work with Saundersfoot to build as a Compassionate Community. Mr Conlon proposes to start holding courses to encourage persons to talk about these sometimes hard to approach topics while engaged in a fun activity such as bread making. Mr Conlon left information for the Councillors to consider adopting a Community Charter for Saundersfoot in Palliative Care.

The Council will consider Mr Conlon's proposal of Saundersfoot becoming a Compassionate Community and adoption of a Community Charter and then talk further to Mr Conlon early next year with their thoughts and ideas.

2. Chairman's Report- See attached

3. To Receive the Minutes of the Meeting Held on the 5th October 2017

It was proposed by Cllr Baker that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 5th October 2017; Cllr John seconded the proposal with all Council in agreement.

4. Matters Arising from the Minutes

a) MUGA Update (4d)

The Clerk to meet with Dom John (of Saundersfoot Sports and Social Club) and discuss how bookings etc could be carried out.

b) The Tunnels (4e)

Pembrokeshire County Council – (Neil Morgan) are considering the possibility of changing the way rainwater is disposed of in this area.

c) Barriers on the Strand - Further Rock Fall (4f)

It has been confirmed that any Public Liability lies with the owner of the cliff face, who is aware of their liability. It is confirmed that the fall will be cleared away and measures taken to prevent further falls.

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d) Christmas Lights (4g)

The Clerk confirmed that the Christmas lights stored in the container had been examined by a second electrician who confirmed that five lights are in working order (PAC tested 2017) with the remainder requiring repair and this, in his professional opinion, would not be cost effective.

It was requested by the Council that The Clerk checks which ones are working and using her discretion put the most appropriate ones on the lampposts at Brewery Terrace as they do not have the white icicle lights which the Chamber for Tourism put up.

e) Cllr Hayes MBE – On behalf of the Wales in Bloom

Cllr Hayes MBE advised the Council that there would not be another meeting of the Saundersfoot in Bloom until March and that a person will be required soon after then to water the flower troughs. There was a discussion with several names of persons being put forward for Saundersfoot in Bloom to approach.

f) CCTV (11e)

Cllr Mattick confirmed that a meeting is being held on the 21st December 2017 and he will revert back to the Council in January's meeting.

(See Private and Confidential for further matters arising)

5. To Receive the Minutes of the Meeting Held on the 19th October 2017

It was proposed by Cllr Boughton-Thomas that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 19th October 2017; Cllr Cleevely seconded the proposal with all Council in agreement.

6. Matters Arising from the Minutes

No matters arising from these minutes.

7. Account(s) for Payment and Presentation of Monthly Balance Sheet

Copies of October balance sheet, precept spending and cheques paid/payable were circulated amongst the Council for their perusal. Cllr John proposed that this is a true record of the accounts and that the payments should be made; Cllr Cleevely seconded the proposal with all the Council in agreement.

The Clerk prepared a predicted budget of the 2017/18 Precept and this will be used in the Precept meeting in December/January.

1	NP/17/0574/FUL	New dwelling and alter boundary walls	Velfrey Cottage, Church Terrace, Saundersfoot
2	NP/17/0521/FUL	Proposed new dwelling	Lantern Court, Westfield Road, Saundersfoot
3	NP/17/0647/FUL	Rear flat roof dormer extension and front porch	Highfield, Sandy Hill Road, Saundersfoot
4	NP/17/0624/S73	Variation of Condition on NP/11/280 relating to opening time of premises	The Regency Hall, Saundersfoot
5	NP/17/0601/FUL	Internal and External alterations	Rainbow Vale, Saundersfoot
6	NP/17/0606/FUL	Ground Floor Extension to Lounge with Balcony	43 Incline Way, Saundersfoot

Continued....

8. Planning Application(s) Received

Cllrs Boughton-Thomas, Williams BEM, Hayes MBE Cleevely and Upham declared an interest in planning application 4 above.

- 1) Following discussions the Council felt that this application raised many concerns The Clerk to write to the Planning Officer stating the Councils concerns.
- 2) The Council does not have any objections regarding this application but they do have concerns over the condition of the un-adopted roadway. The Clerk to write to the Planning Officer stating the concerns and request a Construction Management Plan along with a Record of Condition.
- 3) No objections or concerns regarding this planning application.
- 4) Cllr Baker proposed that this application be accepted in full; Cllr John seconded the proposal with all Council in full agreement.
- 5) Reading the application and plans the Council have concerns regarding this application. The Clerk to request a site visit.
- 6) No concerns or objections regarding this application.

9. Licensing Application(s) Received

None

10. Consideration of Correspondence Received

- Mr Colin Newberry – Re: Dangerous footpath from Fishersman Inn to Pumping Station. Also trees at the rear of Pennant Avenue overhanging properties and considered to be in a dangerous state.

Cllr Baker advised that he is happy to have a site meeting with Mr Newberry. The Clerk to contact Mr Newberry to find out further information and arrange a site visit.
- Zurich – Invitation to attend a seminar regarding Risk Assessments, lone working, safeguarding and accident and claims reviews. Cllr John and the Clerk would like to attend.
- Geoffrey Harfield and Jeanette Newberry Harfield – Letter of thanks regarding the resurfacing of the footpath in Bevin Hall.

11. Reports from Committees Including County Councillor's Report

County Councillor Baker – Report to follow

Cllr Ludlow – On behalf of Saundersfoot Community School - Report to follow

Cllr Ludlow also reported that the school would be appreciative of any smaller gardening tools available. Cllr Ludlow will purchase them on behalf of the Council.

Cllr Cleevely - On behalf of the Saundersfoot Neighbourhood Policing Forum

Cllr Cleevely was unable to attend this months meeting but he was advised that the local police are taking the situation of vehicles continuing to speed along the ridgeway very seriously.

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12. Agenda Items:

a. Remembrance Parade Update

The Clerk advised that everything was in place for the forthcoming Remembrance Parade and Service. Cllr Boughton-Thomas proposed that a donation of £100 be made for the wreath; Cllr Pearson seconded the proposal with all Council in agreement.

b. Tree removal quotations to side of the MUGA

The Clerk presented three quotations for the removal of the two agreed trees to the side of the MUGA.

The Council agreed which contractor to use and the Clerk to advise accordingly, requesting that the trees are removed prior to the painting of the new lines in the carpark.

c. Lantern Parade

Councillors attending this event confirmed their attendance. Cllr Mattick proposed that, if acceptable with the Chamber for Tourism, the lights on the Community Council Christmas tree be switched on as the parade stops for their photograph outside the Spar shop; Cllr Williams BEM seconded the proposal and all Council were in agreement. Cllr Ludlow will liaise with the Chamber for Tourism and revert back to the Clerk.

d. Library Winter Opening Times

The revised winter opening times for the library have been confirmed with the Pembrokeshire County Council. These will be the same as last year with the only change being the library will close on a Saturday PM. This proved to be a very quiet time for the Library. This will be a saving of just under £300 per annum.

e. Saundersfoot in Bloom / SCC Flowers Ordering Confirmation

It was agreed that 20 hanging baskets (subject to availability) be ordered along with the usual two towers. The premises which will be having a basket for the first time in 2018 will have to have the correct bracket installed and this will require checking by the Clerk before used.

f. Furthering Joint Enterprise with Amroth Community Council

Cllr Boughton-Thomas gave a short presentation to the Council regarding a proposed joint project between Amroth and Saundersfoot Community Council in supporting the UN Clean Seas Campaign and the Clean Seas Pledge (recognition badge for businesses opting in). The Council were advised that any funding by Amroth and Saundersfoot Community Councils would be match funded by PLANED.

Cllr Cleevely advised the Council that 2018 is the Year of the Sea and this project would fit in nicely. Cllr Boughton-Thomas proposed that this project is moved forward and the provision of £1,000 be made in the Precept for 2018/19; Cllr Williams BEM seconded the proposal with all Council in agreement.

Cllr Pearson proposed that PLANED attend a Council meeting and talk about the various projects, including clustering, and the support they can offer; Cllr Boughton-Thomas seconded the proposal with all Council in agreement. The Clerk advised that she has made contact with PLANED for a representative to attend the January meeting.

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g. Carpark Update

Cllr Hayes MBE advised the Council that the Historical Society had perused the proposed information panel and would like it noted that they were saddened that the Old Coal Office in the center of Saundersfoot was not mentioned and that the dates for the construction of the old harbour required confirmation. The Clerk will advise Jill Simpson of the Historical Societies comments.

The Clerk presented to the Council the quotation for the painting of the lines (in blue) marking the car parking spaces within the Community Carpark. Cllr John commented on whether consideration had been given to ensure that blue lines would not present a problem to visually impaired persons. Cllr Baker will make further enquiries with Pembrokeshire County Council regarding the colour of the lines and also request a quotation for them to carry out the works. He will also liaise with Mr Garry Meopham regarding this matter as originally Pembrokeshire Coast National Parks had offered to paint these lines as a good will gesture.

h. Sports and Social Club Update

Cllr Boughton-Thomas proposed that item be discussed under Private and Confidential conditions; Cllr Williams seconded the proposal with all Council in agreement.

i. Christmas Tree and Lights 2017 Update

Pembrokeshire Engineering has confirmed that the tree will be ready for delivery and installation on Monday the 27th November 2017. The cost for erecting and dismantling the tree for 2017 is included in the price. The cherry picker will be required on site and should be able to accommodate in the basket two men and an extra 60kgs for the pole.

Cllr Williams advised the Council that the lights have arrived and Mr A Lewis, Mr Dave McDermott and himself are preparing them for the tree.

Councillor Williams BEM researched the appropriate way in which the mahonia in the sensory garden should be cared for if required to be moved. The research stated it could be cut down to a height of 18 to 24 inches and then moved in the spring when recovered if required.

The Clerk to ensure that all the requisite paperwork and safety checks are in order regarding the installation of the tree and the tree structure itself before the tree is delivered and then to book the cherry picker and driver for Monday the 27th November 2017.

j. Christmas Lights 2018 onwards

Cllr Mattick advised the Council of a meeting held with members of the Chamber for Tourism and the Christmas Lights 2018 Onwards Committee.

The Chamber for Tourism advised the Council members that each year there is a shortfall of around £5,000 by the end of the year and with the increasing number of icicle lights being put up having an impact on this figure. They requested financial help from the Council.

Two possible options were discussed namely:-

- The Council applies to the Pembrokeshire County Council 2nd Home Council Tax 'grant system' as a community based project.
- The Council allow for this money in the precept.

Cllr John advised that any future monies be discussed at the precept meeting in January as the Council are unable to make a decision at present.

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k. **Precept Planning**

Monday 4th December 6pm

l. **Cricket / Changing Rooms Update**

Discussed under Private and Confidential heading

m. **Christmas Dinner**

January 6th 7pm for 7.15pm. The Clerk to gather Menus for December meeting.

n. **Captain's Table**

Concerns are being raised regarding the unkempt state of this area. It is unsure where the responsibility lies, Cllr Baker will talk with the Harbour Commissioners and revert back to Council his findings. The Clerk to liaise with Cllr Baker.

o. **Dumped debris around the back of the container on Council ground**

Following the clearing of the old tennis courts, earlier this year, certain waste was dumped by the storage container that would not fit into the skip. This area is now becoming an area where persons unknown are 'fly-tipping' garden waste. The Clerk confirmed that she has approached G D Harries contractors, who are working on the Regency Carpark, and they have offered to clear this area. The Council agreed that this was a kind gesture and to accept their offer. The Clerk to advise the contractors accordingly.

p. **Date for Asset Register Update Meeting**

Postponed

q. **EE Mast**

Further negotiations in the New Year

r. **Moreton Lane**

Cllr Sefton advised the Council that he had received concerns from persons living within Moreton Lane regarding the state of the road surface. It is understood that this is not a roadway but a Right of Way afforded to homeowners over a bridleway. Cllr Baker will make further enquiries with the Pembrokeshire Coast National Park Authority and revert back to the Council. Cllr John confirmed that Saundersfoot Community Council do not hold any liability or authority over this bridleway.

s. **Brooklands Lane/pathway access update**

The heading was covered in correspondence received.

13. **Date of Next Meeting**

Thursday 7th December 6pm at Little and Large Bites

(Due to the Regency Hall being used by Footlights for the winter production).

Meeting ended at 9.45pm

