

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting held on Thursday 10th August 2017 at the Regency Hall, Saundersfoot.



Present: Cllrs M Williams BEM (Vice Chair), P Baker (County Councillor), B Clevely, R Hayes MBE, T Pearson, S Boughton-Thomas, NS John, N Sefton, P Beedles, D Ludlow and A Upham

In attendance: Melanie Priestley (Clerk) and one member of the public

1. Apologies for Absence:

Cllr A Mattick (Chair)

Brought forward –: Planning Application - NP/17/0320/FUL

Cllr Williams BEM recapped the report from the site meeting (copy attached).

It was clarified that Mr Baxter (Adjacent landowner) did not object to the proposed building but that of the access and egress and the dangers thereof. Mr Andrew Richards (Planning Officer), in his site report suggested that consideration might be given by the applicants to make certain changes to allay these dangers.

Cllr Baker proposed that a letter be forwarded onto the Planning Authority with the Council's suggestions regarding the consideration to safer access and egress; Cllr Boughton-Thomas seconded the proposal with all Council in agreement. Melanie to contact Andrew Richards.

2. Declaration of Interest – To disclose any personal interests in items of business listed below. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

Cllr Baker – Prejudicial Interest on any Harbour issues arising.

Cllr Ludlow – Personal Interest on any Chamber for Tourism issues arising.

Cllr Sefton – Personal Interest on any Saundersfoot Bay Regeneration Trust issues arising.

Cllr Hayes MBE – Prejudicial Interest on any Saundersfoot in Bloom issues arising.

3. To Receive the Minutes of the Meeting Held on the 6th July 2017

It was proposed by Cllr Boughton-Thomas and seconded by Cllr John that these minutes be signed as a true record, all Councillors were in agreement.

4. Matters Arising from the Minutes – Information Only

a. Painting Playground Equipment (5b)

Cllr Williams BEM advised the Council that he had received several compliments regarding the painting of the children's play area and the non-smoking mural.

b. Planning Applications – Lantern Court (5d)

Melanie reported that correspondence had eventually been received from Mrs Caroline Bowen (Planning Officer) and she advised Melanie that the plans have been changed to consider the Right of Way and Access issues.

c. Damaged Trees in the Sands/Regency Hall Car Park Entrance (5f)

The Council were advised the Mr Mike Higgins (Pembrokeshire Coast National Parks Tree and Landscape Officer) was proposing to inspect the trees in Autumn. Melanie to contact Mr Higgins for further information.

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d. Poppy Volunteer

It was reported that there has been no offers to take on the role as Poppy Coordinator for the Saundersfoot area.

Melanie offered to coordinate the Wreaths only (due to time constraints), Cllrs John and Baker approving the offer. All Council were in agreement.

Melanie to talk with the British Legion and seek their advice and to advise Mrs Parcell accordingly.

It was also noted that the Poppy Box at the Cenotaph requires attention. Melanie to task Mr A Lewis accordingly.

e. Email received from Steve Granger MRICS on Behalf of Harlequin-Group (EE)

Cllr John advised the Council that Vodafone will not share their already sited equipment with EE.

No further information has been received from Mr Grainger.

f. Parking by Saundersfoot School Update from PCC

Cllr Baker reported that on discussion with Pembrokeshire County Council Highways, there is not an opportunity to create a 'Red Zone' outside Saundersfoot Community School, Cllr Baker will continue to request visits by local PCSOs and Civil Parking Enforcement Officers.

g. Signage at Sandyhill Park

Cllr Baker reported that Pembrokeshire County Council will be making further enquiries regarding the missing signage.

h. Land Opposite the Sands Nightclub

Melanie to contact the land developer for further information.

5. Account(s) for Payment and Presentation of Monthly Balance Sheet

Cllr Boughton-Thomas proposed to accept the accounts for payment and that the balance sheet was a true record of accounts; Cllr Williams BEM seconded the proposal and all Councillors were in agreement.

6. Planning Application(s) Received

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| 1 | NP/17/0398/FUL | New Shop front | The Glass Gallery, The Strand, Saundersfoot |
| 2 | Pre Application | Beef Barn | The Hean Castle Estate |
| 3 | NP/17/0393/TPO | Tree Works (Safety) | Scar Farm Holiday Park, Saundersfoot |
| 4 | NP/17/0320/FUL | New dwelling | St Issells Estate Stores, Sandyhill Road. SITE MEETING |
| 5 | Pre Application | Upgrade of Caravan Park | Brickyard Caravan Park, Saundersfoot |
| 6 | NP/17/0295/FUL | Demolish existing rear extension and replace | High Haven, Wisemans Bridge |
| 7 | NP/17/0447/FUL | Part demolish wall and new 2 storey 4 bedroom dwelling | Velfrey Cottage, Church Terrace |
| 8 | NP/17/0468/FUL | Proposed extension to existing rear balcony | 9 Bevelin Hall, Saundersfoot |

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Declaration of Interest

Application 1 Cllrs Boughton-Thomas and John

Applications 2, 3, 5 and 6 Cllrs Baker, Boughton-Thomas and John

Planning outcome:-

Application 1 – No concerns

Application 2 – No concerns

Application 3 – No concerns

Application 4 - As at beginning of Minutes

Application 5 – To request clarification of scales used

Application 6 – No concerns

Application 7 – To request a construction method statement and construction traffic management plan (Melanie)

Application 8 – To confirm position of Right of Way (Cllr Baker)

7. Licensing Application(s) Received

None

8. Consideration of Correspondence Received

All correspondence received were addressed.

9. Reports from Committees Including County Councillor's Report

County Councillor Baker –

Report Requested

Cllr Baker brought to the Council's attention that if they have evidence for persons causing a parking offence, photographic proof should be sent to Mark Owens - Parking Officer Pembrokeshire County Council.

Cllr Baker also commented that the Tenfoot swim (Tenby to Saundersfoot) had been a huge success and hopefully next year they will be able to accommodate even more entrants.

Cllr Boughton-Thomas - On behalf of the Working Party

Subjects discussed at the meeting of the Village Working Party held on Wednesday 19th July 2017 included:-

- Progression of the Dotto Train
- Moving forward with available grants
- Finger-posting village signage and digital signage
- Green Gym
- Mr Shimmings

Cllr Williams suggested that a survey be conducted to ascertain what Green Gym equipment could be best placed where. Cllr John suggested that Facebook could be used for this purpose and Cllr Sefton commented that perhaps the two could be used in connection with each other along with questionnaire etc.

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Cllr Beedles commented that the permanent signage would not be ready until April 2018 and businesses along the Strand feel they are missing out on passing trade. Cllr Beedles went on to suggest that the business owners were willing to purchase a banner to temporarily advertise the businesses along the Strand. A suitable position within the Sensory Garden was discussed with Cllr Baker suggesting that Cllr Beedles confirmed that the businesses around the Sensory Garden would have no objection to a banner being erected.

10. Agenda Items:

a) Suggestions to Streamline Saundersfoot Community Council Meetings

Cllr Baker commented that the recent Council meetings had dealt with a wide range of important matter recently but with meetings now running into four and a half hours it is difficult to maintain focus. He suggested a number of ways for members to consider ways to maintain the workload but reduce the duration of the main meeting. The suggestions to be considered are

1. Meeting to start at 18:00
2. Use of a sub-committee system – possibly two to start - Grounds Maintenance (including the cemetery) and Planning – these would have full decision making powers, would meet separately from the main council meeting with the Chair of each making an executive report at the Full Council, the make-up of the Committee would be for Full Council to decide – all members or a reduced number, with others attending if necessary.
3. All minutes are now checked for accuracy by e-mail, Cllr Baker suggested that rather than go through the whole set of minutes for ‘matters arising’ an action list is produced and that is used at the next meeting.
4. Reports from various Committees – already moved in the Agenda order
5. Some Community Councils have a Standing Order that the meeting can only be in session for a set, agreed time.
6. Some Community Councils request a site visit for all Planning applications.

Councillors agreed to consider the suggestions and discuss at the September meeting.

b) Beddoes Lake

Cllr Hayes MBE reported that she had received complaints on the unkempt state of Beddoes Lake (adjacent to the Regency Hall grass area). Cllr Baker confirmed that it was the responsibility of Pembrokeshire County Council to clean this area and he would make further enquiries and revert back to the Council.

c) MUGA Update

- Court painting well under way.
- Chippings to front of MUGA almost completed
- The access ramp will be completed within the next few days
- Opening confirmed for the 24th August. Melanie to make the appropriate arrangements
- Tesco plaque received by Cllr Boughton-Thomas, although one in Welsh is awaited.
- Cllr Beedles offered help in the opening arrangements
- Cllr Boughton-Thomas and Pearson offered to arrange light refreshments via the Regency Hall

It was brought to the attention of the Council by Courtstalls that the two trees to the front left of the MUGA, (the two that are to be pruned in September/October), should be considered to be removed altogether, as the roots will begin to break the surface of the tennis court and the leaves/moss will create a slippery surface for persons playing tennis, potentially causing falls.

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Cllr Williams BEM proposed that if these trees were cut down the Council plant two trees elsewhere in the village; Cllr Boughton-Thomas seconded the proposal with all Council in agreement.

Cllr Sefton raised the point of whether the trees were used as a wind break or to assist the drainage in that area. The Council were unaware of these points although Cllr Williams BEN did comment that the land above the trees by the third tennis court and adjacent to the water pipes was indeed wet, even in dry weather, and it was suggested that following the opening of the MUGA this wet land be investigated and the water pipes be exposed for inspection of any brakes/damage. Melanie to task Mr A Lewis to expose the water pipes and revert back to the Council his findings.

d) Saundersfoot School Parking

As 4f

e) Clustering – Marine Conservation

Cllr Boughton-Thomas advised the Council of the forthcoming visit to Saundersfoot by Mrs Lesley Griffiths AM, Cabinet Secretary for Environment and Rural Affairs, at the Harbour on August 23rd 1-30 pm. The purpose of the visit is to focus on the issue of marine litter and relate to the work of the task group established by the Marine Stakeholder Group to develop a marine litter action plan for Wales.

Discussions with stakeholders will contribute to the development of the action plan and potential for Saundersfoot to become a centre of excellence

f) Preferred Strategy PCNP PA

Cllr Baker updated members on the progress of the Pembrokeshire Coast National Park Planning Authority's Replacement Local Development Plan, the current plan was adopted in 2010 and runs until 2021, the replacement plan will run until 2031.

Currently candidate sites have been submitted to the Authority and comments on the content of the Plan canvassed. Pembrokeshire Coast National Park Planning Authority will now assess the Candidate sites and filter them, to be included in the Deposit Plan which will be presented for Consultation in Spring 2018. At this stage Saundersfoot Community Council will have the opportunity to comment on the Candidate sites that have passed the first series of tests applied by PCNPA.

g) Bollard Painting

It was agreed that Mr A Lewis is tasked to paint the bollards around the village as and when he is able to. Melanie confirmed that the paint from Pembrokeshire County Council is in Mr Lewis' office.

h) Sport's Field Changing Rooms and Fencing

Cllr Williams confirmed that the estimate from Dai Rees Fencing, for security fencing around the existing changing rooms would be in the region of £3,500.

The question of where the money for the fencing, if agreed upon, would come from as it has not been addressed in the Precept. Cllr Williams BEM confirmed that when talking with Mr Parker and Parcell they confirmed that the Sports Association would be willing to contribute half the costs with the Council taking into consideration the 'putting green enhancement' precept for the remainder.

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The question was raised as to who would be legally responsible for the payment of the fencing and should money be going to a Licenced premises from the Community Council. Melanie to seek legal advice on these matters.

Cllr Boughton-Thomas proposed that a costing of all works to be carried out to bring the changing rooms up to an acceptable standard be presented to the Council before any decision of spending be made; Cllr John seconded the proposal with all Council in agreement. Cllr Williams will request such a list and revert back to the Council in September.

i) Play Area Update

Cllrs Beedles and Baker reported that painting continued last week (in the rain) adding the red paint to the play equipment. Cllr Beedles has sourced some fencing to prevent children playing on the areas which have just been painted.

The fact that dogs are being brought into the play area was addressed. Melanie to request signage be made depicting:- No dogs, No Smoking and No alcohol/glass bottles.

j) Cemetery Update

Melanie reported that:-

- The Cemeteries are looking better but there are still areas of concern.
- The hedge along the left side to the entrance gates, (along the steps), has been cut back and access is now afforded to all graves at the top of the Cemetery.
- Cllr Mattick has requested a quotation from The Old Mill Farm contractor for the cutting back of the hedgerow. This has been diarised for October

k) Facebook Update

Cllr John read Cllr Mattick's report, in his absence, regarding Facebook and Saundersfoot Community Council. All Council were in agreement of the Policy and agreed that the Facebook page be brought to fruition.

Cllr John reminded the Council that if they have a 'private' Facebook account that their postings should be acceptable as a Councillor.

l) Clerk's Contract

Diarised for October.

Date for September Meeting

September 14th at 6pm (as discussed in the meeting)

Meeting ended at 9.35pm