CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL

NOTICE OF THE ANNUAL GENERAL MEETING

AGENDA – MAY 2014

To Councillors:

You are hereby summoned to attend a meeting of the above Council to be held at the Village Hall on Monday 19th May 2014 at 7.30pm.

The business to be transacted is as follows:

Present:

Apologies:

**1. Election of Chairman for 2014/2015**

**2. Election of Vice Chair for 2014/2015**

**3. Election for Internal Financial Auditor 2014/2015**

**4. Election of Financial Officer**

**5. To appoint representatives to outside bodies:**

5.1 Village Hall Committee.

5.2 Community Forum.

5.3 Festive Committee.

**6. To receive pre-audited Accounts for 2013/2014. Balance Sheet for ye 31/3/2014.**

6.1 To approve Section 1 of the Annual Return.

**7. Annual Business**

7.1 Signatories on cheques.

7.2 Clerk’s Salary.

7.3 Review Fidelity Guarantee Insurance.

7.4 Review of The Welsh Language Scheme.

7.5 Review of The Freedom of Information Scheme.

7.6 Review of Financial Risk Assessment.

7.7 Review of Asset Register.

7.8 Review of Communication Strategy.

**8. Date of next Annual General Meeting.**

 The meeting will continue with matters as follows:

1. Minutes of Meeting held the 22nd April 2013.

**2. Matters Arising.**

2.1 Village Warden Contract (93.1)

2.2 Equipment Inspection Report (93.2)

2.3 Toilet Block (93.3)

2.4 Standing Order Policies (93.4)

2.5 Parc Y Pwmp Tree Planting (93.5)

2.6 St Llawddog Church (94.1) & approval of burial fund donation.

2.7 ‘Cilgerran Info’ website (98.2)

**3. Correspondence.**

3.1 Welsh Government Guidance for Community and Town Councils in Wales. See website at [www.wales.gov.uk/docs/dsjlg/publications/localgov/140324-part7-guidance-measure-en.pdf](http://www.wales.gov.uk/docs/dsjlg/publications/localgov/140324-part7-guidance-measure-en.pdf)

3.2 Design Commission for Wales has launched ‘Shape My Town’, a new online toolkit that enables communities to engage in planning and shaping the places in which they live. See website at [www.shapemytown.org](http://www.shapemytown.org)

3.3 Welsh Government – Access to information on Community & Town Councils consultation can be viewed in the website at <http://wales.gov.uk/consultations/localgovernment/access-to-information-town-councils/?lang=en>

**4. Development Control.**

 **Planning Applications.**

4.1 Brynawelon, Glanrhyd, Cardigan – Change of use to light industrial facility - 13/0923/PA. Permission has been granted.

4.2 Treial Isaf, Bridell, Cardigan – Erection of sunroom – 13/1095/PA.

4.3 Llantood Farm, Llantood, Cardigan – Agricultural building (housing of straw) – Letter received confirming permitted development.

4.4 Land at Tremle Farm, Cilgerran – Retrospective application for farm track to access land & hardstanding area to store silage bales & farm machinery – 13/0895/PA. Permission has been granted.

**5. Finance.**

 Balance as at close of meeting 22/4/2014 Current Account £5,579.91

 Reserve Account £8,778.99

 Total £14,358.90

 **Payments**

5.1 Valeria Varney (April Salary

 & Course) £212.87

5.2 Valeria Varney (Expenses) £50.40

5.3 Pembs C/C- Village Warden £2,450.00

5.4 Keith Edwards £30.00

5.5 Village Hall Rent £81.00

5.6 Wildlife Centre Membership £50.00

 Total Payments £2,874.27

**Income**

5.7 Pembs C/C – Precept £4,400.00

 Total £4,400.00

 Balance as at close of meeting 19/5/2014 Current Account £7,105.64

 Reserve Account £8,778.99

 Total £15,884.63

**Payments Due**

Valeria Varney (May Salary)£186.98

Valeria Varney (Extra Hours) £103.56

CTP – Playground gate £816.00

Total Payments Due £1,106.54

**6. County Councillor’s Report.**

**7. Community Forum.**

**8. Any Other Business.**

Date of next meeting 16th June 2014

Signed\_\_\_\_\_\_Valeria Varney\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_19th May 2014\_\_\_\_\_\_

Valeria Varney

Clerk to Cilgerran Community Council