AMBLESTON COMMUNITY COUNCIL

A meeting of Ambleston Community held on Monday 25th September 2017 at the Memorial Hall, Woodstock. Meeting commenced at 8pm

Present were: - Mr David Ambrey (Chairman), Messrs Bryn Vaughan, Kevin Morris, Mrs Anne James, Councillor David Howlett, Pembs County Council, and the Clerk.

1. Apologies.

Mr Julian Harries

2. Minutes of the Last Meeting.

Copies of the minutes of the last meeting had been distributed to members. The minutes were agreed as being a true record and were signed.

3. Matters arising from the Minutes

1. **Bollard at Wallis –** Bryn Vaughan reported the bollard at Wallis Bridge was still down. The clerk advised that she had reported this following the last meeting, and had received a call to say it had been repaired. The clerk will need to report this matter again.
2. **Cemetery Road, Woodstock** – after the last meeting, Cllr Howlett visited the site, took photographs and sent to the relevant Officer. A response was received saying that the dressing will not stop weeds etc. from growing through. Cllr Howlett also discussed the matter with the Cabinet Member for Highways, then sent the photographs and response to him, the Cabinet Member agreed to raise the matter with Mr Darren Thomas, Head of Highways. Cllr Howlett is awaiting a response.
3. **Hedge cutting in the area –** Cllr Howlett has discussed the matter with the Area Maintenance Manager and Mr Darren Thomas. They advised that there is no set order when cutting the hedges, and that the schedule is up to the Contractors. Darren Thomas has indicated that there would be an improved structure next year.
4. **Speed watch –** Kevin Morris had been told that PCSO Jude Parr will be collecting the D.B.S forms in due course. Cllr Howlett advised that training will be arranged soon.
5. **Adopt a Kiosk & Defibrillator –** the contract for the kiosk was signed by David Ambrey and Kevin Morris. A cheque for £1 was signed by Kevin Morris and Bryn Vaughan. Bryn Vaughan said once the defibrillator was in position, training would be arranged by the Welsh Ambulance Service. The Clerk needs to make enquiries regarding insuring the defibrillator.
6. **Pond at Wallis –** The clerk had received a response to her letter dated 4th September. Chris Lawrence, Senior Conservation Officer at Natural Resources Wales is happy to provide advice and guidance with regards to the pond and an offer was made to come out to site for this purpose. He is waiting for views from his colleagues in the Waste Team for clarification on the spoil generated from any de-silting operation, and he will then write again. The clerk to make contact with Chris Lawrence to arrange a site meeting.
7. **Pension Regulator** – before the declaration of compliance can be completed, the Community Council is required to write to their employee making them aware of the pension scheme. The clerk had printed off a letter to her from the Pensions Regulator and asked two members to sign it. The letter was signed by David Ambrey and Kevin Morris.
8. **Barclays Bank** - The clerk is still waiting to hear from Barclays Bank PLC regarding the change of details. The Clerk will chase up.

4. Highway Matters.

1. Bollard on Wallis Bridge has been knocked down again.
2. **Pot Holes and road surfacing issues:**
3. It was reported that the road surface on B4329 on Woodstock Road (between Hafan and Haulfryn) has deteriorated and has sunk by two inches.
4. Few pot holes that are a few inches deep near Hook Manor.
5. Previously reported pot holes near Parc Y Llyn Rest Home are getting worse.
6. One pot hole in the middle of carriageway on the bend below Bigws.
7. On left hand side near Wallis Lodge tarmac has cracked approximately one yard in length.
8. One pot hole on New House Lane between Cwarre Duon and Henne Lodge Cross.
9. Drains outside Bryn Vaughan’s property need to be cleaned –following the recent heavy rainfall the drains are three quarters full. Cllr Howlett agreed to report this.

5. Planning

There was one matter for planning – 17/0543/PA – Alterations and extension at 2,Nant Yr Eglwys, Ambleston. It was agreed to support this proposal.

The clerk reported that the application that was presented to the members at the last meeting – 17/0343/PA –Creating three new accesses to fields from the public highway and blocking up one existing access at Hook Farm was approved on 21 August 2017.

The clerk also reported for information only that following the last meeting in July, a application was submitted 17/0345/PA – siting a new caravan (in retrospect) and retaining two existing caravans for seasonal agricultural workers at Hook Farm – this was refused on 15 September 2017.

6. Correspondence.

1. Second Precept payment for 2017 - 2018 received for £533.00.
2. Grant Thornton wrote regarding the audit for the year ended 31 March 2017, advising that the fee will be charged in accordance with the time spent on each audit. Details of this has been published by the Wales Audit Office and published within “Fee Scheme 2017/2018. An invoice will be sent for £163.50 plus VAT.
3. One Voice Wales Pembrokeshire Area Committee being held at County Hall on Tuesday 26th September – Anne James will try to attend.
4. A letter from the British Heart Foundation enclosing signs for display when the defibrillator was in place.
5. Pembrokeshire County Council –Dates for your diary – PCC Community Meetings – as part of the annual Corporate and Financial Planning Process will be holding series of community meetings in main towns in October – no interest.

7. Any Other Business.

1. Declaration of Acceptance of Office was completed and signed by Anne James.
2. The Clerk noted that the previous Clerk still had the filing cabinet which belongs to the Community Council and would like it removed from her house. Bryn Vaughan agreed to pick the cabinet up and store it in the shed behind the village hall. Bryn will contact Margaret to arrange a time etc.
3. Bryn Vaughan noted that the parking charge of £2.50 at Scolton Manor is causing some people to leave the park when they see the parking charge. There should be other options, hourly, half day etc. Cllr Howlett had previously raised this matter with Mike Cavanagh, Head of Cultural Services, and will find the response he received from him.

There being no further business the Chairman declared the meeting closed at 9.10 p m.

Date of the Next Meeting – Monday 23rd October 2017 at 8.00 pm.