**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held on Wednesday 02 August 2017 at Puncheston School at 8.00 pm.

Present were: Mr Dewi Lewis (Chairman), Messrs. Wyn Williams, Gareth Howells, Mrs. Alison Evans, Councillor Bob Kilmister Pembs CC, and the Clerk.

1. Apologies

Received from Mrs Anne Thomas

2. Minutes of the Last Meeting.

Copies of the minutes of the last meeting had been distributed to members. The minutes were agreed as being a true record and were signed.

3. Matters arising from the minutes

MEMBERS DECLARATION OF OFFICE – Absent members from the last meeting -  Anne Thomas is to sign this form at the next meeting.

ORDINARY MEETING ON 26 JULY – was postponed due to insufficient number. Dewi Lewis proposed that the Clerk was to claim her travelling expenses. This was seconded by Alison Evans.

ROAD STREET LIGHT – Alison Evans noted that the street light on the village green in Little Newcastle is now working.

SAFETY MEETING – Cllr Bob Kilmister advised there was no update on this matter.

RETIREMENT GIFT - Dewi Lewis brought in the receipt for the carriage clock presented to Mr John Griffiths for his retirement from Puncheston Community Council. This was proposed by Wyn Williams, seconded by Alison Evans. Payment made for £115.00.

4. Highway matters

Alison Evans raised the issue of pot holes and rough surfacing on the B4313, near Erwlon. Bob Kilmister advised that he understands that this road is included in next year’s resurfacing scheme, however he will check.

5. Planning

There were no items to report.

6. Financial report

The Clerk advised that she was unable to produce a report because she needs to change the contact details first with Barclays Bank first. Change of details form signed by Dewi Lewis. Once she receives the latest statement she will be able to action this.

7. Correspondence

* List of documents that John Griffiths took to the Archives Unit, Haverfordwest was available to members.
* Review of Electoral Arrangements presentation held 28 July 2017 – available if required. Bob Kilmister gave a brief breakdown of the review process. The process will take approximately 2 – 3 years.
* One Voice Wales minutes of last AGM that was held July 2016 and April 17 was available to members.
* Thank you card received from John Griffiths for his leaving present.

8. Any Other Business

There was nothing to report.

The meeting finished at 8.35 p m.

Date of next meeting agreed as Wednesday 27th September 2017 at 7.30 pm at Puncheston School.