

# SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the Meeting Held at the Regency Hall, Saundersfoot  
On the 20<sup>th</sup> June 2017 at 6.00pm



**Present:** Councillors A Mattick, W Cleevely, D Ludlow, P Beedles and N Sefton, S Boughton-Thomas and T Pearson

**In attendance:** Melanie Priestley - Clerk

1. **Apologies for Absence:** Councillors R Hayes MBE, M Williams BEM, S John, and P Baker
2. **Co-option of twelfth Council Member**

Two applications were received and both parties invited to attend separate interviews where the Councillors asked various questions to gain an insight into what each candidate could bring to Saundersfoot and the Council.

Following the interviews it was explained that they would both receive a telephone call on Wednesday 21<sup>st</sup> June advising them of the Council's decision. A private vote was then held and Mrs Avril Upham is to be offered the position of Councillor.

### 3. MUGA

#### a. Fees and Bookings

Discussions took place regarding the method in which bookings and fees would be managed. It was agreed that it would not be feasible, at present, to employ someone to manage the MUGA on a full time basis. Therefore no casual fees would be taken but if persons would like to make a regular, group booking they will be able to do so via the Clerk. This arrangement will be reviewed in September and be diarised as such.

#### b. The Hire of Sports Equipment

No feasible long-term resolution could be found regarding the hire of sports equipment. It was agreed that persons should bring their own equipment and enjoy the facility on offer, allowing any persons who have made a prior booking to take priority.

#### c. Locking and Unlocking

Mr A Lewis will lock the MUGA at 21.30 each evening and open it 8.30 each morning.

#### d. Signage

Various signs and layouts were discussed with examples being produced. It was suggested that the signs should depict what you can do not what you cannot do, use pictures where possible and kept to a minimum. They will be attached to the fencing to be read from the inside.

Signs agreed upon should include the following information:-

One picture based sign depicting:

- No Skateboarding/Rollerblading
- No Bikes/Scooters
- No Animals Except Service Dogs
- No Food or Drink/Eating Drinking
- No Smoking

One Sign Stating:

- Regular Bookings take Priority
- To include Clerks number for bookings

One Disclaimer Sign to Include:

- This area is covered by CCTV and anyone found to be responsible for committing an offence will lead to prosecution.
- Appropriate footwear to be worn
- Specialised Surface appropriate for Ball Games Only
- This facility will be opened daily from 8.30am to 9.00pm
- Contact Number

One Sign Stating:

- Warning – Passing Traffic

To be placed outside the MUGA entrance to warn persons leaving the MUGA of passing traffic.

Two Signs Stating:

- No Dogs

To be placed outside the playground area and the cricket pavilion.

#### **e. Cost of MUGA Hire (Pre-Booking)**

Muga - £15 per Hour as a one off booking

Muga- £10 per hour for regular/block booking

Tennis Court - £5 per hour

#### **f. Opening Date**

It was strongly agreed that the MUGA should be opened ASAP, but due to the drainage works there is a slight delay. Cllrs Mattick, Williams and Melanie are in constant communication with the JCB driver, Courtstall, the Tarmacadam contractor, pathway contractor, the electricians, and Mr A Lewis. Following confirmation from all the above when works will be completed an opening date will be arranged.

#### **4. Items to be Confirmed**

- a. Mr Graham H Evans to act on behalf of Saundersfoot Community Council regarding the Easement and Pembrokeshire Coast National Parks. Cllr Cleevely proposed this confirmation; Cllr Boughton Thomas seconded the proposal.
- b. Mr A Lewis will be on Holiday from the 26<sup>th</sup> June 2017 for one week.
- c. Donations received from Cllr Mattick and Melanie for the wood. These monies will be accounted for within the petty cash account.
- d. A copy of the Lease has been received from the Bowling Club and passed on to Cllr Mattick for his perusal.

Cllr Boughton Thomas proposed that the following business be conducted under Private and Confidential; Cllr Cleevely seconded the proposal with all Council in agreement.

**Date of next meeting: Thursday 6<sup>th</sup> July 6.30pm**

**Meeting closed at 8.30**