**MANORBIER COMMUNITY COUNCIL**

Full Council Annual Meeting – Monday 12 May 2014

To be held at Jameston Village Hall, Jameston, commencing at 7.00pm

**From 7.00pm, Angela Burns AM / AC**, Shadow Minister for Education, National Assembly for Wales, will be talking to Full Council and the local community about her work in trying to keep services open at Withybush and Tenby Cottage Hospitals.

Public are invited to attend.

Public Participation session with Manorbier Community Council will commence at 7.30pm and not exceed 15 minutes in length.

**AGENDA**

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To elect the Chairman of Manorbier Community Council for 2014/15.
4. To elect the Vice Chairman of Manorbier Community Council for 2014/15.
5. To appoint representatives to South Ridgeway Community Association; Manorbier Conservation Group; to the Board of Governors at Manorbier School and to MCC’s Staffing Committee.
6. To approve the payment of the following Annual Subscriptions and Payments;
7. Annual Insurance Premium – Aon UK Ltd (Underwriter is Allianz Insurance plc) - £1,487.47
8. Monthly payment of Clerk and Proper Officer’s salary - £400 gross per month (including £80 PAYE)
9. Monthly payment of Cleaner’s salary - £125 per month (no PAYE)
10. To approve and sign as a true and correct record the draft Minutes of the Full Council meeting held on 7 April 2014.
11. Matters Arising from the Minutes of the Full Council meeting held on 7 April 2014.
12. To receive and consider any correspondence.
13. To receive and consider the following planning applications and other notices:
14. Notices and applications received after the publication of this agenda.
15. To receive and consider the Financial Statement from 14 March 2014 to 11 April 2014.
16. To receive and consider the County Councillor’s report.
17. To receive an update on and consider and approve sections 1 and 2 of the Annual Audit return for 2013/14.
18. To receive an update on and consider and approve the co-option of one councillor for the one casual vacancy in the Manorbier Ward.
19. To consider an update on legal matters concerning the draft agreement between MCC and Manorbier United Football Club (MUFC) in respect of the Sports Pavilion, North Sports field, Manorbier.
20. To consider an update on the latest position of the lease on Skrinkle Community Centre.
21. To consider an update on matters affecting Jameston Play Area.
22. To consider an update on the new MCC website, including web hosting agreement with Pembrokeshire County Council.
23. To consider any Emergency items or outstanding issues before Full Council.
24. To approve the following outstanding invoices for payment:

a) £14.49 - Welsh Water (for North Sports field, Manorbier)

b) £6.99 – I P Morris (lever arch file for 2013/4 Audit paperwork.

I P Morris

Clerk & Proper Officer, MCC

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