**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**22nd May 2017**

Present: Cllrs H Bellamy, L Williams, N Evans, E Thomas

Apologies: Cllrs J Wimhurst, M Clarke, J Davies, P Bottom

345 Minutes of the meeting held on 24th April 2017 proposed as correct by Cllr Evans and seconded by Cllr Bellamy.

**346 Matters Arising**

346.1 Playground & Inspection Report – Cllr Bottom was not present, to be carried forward to the next meeting.

 Cllr Williams requested that her disappointment and dismay be minuted regarding the resolution made at the March meeting, which was to seek the advice of a drainage expert. The resolution was not upheld and acted upon. In her absence at the April meeting the original decision was superseded by minute number (339.1).

346.2 Parc Y Pwmp – Cllr Davies was not present at the meeting. To be carries forward to next meeting.

346.3 Casual Vacancies – Members agreed unanimously the need to co-opt four members to the Community Council. The Clerk was asked to advertise the vacancies on the notice boards, the Cilgerran Community Facebook Page and on the website for a period of 6 weeks. The Chair confirmed that he would write to each of the previous members to express his gratitude for their services to the community.

346.4 Zurich Insurance – Cllr Evans proposed that the insurance be renewed at the cost of £1,343.74, seconded by Cllr Thomas and all in favour.

**347 Correspondence**

347.1 Penfro Book Festival – to be held at Rhosygilwen on 8th-10th September. Councillors agreed unanimously not to financially support this event.

347.2 Welsh Government – Code of Practice on Workforce Matters (Two Tier Code) - Annual Monitoring Exercise to be completed on the website. Seen and noted.

347.3 SLCC – CILCA (Certificate in Local Council Administration) Training Course. The Clerk confirmed that she would be unable to attend.

347.4 Pembs C/C – Standards Committee requires 2 nominations for Community Councillor Members. Seen and noted.

 347.5 One Voice Wales – List of Pembrokeshire Training Sessions. Seen and noted.

 347.6 One Voice Wales – ‘Model Local Resolution Protocol for Community & Town Councils’ for use in case of complaints against members. Seen and noted.

 347.7 One Voice Wales – requires nominated member as representative at the quarterly Area Committee meetings. Cllr Williams agreed to attend.

 **348 Development Control**

 **Planning Applications – None**

 **349 Finance**

 Balance at close of meeting 24/4/2017 Current Account £5,385.21

 Reserve Account £6,289.94

 Total £11,675.15

 **Payments**

349.1 Village Hall Rent £100.00

349.2 Valeria Varney (Apr Salary) £282.07

349.3 SLCC Membership £78.00

349.4 Brunel Engraving £88.20

 Total Payments £548.27

 **Income**

349.5 Bank Interest £0.05

349.6 Pembs C/C (Precept) £5,000.00

 Total Income £5,000.05

 Balance at close of meeting 22/5/2017 Current Account £9,836.94

 Reserve Account £6,289.99

 Total £16,126.93

349.7 The above payments were proposed as correct by Cllr Williams and seconded by Cllr Evans.

**350 County Councillor’s Report**

350.1 Cllr Davies was not present at the meeting.

**351 Any Other Business**

351.1 Cllr Williams reported that the Wednesday Club have arranged a Health and Safety Training Course which will cover defibrillation training on the 27th June 2017 at the village hall for anyone to attend.

351.2 Cllr Bellamy reported that a resident of the village who instructs ‘Jump Fit’ is raising funds at a sponsored event in the hall, with all proceeds (excluding the cost of hall hire) going directly to the charity. Cllr Bellamy proposed that it would be a good gesture to cover the cost of the hall hire. All in Favour. Cllr Williams agreed to find out the total cost.

 Meeting closed at 9pm

 Date of next meeting: 26th June 2017

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council