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# PUNCHESTON COMMUNITY COUNCIL

A meeting of Puncheston Community Council was held on Wednesday 31st May 2017 at Puncheston School at 8.15 p m following the Annual General Meeting.

Present were: - Mr Dewi Lewis (Chairman), Mr Wyn Williams, Mrs Alison Evans, Councillor Bob Kilmister Pembs CC, John Griffiths (Clerk) and Mrs Eirian Forrest.

1. Apologies

Apologies were received from Dr Peter Lilley, Mrs Anne Thomas and Gareth Howells.

2 Members Declaration of Acceptance of Office.

All members present signed the Declaration of Acceptance of Office forms.

3. Minutes of the last meeting.

Copies of the minutes of the meeting held on Wednesday 26th April 2017 had been distributed to members. The minutes were agreed as being a true record and were signed.

## 4. Matters Arising from the Minutes.

(a) CLERK’S VACANCY. The Clerk reported that he had received one written application to fill the vacancy from Mrs Eirian Forrest who was present at the meeting and he read out Mrs Forrest’s letter. He had also received an email today from Mr Owen Duggan stating that he had decided to put his interest in the vacancy on hold.

(b) PUNCHESTON GREEN. Dewi Lewis confirmed that he had approached his son, who was willing to spray the weeds with weed killer. His son has a knapsack sprayer. Dewi Lewis had purchased the Clinic Ace weed killer, but he did not have the invoice with him this evening. The Clerk confirmed that he had seen Mrs Janet Morris who had agreed to assist with the flower beds and had stated that she would probably have spare bedding plants which she would set in the beds. He had also spoken with Mrs Morris’s grandson Andrew and asked him if he would assist with weeding the flower beds. The Clerk reported that he had undertaken some weeding of the flower beds on Thursday 25th May when he had planted dahlia tubers which he had to spare.

(c) EDGE OF B4329 BREAKING UP. The Clerk reported that this had been attended to promptly.

(d) POTHOLE. The pothole near Yet-Y-Rhug had been attended to promptly.

(e) DEPRESSION IN ROAD. The Clerk had reported this matter to Dŵr Cymru. Alison Evans reported that the matter had been attended to very shortly following the April meeting.

(f) JAPANESE KNOTWEED. The Clerk read out the letter which he had sent to Mr Neil McCarthy, Pembs County Council the receipt of which had been acknowledged by Mr McCarthy.

(g) ANNUAL AUDIT. The Clerk reported that the accounts had been audited by our internal auditor Mrs Sharon Wormleighton who had found that everything was satisfactory. The Chairman and Clerk then certified the required documents as being true copies prior to despatch of the Annual Return documentation to our external auditors Grant Thornton UK LLP tomorrow.

(h) PUNCHESTON BUS SHELTER. Dewi Lewis confirmed that he had purchased the paint for the bus shelter and he would bring the invoice to the next meeting.

5.Highway Matters.

(a) ROAD SAFETY MEETING. Councillor Bob Kilmister reported that a Road Safety Meeting would take place at Yr Hen Ysgol, Dinas Cross at 11.0 a m Friday 23rd June 2017 when Paul Davies A M, Dyfed Powys Police, Pembs County Council and hopefully Trunk Road Agency staff would be present. This will be a public meeting open to community councillors and other members of the public.

6. Planning.

There were no items of planning.

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7. Renewal of Insurance.

It was proposed by Wyn Williams, seconded by Alison Evans and agreed to renew our insurance with Zurich Municipal and that the premium of £432 47 be paid.

8. Correspondence.

(a) PEMBS COUNTY COUNCIL.

(i) Invoice received for annual rent for Puncheston Play Area. It was proposed by Alison

Evans, seconded by Wyn Williams and agreed to pay the rent of £30.00.

(ii) Letter from Claire Jones, Monitoring Officer asking for nominations for Community

Council members of Pembs County Council Standards Committee. There were no

nominations.

(b) PEMBROKESHIRE COAST NATIONAL PARK AUTHORITY (PCNPA).

(i) Letter advising updates on Local Development Plan Land Allocations and larger

development sites in the National Park.

(ii) Letter and emails advising that the PCNPA has prepared pre-deposit Local Development

Plan (LDP) (Replacement Preferred Strategy) and asking whether paper copies were required.

It was agreed that no paper copies were required.

(c) THE PENSIONS REGULATOR. Letter advising that our staging date for pensions is 1st July 2017.

(d) ONE VOICE WALES (OVW).

(i) Letter acknowledgement of the receipt of our membership fee of £73.00. Also requesting

the names of two representatives at Pembrokeshire Area Committee Meetings. There were no

nominations.

(ii) Email giving details of OVW training sessions within Pembrokeshire May to July 2017.

(iii) OVW May Newsletter. It was agreed that the Clerk could forward this by email to all

members.

(e) The following were received for information: -

(i) Clerks and Councils Direct May 2017 issue.

(ii) Letter from Seafarers UK asking organisations to fly the Red Ensign for Merchant Navy Day on 3rd September together with brochure and poster.

(iii) Focus on Play May 2017.

9. Any Other Business.

(a) DINNER. It was agreed that a dinner should be held to mark the occasion of the Clerk’s retirement. It was agreed that we should try to book at the Drovers Arms, suitable dates being Thursday 22nd and Friday 30th June 2017.

(b) COUNCILLOR BOB KILMISTER. Cllr Kilmister announced that he is now a Cabinet Member on Pembs County Council with responsibility for the council’s budget, also that he is no longer a Member of Pembrokeshire Coast National Park Authority.

Mrs Eirian Forrest left the meeting at this point.

(c) APPOINTMENT OF NEW CLERK. It was proposed by Dewi Lewis, seconded by Wyn Williams and agreed to appoint Mrs Eirian Forrest as the new Clerk. The Clerk announced that Mrs Forrest had also been appointed as the new Clerk to Ambleston Community Council. It was proposed by Dewi Lewis, seconded by Alison Evans and agreed that Puncheston Community Council would match the salary paid to Mrs Forrest with that payable to her by Ambleston Community Council.

There being no further business the Chairman declared the meeting closed at 9.50 p m.

Date of next meeting agreed as Wednesday 28th June 2017 at 8.0 p m at Puncheston School.