**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

**Penally Community Council Meeting Minutes**

**Wednesday 09 November 2016**

**Penally Village Hall, 6.30pm**

**Present:** Councillors P Bradbury; C. Cavill; V. Paul; M. Penn; J. Preston and S Robinson

Also Present: C. Clemson (Clerk)

Not present: Councillor M. Penn

**2016/11/01 Apologies**

No apologies received.

**2016/11/02 Declarations of Interest**

No declarations of interest were received

**2016/11/03 Signing of Minutes of Last Meeting (held 12 October 2016)**

The minutes of the last meeting held on Wednesday 12th October 2016 were agreed to be a true and accurate record and signed by the Chairperson, Councillor P. Bradbury.

Proposed Councillor Cavill. Seconded Councillor Robinson.

**2016/11/04 Obstructive Parking – PCSO Andrew Griffiths in Attendance**

Councillor Preston informed the meeting that he had received notification that a representative from Dyfed Powys Police has had to cancel attending tonight’s meeting at short notice. The matter has now been passed to the Road Policing Inspector who will advise us accordingly in due course.

 Councillors discussed the potentially serious problem which happened on the 16th of October.  An ambulance had been called out in an emergency to one of the dwellings behind The Abbey. Because a car had parked inappropriately on the junction of the road leading to The Abbey the ambulance could not turn the corner to attend the incident. It consequently had to park on the junction blocking the road in all directions and the paramedics had to carry equipment up the lane to deal with the incident. The patient then had to be driven by car down the lane and transferred to the ambulance to be taken to hospital.  To make matters worse a guest from the Abbey asked the the paramedics to move the ambulance so that they could leave but they were given the reply, "No we are dealing with a medical emergency".

The following Sunday a different car was parked in the same place and the partner of the casualty was so incensed that he called the police to deal with the obstruction. However the car was moved before the police arrived.

Following a discussion Councillor Bradbury proposed that a sign be ordered upto the value of £75 stating that people do not park in this area as emergency vehicles require access. Seconded Councillor Preston. All in favour. Councillor Bradbury also asked that it be minuted that he had received a telephone call from the partner of the casualty who called the emergency services to discuss the above issue. Councillor Rilstone will report back to this resident with the Councils’ decision.

**2016/11/05 Matters Arising from previous meeting**

Cleaning of Pathways

Councillor Cavill reported that the church have decided to clean the pathways themselves and that the path in front of St Teilo’s Cottage has also been cleaned. This item will now be removed from the Agenda.

Overhanging Trees – Kiln Park

Although the majority of this work has now taken place they are still to finish off the pruning within the next few weeks.

Painting of Bus Shelter

The painting of the bus shelter has been completed by the village warden. No paint was required from the County Council as the village warden had a large stock of same.

Penally Range Firing

Notification has been received from Penally MOD stating that clay target shooting has taken place at Penally Range by the Army Cadets over the last few years outside normal firing times. Councillor Preston asked that we contact the Penally MOD and request that the Community Council be advised of when shooting is going to take place.

Purchase of Christmas Tree

The Clerk has received a quote of £80 for a 20ft tree from Mrs Alyson Cole. It was proposed by Councillor Rilstone that we purchase same and ask that it be delivered the weekend of 3rd December. Seconded Councillor Cavill. Mr Brian Barker has offered to help put the lights on the tree. It was also decided that the tree lights be taken down on the 06 January. The Clerk will contact SAFE Electrical and ask that they connect/disconnect the tree lights.

Community Council Deeds

Councillor Bradbury is still to contact the land registry for this information. Agenda item for next month.

**2016/11/06 Planning**

Nothing received from Pembrokeshire County Council as at 08 November 2016

Councillor Preston informed the meeting that there is some building work being carried out to a wall outside The Lighthouse dwelling in School Lane. This does not require planning permission.

**2016/11/07 Correspondence Received, including:**

Removal of BT Phone Boxes.

BT have contacted the Community Council as part of a formal consultation process regarding their current programme of intended public payphone removals. To ensure that the local community are fully informed consultation notices have been placed on the relevant payphon in Holloway Court and near to The Crown Inn, Penally. The consultation period will close on 28th November 2016 No objections received from Councillors with regards to the removal.

Code of Conduct (Revised)

It was proposed by Councillor Cavill that all Councillors adopt the new and revised Code of Conduct previously circulated to all Councillors. Seconded Councillor Preston. All in Favour.

Smart Gardens Grass Cutting Contract

Smart Gardens have informed the Community Council that they are able to continue with the village grass cutting service at the same rates as present for the next 3 years. It was proposed by Councillor Cavill that this service continues with Smart Gardens. Seconded Councillor Robinson. All Councillors in favour. A letter will be forwarded to Smart Gardens agreeing to same. It was also agreed that if Smart Gardens need to do an extra grass cut in December 2016 due to the mild weather that this be carried out.

**2016/11/08 Accounts and Finances**

Balance of Accounts

A Bank reconciliation was distributed to Councillors showing a balance of £7198.92

Invoices Received for Payment.

The following invoices were received for Payment

Cheque 001573 £103.00 Printing of CROW News

Cheque 001574 £163.20 Clerk – October

Cheque 001575 £250.00 Village Warden – October

Cheque 001576 £330.00 Smart Gardens – October

Cheque 001577 £80.00 Christmas Tree

Appeals for Funds

Nothing Received as at 08.11.16

**2016/11/09 County Councillors Report**

Tenby Town Bus Service.

Due to the Silcox bus company closing down earlier this year we now no longer have a Tenby town bus service which used to serve Penally and Tenby town. I have approached Edwards Bus Company who have now taken on many of the routes previously provide by Silcox with a view to them providing this service. At present there are no plans to run this service which is predominantly used by bus pass holders and was subsidised by the local authority. I will pass the matter on to the public transport officer at PCC and ask that a formal approach is made to Edwards’s coaches to enable them to consider if providing this service could be a viable option for them.

Former Night Owl building

I am told that since the building has been marketed there has been some interest show in the possibility of the premises becoming residential. However this is a private matter between the property owner and the estate agent and as far as I am aware no formal offer has yet been made.

Case work

Amongst some matter I have been asked to assist in locally this month have included hazardous trees which I have asked the tree inspector at PCC to attend to. I have also been contacted regarding some private planning matters which have been passed on to the planning enforcement officer at PCC. The village warden has also informed me that he has sufficient paint to complete his work at the village green and that we do not need to approach the local authority for more.

December Free Parking

I would just like just to remind everyone that there will be no charge for parking in any of the local authorities Car Parks on weekends throughout December. The final free parking day will be Saturday December 31st.

**2016/11/10 Items of Business Submitted by Members**

Nothing received.

**2016/11/11 Reports from Councillors**

Councillor Bradbury informed the meeting that there is a ‘caravans for sale’ sign on the fence opposite Kiln Park service station which needs to be removed. Councillor Preston will contact the Planning Enforcement Officer at Pembroke County Council and ask that this be dealt with.

The Village Warden has mentioned that the road sweeper does not seem to be coming into the village every week to keep the roads clear of debris. Councillor Preston will follow this up with Pembrokeshire County Council. Councillor Preston was also asked to investigate with Pembrokeshire County Council why a large refuse lorry comes into the village past Manor Lodge each Wednesday as this is not the day for village refuse collection.

**2016/11/12 Items for CROW News/Village Warden**

Nothing received.

**2016/11/13 AOB and date of next meeting**

No AOB received. The next meeting will be held on **WEDNESDAY 14 DECEMBER 2016 @ 6.30pm**