**CYNGOR CUMUNED PENALUN PENALLY COMMUNITY COUNCIL**

**Penally Community Council**

**Wednesday 11 May 2016**

**Village Hall, Penally**

**7.15pm**

Present: Councillors S Paul; P Bradbury; C Cavill; V Paul; J Rilstone

Also Present: C Clemson (Clerk); Mr S Robinson

Apologies: Councillor M Penn; J. Preston.

**ANNUAL GENERAL MEETING**

Chairs Report

Councillor S Paul welcomed all to the Annual General Meeting and reported that this year, as usual, the Community Council has endeavoured to work closely with members of the community and listened to people’s concerns about various issues within the village. The Council has worked closely as a team to try and resolve concerns and where appropriate, passed to relevant personnel at Pembrokeshire County Council or further afield.

He gave thanks to Smart Gardens and to the Village Warden for continuing to maintain the village. Thanks was also given to Phil Davies for his expert advice and re-shaping of the horse chestnut tree on The Green. In addition to this expense we also spent a lot of money arranging for the felling of the established sycamore tree on The Green which was in a dangerous state.

Councillor Paul also mentioned that this year is the culmination of nearly 6 years of him being Chair. Over the years he has seen many changes and, as a team, has worked hard to tighten up our practice and ensure specific regulations are adhered to and procedures are put in place.

During this year we have had four Community Councillors resign – two through ill health and two through personal reasons. All four councillors had their own specific qualities and have been a great loss to the council. Fortunately we have been able to fill three of the four vacancies and, at present, have a possible application pending to fill the fourth vacancy. He feels confident that our new Community Councillors will bring their particular skills to the council for the benefit of the village.

His only disappointment remains the same as in previous years in that we would like Pembrokeshire County Council to listen more carefully to the observations and comments made by us as a local Community Council. Penally Community Council has a heart and beats for the inhabitants of the village and nothing is more important.

Finally, Councillor Paul mentioned that this is then end of his term as Chair of the Community Council. He has enjoyed his time as Chair but finds it is now time to step down and relinquish his responsibilities as Chair. He will remain as a Councillor for the foreseeable future subject to health restraints. He ended by thanking all Penally Community Councillors, past and present, for their support and hard work and wish all the very best to his successor as Chair of Penally Community Council.

Financial Report

The Clerk had previously circulated the annual cash book and finance records for the year ending 31 March 2016. Councillors agreed that these were a true and accurate record.

Election of Chair and Vice Chair

Councillor C Cavill proposed that Councillor P. Bradbury be elected as Chair. Seconded Councillor J. Rilstone. All in favour.

Councillor P Bradbury proposed that Councillor C Cavill continue as Vice Chair. Seconded Councillor J. Rilstone. All in favour.

**ORDINARY MEETING**

Before the meeting began the new Chair, Councillor Piers Bradbury, mentioned that it was an honour to be Chair and would like to thank Councillor S Paul for his sterling six years service as Chair.

**2016/05/01 Declarations of Interest**

None received

**2016/05/02 Signing of Minutes of Last Meeting held Wednesday 13 April 2016**

The minutes of the previous meeting were signed as a true and accurate record by the Chair, Councillor P. Bradbury. Proposed Councillor C Cavill. Seconded Councillor V Paul. All in favour.

**2016/05/03 Matters Arising**

Co-option

A letter has been received from Mr Steve Robinson expressing his interest in becoming a Community Councillor. He has lived in Penally for over four years and would like to be more involved with issues that affect the village and in helping to preserve the interests of the community.

Councillor J Rilstone proposed that Mr Robinson be co-opted as a Community Councillor. Seconded Councillor C Cavill. All in favour. Mr Robinson then signed the necessary paperwork and was welcomed as a Councillor to the Community.

Flower beds at entrance to Village

Smart Gardens has advised that this will be cleared as soon as possible, weather permitting. Councillor Bradbury added that he had been in contact with Lydstep Nurseries who have very kindly offered to take a look at the area and put together a plan for re-planting of same and give a quote for the cost of the shrubs chosen.

Village Parking

As Councillor Preston had given his apologies he was unable to give an update on an arrangement of a site meeting with an officer from the highways department to discuss the problems with parking in the village. This will be carried forward to the next meeting.

Councillors present then held a short discussion on various possible solutions which included the introduction of resident permits although it was agreed that this would have an effect on parish members attending church. Widening of village roads was also mentioned but thought would be too expensive.

Sycamore Tree

Following the removal of the sycamore tree on The Green by Tree Works, the clerk was asked to send a letter of thanks to the company thanking them for their professional services as all councillors were very impressed with the work that they carried out. She was also asked to contact Pembrokeshire County Council and ask if they were still in a position to cover £300 that they had offered towards the cost of pruning the tree now that it had been totally removed.

**2016/05/04 Planning**

16/0030/PA Proposed Residential Development on Land adjacent to the Paddock, Penally.

Following a discussion Councillors decided to Object to this proposal due to the over development of the area, inadequate access to the main road and that the Paddock roadway has not been adopted by Pembrokeshire County Council.

16/0009/PA Extension over esiting attached garage and rear extension, White Leaf House, Penally.

No Objection

16/0048/PA Remodelling fenestration, new garage , sun room and highway access, West Tarr Farm.

No Objection.

**2016/05/05 Correspondence Received**

PCNPA. Approval of NP.16/0157/TPO - Reduction in height of 1 sycamore tree, 1 Elm tree and removal of sycamore tree at Lydstep Haven Holiday Park.

Western Power Distribution. A representative from Western Power would like to meet with Community Councillors to discuss the renewal of the sub station at Penally Church. Councillors asked that the clerk send suggested dates to Western Power in the hope of arranging a mutually convenient meeting.

**2016/05/06 Accounts and Finances**

Invoices received for payment:

Smart Gardens £660

Tree Works £900

Clerk £163.20

Village Warden £250

Rembrandts £50.10

**2016/05/07 County Councillors Report**

The issue of the Army camp at Penally being considered as a holding unit for refugees has caused some concern amongst people locally and particularly those who live close to the camp. I am only interested in the facts of the matter and wish to discuss these with councillors this evening. The speculation regarding Penally camp was first reported by the Pembrokeshire Herald who have yet to share the actual source of their story. Following on from that report I made a number of direct enquiries. I have written to Carwyn Jones the first minister , I have also submitted a freedom of information request to the Immigration Services Commissioner along with recorded public questions at full council to Cllr. Alison Lee who holds the position of refugee champion at Pembrokeshire county council. We as a community council have also received a communication from an MoD source stating that Penally camp was not being considered. Each and every response I have received do not in anyway support the suggestion that the camp at Penally will be used for this purpose. It is fair to say that we in the United Kingdom are proud to have a track record of supporting those in desperate need. It is also understandable that every military base in the UK has been looked at as a potential refugee camp,  hence the 'scoop' by the Pembrokeshire Herald. At the time of this report there is no evidence that Penally Barracks is to be used as a holding unit. Many logistical and legal matters would need to be in place for this to happen which would start with an initial consultation with Pembrokeshire county council. None of this has taken place. To quote Simon Hart MP Penally camp being used for this purpose is 'highly unlikely'. I fully appreciate that people wish to be made aware of any developments regarding this matter. I will remain focused on this issue and will ensure people locally are kept fully aware of the situation.

**2016/05/08 Items of Business submitted by members**

None Received

**2016/05/09 Reports from Councillors**

Councillor Cavill mentioned that the drainage ditches to the west of the village had been cleared but the debris and litter from same had been left on the side of the road and not removed. The Clerk will contact Pembrokeshire County Council and ask that this be removed.

**2016/05/10 Items for CROW News**

None received

**2016/05/11 Any Other Business and Date of Next Meeting**

The clerk has requested a new laptop for Council use. Councillor Cavill proposed that 3 quotes for a replacement be sought and reported back to councillors. Seconded by Councillor V Paul. All in favour.

Councillor S Paul asked that the village hall committee be informed that his key had been given to the new Chair, Councillor Bradbury.

The date of the June meeting has been amended to WEDNESDAY 15TH JUNE, 7.15PM