**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty-Begelly Community Centre, Kilgetty at 7.00pm.

Thursday 10 November 2016

MINUTES

A Public Participation session took place between 7.01 and 7.06pm.

**Present:**

Cllr Janet Ward (Chair of Meeting)

Cllr Peter Adams

Cllr David Anderson

Ian Morris (Clerk and Responsible Finance Officer)

County Councillor David Pugh was also present.

1. **Apologies.**

Cllr Trevor Andrews, Cllr Diane Lockley and Cllr Ann Pendleton.

**2. Declarations of Interest.**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 13 October 2016.**

Cllr Anderson proposed that the draft Minutes of the Full Council meeting held on 13 October 2016 be approved as a true and correct record. Seconded by Cllr Ward. Vote taken 2 in favour, 1 abstention.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 13 October 2016.**

**992 (13) –** Clerk confirmed that Pembrokeshire County Council (PCC) had now published a Notice in the Western Telegraph (on 9 November 2016) confirming that KBCC had adopted the Revised Code of Conduct and that copies were available for inspection by the general public.

**993 (14) –** Clerk said that he had exchanged emails with Men’s Shed in Kilgetty (MSK) and the Scout Group about the installation of the stile at Miner’s Field. There had been some confusion as to who had requested a stile and when any stile was to be installed but County Cllr Pugh agreed to liaise with MSK.

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**994 (22) –** Clerk said that he had reported to PCC the condition of the footpath alongside the Community Garden (including a large pothole). County Cllr Pugh agreed to speak with Darren Thomas or Glenville Codd at PCC to chase up repair.

**5. Action Tracking**

The Clerk handed out a copy of the latest Action Tracking note and a copy is attached to these Minutes of the meeting.

* **Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (outside Begelly Stores) –** Members agreed to review in January 2017.
* **Remedial work to Kilgetty Play Area** – although an agenda item, County Cllr Pugh and Cllr Anderson mentioned that Begelly-Kilgetty Community Association (BKCA) had discussed the play area gate at its recent meeting. Some temporary repairs to the gate will be actioned by them (felt will be fixed to the gate to avoid finger entrapment) but longer term they hoped that a galvanised metal gate could be installed. County Cllr Pugh said that an estimate for the cost of such a gate would be around £140/£150. Clerk said that Cllr Lockley had also undertaken some research into a new gate and had asked that the issue of installing maintenance and painting-free gate (costs in the region of £600-£1k) be placed on the agenda for the December 2016 meeting. Review December 2016 as an agenda item.
* **Location of footpath between Mill Bay Homes development and Kilgetty town centre –** No further update. Review December 2016.
* **A477/A478 Roundabout Improvements –** Clerk reported that the Welsh Government (WG) had now responded. The WG planned strengthening the planting on the roundabout through providing an ornamental shrub layer beneath and extending beyond the existing trees. WG also proposed mass bulb planting across the grassed area to provide Spring colour. In addition, some wildflower seeding was planned to supplement the bulb planting. Members welcomed these proposals and that no structural changes were planned. Cllr Ward suggested some seeding of cornflower. Cllr Anderson proposed that KBCC accept these proposals but asked that some cornflower seeding be added to the WG’s plans to make wildflower seeding of primroses, cowslips and ox-eye daisy. Seconded by Cllr Adams. Vote taken – all in favour. No further review date agreed.
* **Cleaning of Bus Shelters in Kilgetty –** Cllr Anderson confirmed that this work had been undertaken by PCC. Members agreed to remove item from Action Tracking.
* **Remedial work to the Information Boards alongside the Community Centre.** Cllr Anderson reported that he had spoken with PLANED. PLANED

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still intend to undertake some improvement work to the information boards, including to those in other areas, but were considering costs. PLANED awaited feedback from other Community Councils, in order to evaluate costs of any remedial work to all information boards. Cllr Anderson proposed that this matter be reviewed at the December 2016 meeting. Review December 2016.

* **Footpath alongside Community Garden, Kilgetty.** See item 4 above. Review December 2016.

**6. Planning**

Cllr Ward brought forward the following planning applications;

* **16/0692/AD –** Erection of signs at Co-operative Retail Services Ltd, Carmarthen Road, Kilgetty SA68 0YA. Cllr Anderson proposed that this application be recommended for approval. Seconded by Cllr Adams. Vote taken – all in favour.
* **16/0708/PA** – Single dwelling with integral garage at The Rectory, New Road, Begelly SA68 0YG. Cllr Anderson proposed that this application be recommended for approval. Seconded by Cllr Adams. Vote taken – all in favour.
* **16/0756/PA** – Variation of condition 2 of 14/0155/PA (to incorporate additional garages) at Brookfield Villas, Begelly SA68 0YJ. Cllr Adams proposed that this application be recommended for approval. Seconded by Cllr Anderson. Vote taken – all in favour.
* **16/0788/PA -** Installation of domestic pumping station and associated pipe work and manholes at Zion School House, Begelly SA68 0XE. Cllr Adams proposed that this application be recommended for approval. Seconded by Cllr Anderson. Vote taken – all in favour.
* **16/0794/PA –** Installation of domestic pumping station and associated pipe work and manholes at Zion Chapel, Begelly SA68 0XE. Cllr Adams proposed that this application be recommended for approval. Seconded by Cllr Anderson. Vote taken – all in favour.

Other planning decisions were noted.

**7. County Councillor’s Report.**

County Cllr Pugh provided the following report, in addition to updates received under Action Tracking;

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* Tony Pullin, local resident, had contacted Cllr Pugh about the National Park’s old brick built road sign adjacent to the A477/A478 roundabout and to ask for refurbishment work to it. Mr Pullin had also requested a footpath alongside the A477 between the Kingsmoor Traveller’s Camp and the Reynalton turn. County Cllr Pugh had noted these requests and would look into road sign issue. See also item 16 below.
* The landowner had recently undertaken remedial and refurbishment works to the public toilets in Kilgetty; the fence alongside the Community Centre and the patio outside the Community Centre.
* Welsh Government (WG) had now confirmed that no County Council mergers would be taking place but expected closer working between them and improved productivity as a result.
* PCC’s budget settlement from WG for FY 2017/18 was better than expected with just a 0.2% reduction in budget. Savings of between £7m and £8m would still need to be found next financial year for local services.
* Latest figures show an increase of 58%, in the last 10 years, of people aged 85 or over living in Pembrokeshire. This was welcomed but this did present challenges for health services in the county.
* PCC will now be looking to undertake more consultancy work ‘in-house’ rather than employ external consultants (eg Price Waterhouse Coopers).
* Work to move PCC run libraries, leisure centres, etc., into charitable trust status is moving ahead to the next stage with PCC looking at different models, as well as the role of trustees in the Governance arrangements. No jobs would be lost as a result. However, no final decisions had yet been taken by PCC.
* The Community Centre had received a new rateable value (£13,600) and the office unit was also likely to receive a rateable value soon. (possibly £0.)
* Sheila John, of the local Golden Age, had sadly passed away recently.
* Following the cutting back of vegetation alongside the entrance to the GP surgery car park, additional spring bulbs had been planted following a recent kind donation.
* PCC’s waste recycling rate was now around 65%. In answer to a query from Cllr Ward, County Cllr Pugh highlighted PCC’s recycling activities, including the exporting of waste to Sweden where the waste was used to help produce heat, as well as the saving in local Landfill Tax.
* County Cllr Pugh agreed to see if a local resident in Begelly would still be able to cut The Common following an earlier offer to do so.

**8. Accounts for Payment**

Clerk brought forward the following accounts for payment;

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Ian Morris – salary (no office costs) £ 384.00

HMRC - PAYE £ 96.00

Russell Evans - grass cutting £ 275.00

David Anderson £ 4.94

SSE SWALEC £ 20.61

Royal British Legion Poppy Appeal £ 27.00

**Total £ 807.55**

Cllr Adams proposed that all these payments be made. Seconded by Cllr Ward. Vote taken – 2 in favour, 1 abstention (Cllr Anderson).

**9. To discuss and agree the replacement/upgrade of the gate into Kilgetty Play Area.**

See item 5 above.

**10. To discuss an update on Begelly Play Area.**

Clerk confirmed that he had spoken with Emma Rees at PCC to ask for proof that Begelly Play Area had been handed back to KBCC some time ago. Clerk had yet to hear back formally from PCC.

**11. To discuss option of ‘adopting’ Kilgetty Railway Station.**

Clerk reported that Cllr Lockley had looked into an offer from Arriva Trains Wales (ATW) in respect of ‘adopting’ Kilgetty Railway Station. If adopted, travel vouchers would be offered to KBCC or community groups of up to £200. In return, adopters would be expected to inform ATW of litter, graffiti, vandalism, lighting, timetable and Information Point problems. Cllr Anderson thought that BKCA would be reluctant to get involved due to existing workloads and numbers. Members were not enthusiastic but agreed to defer the issue until the December 2016 meeting of KBCC.

**12. To consider an update from Cllr Lockley on meetings and news items from One Voice Wales (OVW).**

Cllr Lockley was not present but the Clerk highlighted various items of correspondence from OVW, including;

* Mark Drakeford’s presentation at the OVW Annual Conference and his commitment to building resilience and renewal in Community Councils. This also confirmed future clustering of smaller Councils and a future 5 year term of office for elected councillors.
* OVW Innovative Practice Awards 2017.
* Consultancy Services offered by OVW.
* CHC National Standards
* Councillor training events being hosted by OVW.

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**13. To consider news items and events details for the KBCC website.**

Clerk agreed to include future BKCA events and Stepaside School events on the website.

**14. Community Centre Report.**

None.

**15. Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Anderson reported the following;

* The seat in the Community Garden had now been repaired by BKCA.
* Improvement work inside Kilgetty-Begelly Community Centre is continuing, including kitchen refurbishment. Costs will be around £5k and support from KBCC may be requested in the near future.
* Additional spring bulbs had been planted in the ground alongside the entrance to the GP surgery car park in Kilgetty. This followed a kind donation by a local resident. See also item 7.
* St Mary’s Church Christmas Fayre takes place in the Community Centre on 26 November 2016 between 10am and 12 noon.
* BKCA’s Mince Pies and Music event is scheduled for 8 December 2016 between 2pm-4pm at the Community Centre.
* Also at the Community Centre is BKCA’s Christmas Fayre, on 10 December 2016, between 10am and 2pm.

**16. Correspondence**

All correspondence was made available ahead of the meeting from 6.45pm or by contacting the Clerk.

Members noted the correspondence but Cllr Ward and the Clerk highlighted the following main items;

* Notification from BT of proposed telephone kiosk closures. These included 1 in Begelly and 1 in Reynalton. Cllr Anderson asked that the Clerk inform BT to remove the kiosk in Begelly if this one is subsequently closed, to avoid vandalism and deterioration. Clerk read out comments from Cllr Pendleton and said that Cllr Lockley was looking at Reynalton Residents’ Association taking up adoption of the Reynalton telephone kiosk. Cllr Ward proposed that KBCC do not object to the closure of the Begelly kiosk and support the adoption of Reynalton kiosk by the Reynalton Residents’ Association but not by KBCC. Seconded by Cllr Anderson. Vote taken – all in favour.

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* Update on Japanese Knotweed treatment on The Common by Matthew Tebbutt.
* PCC survey on Bus services in the county. Deadline 30 November 2016.
* Note of telephone call to the Clerk from local resident, Tony Pullin, confirming what he had mentioned to County Cllr Pugh but also asking if a footpath could be installed between Begelly roundabout and Pentlepoir. Members said that they had spoken to PCC about such a footpath in the past but to no avail. Pedestrians had been told to walk through the underpass into Kilgetty. See also item 7 above.

**17. Emergency items and other outstanding issues before Council**

None.

**18. Any Other Business**

Cllr Anderson had been informed of a small pothole under the railway bridge in Kilgetty and asked the Clerk to report the matter to PCC. This was potentially dangerous to cyclists.

Cllr Adams said that road and pavement re-surfacing had taken place in The Grove, Begelly, but white line painting had not been undertaken. County Cllr Pugh agreed to mention to Ben Blake at PCC.

Clerk said that Cllr Lockley had reported that information on the Co-operative’s Local Communities Grants was available and grants could be applied for by charities and other groups, providing projects met the Co-ops values. Cllr Lockley wondered if the Trustees for Miner’s Field might apply for project(s) in Miner’s Field. County Cllr Pugh confirmed that BKCA had applied to the Co-op grant fund for help for work in the Community Centre but thought the grants were up to a max of £1k. Cllr Adams said further clarification was needed on the criteria for the grant fund. Cllr Anderson suggested that this item be placed on the agenda for the December 2016 KBCC meeting.

There being no further business, the meeting closed at 9.37pm.

Kilgetty, Begelly Community Council

November 2016

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