**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**26th September 2016**

Present: Cllrs L Williams, J Davies, P Bottom, J Wimhurst, M Clarke, E Thomas, J Green,

 N Evans, D Worth.

Apologies: Cllr H Bellamy, K Griffiths, S Coles.

292 In the absence of the Chairman, the meeting was chaired by the Vice-Chair, Cllr L Williams.

293 Minutes of the meeting held on 25th July 2016 proposed as correct by Cllr Wimhurst and seconded by Cllr Clarke.

**294 Matters Arising.**

294.1 Parc Y Pwmp – Cllr Williams reported that the Festive Week Committee have agreed to donate the sum of £1000 to the Community Council for the purchase of 3 benches to be placed at Parc Y Pwmp. They request that a plaque be placed upon one of the benches detailing their donation to which Members agreed unanimously. The Clerk will order the benches in recycled plastic upon receipt of the donation and insure them accordingly.

294.2 Parking Restrictions – Cllr Davies reported that highways department are not convinced that there is a need to place parking restrictions on the bend near Castle Square. A judicial panel will make the final decision and Cllr Davies will report back with their decision.

294.3 Bus Shelter Penybryn – Cllr Davies reported that the matter is still ongoing. There have been problems with sorting out its final resting place with a number of various locations being looked at. Cllr Davies proposed that if it was not possible to find a suitable location at Penybryn that the shelter be placed near Dog Food Dave in Cilgerran, so as not to lose the match funding within this financial year. Members agreed unanimously but hoped that the Penybryn site would be successful.

294.4 Playground Gates – Cllr Bottom reported the problems that had been caused over the summer months, with the MUGA gate and the school fence being damaged as well as broken signs. The matter was reported to the PCSO in the hope that they could patrol the area more often as a deterrent. The police had spoken to one person in particular and were still in the process of investigating the damage. Cllr Bottom reported that one of the newly fitted gate closures was in fact faulty and has now been replaced by the company. The replacement will be refitted by Cllr Bottom. The Clerk reported that this was a matter of urgency as the County had been informed of a child trapping a finger in the gate. The Clerk also reported that the quarterly inspection report had been received with 2 issues being identified. The Clerk will report back to PCC.

 Cllr Davies reported he had been informed that the MUGA lights were not working and whilst checking them, discovered that the coin mechanism in the meter was not working as it had become rusty. He asked the Clerk to contact Rhydwyn Davies the electrician to rectify the problem.

294.5 Parc Y Dre Litter - Cllr Williams reported that Ultima Cleaning had cleaned up the broken glass and litter at a cost of £60.00 exc vat.

294.6 Japanese Knotweed – The Clerk asked Cllr Davies to clarify the procedure with regards to the discovery of Japanese knotweed, as the Clerk had received two enquiries over the summer relating to its growth in Rhoshill and adjacent to the castle in Cilgerran. Cllr Davies confirmed that it was the responsibility of the landowner to try to eradicate the plant, but this would have to be tackled in the spring. To be carried forward to March Agenda.

294.7 Village Hall – The Clerk requested clarification as to when the Village Hall donation could be forwarded. Cllr Evans proposed that the £600 be donated immediately, seconded by Cllr Williams and all in favour, apart from Cllr Wimhurst who abstained.

294.8 Audit - The Clerk reported that the Audit had been agreed and signed off by the external auditors, Grant Thornton. They had 2 requests that need to be addressed by the next audit. Firstly, an engagement letter to be obtained from the internal auditor and secondly, the income & expenditure to be monitored on a quarterly basis. Cllr Davies thanked the Clerk on behalf of the Community Council.

294.9 Revised Code of Conduct – Members decided unanimously to take advantage of the County Councils’ offer for Cilgerran Community Council to be placed on the public notice advertisement and to advise the Ombudsman for the fee of £30.

**295 Correspondence.**

295.1 One Voice Wales – Local Government (Wales) Measure 2011 has enabled the appointment of community youth representatives by community councils. Further guidance and details can be found on the website. Seen and noted.

295.2 Ombudsman Wales – The Ombudsman Casebook Issue 25 can be viewed on the website. Seen and noted.

295.3 Pembrokeshire County Council – Wellbeing Survey can be completed on the website. Seen and noted.

295.4 Welsh Audit Office – Consultation on fee rates and fee scales 2017-18 are available on the website. Seen and noted.

295.5 Welsh Government – Planning Policy Wales is being restructured. Questionnaire can be completed on the website. Seen and noted.

295.6 Zurich Insurance – Following the Spring Budget, the chancellor announced an increase of Insurance Premium Tax from 9.5% to 10% with effect from 1st October 2016. Seen and noted.

295.7 Welsh Government – A new Flood & Coastal Erosion Committee has been established. Views required. Seen and noted.

295.8 Coast National Park (Replacement) Local Development Plan – Final Review Report, Delivery Agreement and Scoping Report can be viewed on the website. Seen and noted.

295.9 PAVS – Caring Communities Innovation Grant up to £5,000 available. Details on the website. Seen and noted.

295.10 Pembrokeshire County Council – Leisure, Culture & Tourism Consultation deadline extended to 14/10/2016. Seen and noted.

295.11 Consultation on the merger of Local Justice Areas in Wales can be viewed on the website. Seen and noted.

295.12 One Voice Wales – Pembrokeshire Area Committee meeting on 27/9/2016 at County Hall. Seen and noted.

**296 Development Control**

 **Planning Applications:**

296.1 Carreg Dyn, Rhosygilwen Farm, Rhoshill – Alterations and Extensions to dwelling – 16/0232/PA. Permission has been granted subject to conditions. Seen and noted.

296.2 13, Golwg Y Preseli, Cilgerran – Tree Surgery – 16/0465/TF. Permission has been granted. Seen and noted.

296.3 Brynteifi, High Street, Cilgerran – Utility extension – 16/0451/PA. Permission has been granted. Seen and noted.

296.4 39, Heol Ty Newydd, Cilgerran – Tree Surgery 16/0524/TF. No objections.

296.5 Babell Methodist Chapel, High Street, Cilgerran – Conversion of chapel into a residential dwelling and associated external works and internal alterations – 16/0525/PA. Members agreed unanimously that a letter of support be sent welcoming this application.

296.6 Land northwest of Talar Aur, Croft Farm, Llantood, Cardigan – Erection of Rural Enterprise Workers Dwelling – 16/0581/PA. Members agreed unanimously to support this application on the grounds of adding economic development and increasing wellbeing in the area.

296.7 Ffynnon Losged, Llwyncelyn, Cilgerran – Extension – 16/0579/PA. No objections.

**297 Finance**

 Balance at close of meeting 25/7/2016 Current Account £3,119.14

 Reserve Account £7,288.53

 Total £10,407.67

**Payments**

297.1 Valeria Varney (July Salary) £282.07

297.2 Valeria Varney (Expenses) £83.48

297.3 Metalines (Gate Closures) £565.82

297.4 Zurich Insurance £1,273.59

297.5 Valeria Varney (Aug Salary) £282.07

297.6 Welsh Water £23.91

297.7 EL Jones (Printing) 88.00

 Total Payments £2,598.94

**Income**

297.8 Bank Interest (Jul+Aug) 0.57 .

297.9 Pembs C/C (Precept) £4,400.00

 Total Income £4,400.57

297.10 Transfer of £1000.00 from Reserve Account to Current Account.

 Balance at close of meeting 26/9/2016 Current Account £5,920.20

 Reserve Account £6,289.10

 Total £12,209.30

297.11 The above payments were proposed as correct by Cllr Worth and seconded by Cllr Wimhurst.

**298 County Councillor’s Report**

298.1 Cllr Davies had nothing more to report.

**299 Any Other Business.**

299.1 Cllr Williams reported that the Festive Week committee were unable to arrange the Halloween Disco for children this year as a number of the members would be away. She requested that the Clerk contact Junior Football Club members to ask if they could arrange it this year. Cllr Worth suggested asking the Festive Committee to fund it.

299.2 Cllr Bottom reported that he had been approached regarding parking along the road outside the village hall. Vehicles parking on the same side as the village hall cause problems for cars turning into housing estate on right as vision is restricted due to the brow of the hill. He asked if anything could be done to prevent cars from parking on this side.

 Meeting closed at 8.45pm

 Date of next meeting: 24th October 2016

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council