

St Florence Community Council  
Annual Meeting  
7.00pm St Florence Village Hall  
Tuesday 3<sup>rd</sup> May 2016

85mth  
7/6/16

Attendees: Councillors Buckmaster; Eardley; Evans; S Hughes; R Hughes

1. Election of Chairman  
Councillor Buckmaster elected as Chairman and declared acceptance of office.
2. Election of Vice Chairman  
Councillor S Hughes elected as Vice Chairman and declared acceptance of office.
3. Apologies for Absence  
No apologies received.
4. Declaration of personal and prejudicial interest, if any, from Members in items on the Agenda  
No declarations made.
5. Acceptance of Minutes of Annual Meeting held on 5<sup>th</sup> May 2015  
Minutes verified and accepted by all councillors present.
6. Chairman/Clerks Report  
Councillor Buckmaster gave a short review of the past year and achievements made. The new cooker is now in place which it is hoped will boost the bookings of the Village Hall. The loss of the Clerk and the need for additional Councillors was discussed. Plans for the coming year are to apply for funding for improvements to the play area and the car park and to modernise the finances by implementation of internet banking. He ended his report by stating that the Council will continue to build on the newly laid foundations and continue to improve procedures during the coming year.  
  
Details of the 2015-2016 income and expenditure accounts for both the village hall and the community council were circulated to Councillors. The acting clerk stated that the opening balance for the year was incorrect and this was accepted by Councillors following a review of the figures. The fourth instalment to the BDO for £1000 has been paid which leaves the final instalment of £300 to be paid in September.
7. Adoption of new Model Financial Regulations and agreement of additions or deletions  
Following a review of the new Model Financial Regulations and agreement of modifications it was proposed that the new Model Financial Regulations be adopted. Proposed Councillor Eardley, Seconded Councillor Evans.
8. Appointment of Council's Internal Auditor (Years 2015/2016 and 2016/2017)  
It was agreed unanimously to appoint Geoff Davies as the Councillors Internal Auditor
9. Adoption of the Model Code of Conduct as amended April 2016  
Adoption mandatory, agreed unanimously.