

S. Smith  
6/9/16

## ST FLORENCE COMMUNITY COUNCIL

### Ordinary Meeting

Village Hall, St Florence

7.30pm on Tuesday 5<sup>th</sup> July 2016

**Present:** Councillors Buckmaster (Chair), Eardley, Evans, R Hughes

**Also Present:** R Ruff (Clerk)

#### Public Participation

No members of public in attendance

#### 1. Apologies

Cllr S Hughes

#### 2. Declarations of Interest

None received

#### 3. Signing of Minutes from June Meeting

Signing of minutes to be carried over to September meeting as there is no meeting in August  
- Unanimously agreed.

#### 4. Matters Arising


Note: As County Cllr Kidney was not present at the meeting the clerk was asked to contact him with regards to the collapsing wall and trimming of hedge/brambles at the corner by the pub, Glebe House (also see AOB).

- 4.1 **St Florence in Bloom** - 1<sup>st</sup> place was awarded to Ivy Tower Farm for a good floral display. 2<sup>nd</sup> place was awarded to bungalow at Bumpers Corner. 3<sup>rd</sup> place was awarded to 13 Parsons Green. 4<sup>th</sup> place was awarded to Hall House. 5<sup>th</sup> place was awarded to The Church. Judges would also like to give a special mention to Ash Tree Cottage for a creative use of a small space. Also to thank Mr Watkins for his ongoing care of communal areas of the village.
- 4.2 **Recruitment of Clerk/RFO** - The new Clerk is in place and is hoping to be completely up to speed by September 2016.
- 4.3 **Amended Financial Regulations Wales Update** - Still awaited.
- 4.4 **Dyfed Alarms update** - New Fire Extinguishers are in place and are now all up to date in the village hall.
- 4.5 **Village Photography Competition** - Carry over to next meeting.
- 5. **Planning Decisions** - All planning decision 5.1, 5.2, 5.3 all granted and noted.
- 6. **Village Hall and Village Hall Matters**
  - 6.1 **Broadband** - The clerk was asked to obtain some quotes to aim to get broadband installed over the summer.
  - 6.2 **Notice Boards** - Given extremely high cost of replacement it was felt by all that repair would be the preferred option. Ergo Cllr Buckmaster has contacted local builder Paul Davies and asked him for a price to repair and restore village notice boards.

- S. Buckmaster*  
*6/9/16*
- 6.3 Office Equipment** – Clerk to set up an account with Viking, Cllr Eardley proposed; Cllr Evans to 2<sup>nd</sup>. Once the account has been put in place a new laser jet printer will be purchased.
- 6.4 Lime Tree at Parsonage Farm** – Cllr R Hughes commented that he felt the Lime tree should be left alone and untrimmed, to allow it to grow back. It was proposed by Cllr Hughes to just trim the roadside, agreed unanimously.
- 6.5 Sports Field Zip Wire** – Cllr R Hughes commented that he would like to see improved facilities and activities for the youngsters in the village. He suggested that perhaps a zip wire could be installed at the sports field for the children to play on. It was agreed that a Risk Assessment and an installation and maintenance costing would be needed. The clerk was asked to obtain a RA from 'Zip Wires UK' and to speak to Zurich Insurance with regards to possible increase. Subject to satisfactory responses this purchase will be built into next year's budget.
- 6.6 Outdoor seating at Village Hall** – Councillor Evans proposed that additional outdoor seating be provided in order that spectators of the girl's football have somewhere to sit during training and matches. She suggested that this be located under the canopy at the top end of the hall. It was agreed unanimously that seats can be moved from the caretaker's room to under the covered area when required.
- Note:** The grass on the sports field has become a very concerning point, the grass cutting contract is currently held with the Cricket Club, but a failure to meet their terms and conditions has resulted in the grass not being cut on 5 occasions in the month of June. The grass length has now become critical, so Heatherton will be approached and asked if they will help by carrying out a one off emergency cut of the grass.
- In light of the difficulties being experienced it was unanimously agreed that an additional period of one week's grace (from 5<sup>th</sup> July) will be given to the Cricket Club, if the grass still hasn't been attended by then, the contract with them will be terminated and the Council will order its own finishing mower. Proposed Cllr R Hughes, 2<sup>nd</sup> Cllr Evans. Cllr Buckmaster will contact the Cricket Club and let them know of the decision.
- 6.7 Charity Bingo Night** – Charity Bingo night is going ahead. Councillors look forward to hearing feedback on how the night went.
- 6.8 Office Clearance** – Cllr R Hughes offered to help out and clear the office, he will let Cllr Buckmaster to know when he is free and they will meet to remove rubbish together.
- 6.9 Village Hall Window Replacement** – Given that these works would cost a significant amount of money, it was agreed that a Surveyor will be asked to look at the work and give a rough idea of cost; subject to agreement this would need to be built in to next year's budget. It was also agreed that the small windows on the back of the hall needed immediate attention; a local contractor will be approached with regards to the work. Cllr Buckmaster agreed to take this as an action.
- 6.10 Electricity Comparison** – The Village Hall currently uses the Business Economy 7 tariff. As the hall doesn't use much electricity at night, it was proposed that a price comparison be carried out with a view to switching to a more economical tariff. Comparative prices to be fed back in September. Cllr Buckmaster to action.

## **7. Correspondence Received**

A letter was received from Mrs Hart from St Florence regarding the planting of flowers at the entrance to Flemish Close. It was agreed that a thank you card should be sent, thanking her for any work she has done. Clerk to action.

  
619/16

A response is required to Kirsten Bowen regarding her planned charity work in Uganda and taking her up on her offer of a presentation upon her return. Response will include a belated good luck for her fund raising Bingo Night. Councillors will look forward to hearing about the trip when she returns and makes her presentation to them.

**8. Accounts and Finances**

**8.1 Bank Reconciliations** - was presented at 30 June 2016

Cllr Buckmaster noted that as at 13 June 2016

Community Council Account holds £4590.15

Village Hall Account holds £3450

– Nb .Cricket Club cheque for £837 for grass cutting had not been banked

In addition, £98 from ring fenced youth money has been given to St Florence Girls Football to pay for their start up insurance, leaving the total remaining ring fenced balance at £1563

**8.2 Budget V Actual** – 8% over (£1100 – WI, Camera Club, Karate all presented in June) all Cllrs understood and accepted the variance.

**8.3 Invoices and cheques** - were presented for signature.

**9.0 Items for September 2016 Meeting**

**9.1** Manorbier and District Twinning Request- While Manorbier is having its new hall built, would St Florence be kind enough to display the 'twinning' gifts from France?

**9.2** Clerk to contact Claire Jones re: training and ask if we could schedule 'Code of Conduct' for a session at St Florence Hall, to be held on 1<sup>st</sup> Tuesday in a month; to suit her requirements

**9.3** New sign required from Sign Box – 'Strictly No Dogs ' to be placed on the gates of the playing field. Cllr Evans to order

**9.4** Clerk to email Councillor Kidney requesting an update on the outstanding matters of fly tipping, promised paint, trees on B4318 at Minerton Cross and footpath behind Greenhills Hotel and Flemish Close.

**10. County Councillors Report** – none.

**11. Date of next meeting** – Tuesday 6<sup>th</sup> September 2016

Meeting Closed at 21.10pm