**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Extraordinary Meeting of Full Council at Kilgetty-Begelly Community Centre, Kilgetty at 6.00pm.

Thursday 28 July 2016

DRAFT MINUTES

**Present:**

Cllr Diane Lockley (Chair)

Cllr Janet Ward (Vice-chair)

Cllr David Anderson

Cllr Trevor Andrews

Cllr Ann Pendleton

Ian Morris (Clerk and Responsible Finance Officer)

**1. Absent without apology.**

Cllr Peter Adams.

**2. Declarations of Interest.**

None.

**3. To consider and approve the provision of Christmas Lighting in Kilgetty for 2016/17.**

Cllr Lockley reported that she had spoken with a number of companies about providing Christmas lighting in Kilgetty for the 2016 Christmas period. Clerk had also spoken with three companies and received some estimates for work. Cllr Lockley highlighted the lighting and services offered by Lite Ltd. Lite Ltd were currently providers of Christmas lighting for the city of St Davids and had been for the last 10 years. Cllr Lockley confirmed that Lite Ltd would be able to supply, install, take down and refurbish lighting for KBCC this year, providing this could be undertaken around the time that St Davids had its lights installed. Lite Ltd were able to offer a three year contract. The various design options were highlighted by Cllr Lockley and discussed by Full Council.

Cllr Anderson highlighted the need to liaise with the appropriate authorities, including Western Power Distribution and that appropriate public liability was in place. Cllr Lockley confirmed that PCC had granted a licence for 2016/17 Christmas lighting to KBCC.

Following a general discussion, Cllr Andrews proposed that KBCC contract with Lite Ltd to supply 8 column displays for the 2016/17 Christmas period

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and that these include 4 constellation star and 4 holly banner displays, on alternate lamp posts. Contract was for a three year rental agreement at a total cost of £2,460 plus VAT, per annum, including installation, take down, refurbishment and storage. Seconded by Cllr Anderson. Vote taken – all in favour.

Cllr Lockley agreed to email Lite Ltd and thereafter asked the Clerk to take forward arrangements with Lite Ltd. Members thanked Cllr Lockley for her work.

**4. Emergency Item**

Clerk reported that following the Full Council meeting held on 14 July 2016, he had now arranged for the value of the Chair’s pendent and all silver gilt bars to be added to KBCC’s Asset Register and to KBCC’s insurance policy. This had resulted in the need to approve an additional insurance premium to Aon UK Ltd of £37.95. Cllr Lockley proposed that this payment of £37.95 be made. Seconded by Cllr Andrews. Vote taken – all in favour.

There being no further business, the meeting closed at 6.31 pm.

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