**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**23ed May 2016**

Present: Cllrs H Bellamy, J Green, L Williams, J Davies, N Evans, P Bottom, K Griffiths,

 J Wimhurst, M Clarke, S Coles, E Thomas.

Apologies: Cllr D Worth

267 Minutes of the meeting held on 26th April 2016 proposed a correct by Cllr Williams and seconded by Cllr Davies.

**268 Matters Arising.**

268.1 Defibrillator – The Clerk reported that the defibrillator was in place in the heated cabinet and requested clarification to its security. Following the Welsh Ambulance’s advice, members decided unanimously to leave the cabinet unlocked so that it could be accessed with ease if required. The Clerk was asked to insure it.

 Cllr Green presented members with 2 sets of information sheets explaining how to use the defibrillator, Cllr Griffiths proposed that the simpler one be used, seconded by Cllr Williams and all in favour. The flyer will be translated and a copy placed in the ‘Corwg’ next month. Cllr Bellamy thanked Cllr Green for preparing the leaflet. Cllr Bottom proposed that a copy be placed in the notice boards and in the cabinet. The Clerk agreed that she would check the defibrillator at least once a month and put her contact details in the cabinet so she could be notified if it has been tampered with.

268.2 Parc Y Pwmp – Cllr Williams reported that she would ask the Festive Committee about the donation of a table and bench at the AGM that she would be attending shortly.

268.3 Parking Restrictions – Cllr Davies reported that he together with personnel from the Highways Department, had visited the sites in question. He reported that there would be a consultation meeting in July in relation to restrictions being placed on the bend outside the Chinese Takeaway as communication would have to be made with business owners in the vicinity. Members discussed the parking problems in the village at length and Cllr Davies confirmed that he would mention it in his report in the Corwg.

 Cllr Wimhurst reported the difficulty in getting past a narrow piece of pavement outside Pembroke House. Cllr Davies confirmed that he would look into the matter and report back at the next meeting.

 268.4 Bus Shelter at Penybryn – Cllr Davies reported that there was a problem with the proposed location with the area not being quite big enough. He will report back at the next meeting.

268.5 Playground Inspection Report – Cllr Bottom reported that he had rectified all the items listed on the annual inspection report apart from the work relating to the 2 gates to which he needed new parts. Cllr Bottom confirmed that he would get prices for the gate parts.

268.6 Parc Y Dre – Cllr Wimhurst had reported before the meeting that the right of way going through Parc Y Dre was overgrown making it difficult for the owner of the neighbouring field to get through. Members decided unanimously that it is the Community Council’s responsibility to clear the area. Cllr Bottom offered to carry out the work.

268.7 Senior Football Club Showers – Following promotion of Cilgerran Rovers to the 1st Division, a request was received to place further showers in the container adjacent to the current shower block. Also to erect 8x4 feet signs with company logos behind the bottom goal. Members discussed the matter at length and unanimously decided to support the request in principle. The Clerk will write a letter making it clear that no work should be commenced without prior detailed information being presented to the Community Council as certain requirements would need to be met. Any electrical or gas installations would need the appropriate installers certificate on completion to ensure that all standards have been met and tested.

268.8 Village Hall – A letter was received from the Chairman, Mr Gordon Lewis of the Village Hall requesting consideration of financial support through a difficult period. A copy of the financial report was not received in time for the meeting but would be forwarded later on. Members agreed unanimously that the hall is a community asset and should be supported in principle. When the accounts have been received and looked at, then a decision would be made. Carry forward to next meeting.

269 Cllr Griffiths left the meeting at 9.08pm.

**270 Correspondence.**

270.1 Pembrokeshire Local Development Plan & Pembs. Coast National Park Local Development Plan: Joint Supplementary Planning Guidance on Planning Obligations Consultation will run from 11th May to 6th July 2016. Information is available on the website. Seen and noted.

**271 Development Control.**

 **Planning Applications:**

271.1 12, Maes Yr Orsaf, Cilgerran – Tree near front of house to be removed – 15/1252/TF – Permission has been granted. Seen and noted.

271.2 Castle Kitchen, High Street, Cilgerran – Change of use from ground floor restaurant to private dwelling – 16/0046/PA. No objections.

**272 Finance**

 Balance at close of meeting 26/4/2016 Current Account £97.23

 Reserve Account £8,287.61

 Total £8,384.84

 **Payments**

272.1 Valeria Varney (Apr Salary) £279.28

272.2 Valeria Varney (Expenses) £70.48

272.3 HMRC – PAYE Tax (March) £2.40

272.4 AED Defib Cabinet £485.85

 Total Payments £838.01

 **Income**

272.5 Bank Interest £0.30

272.6 Pembs C/C (Precept) £4,400.00

 Total Income £4,400.30

272.7 Balance transfer made from Reserve to Current Account for £1000

 Balance at close of meeting 23/5/2016 Current Account £4,659.22

 Reserve Account £7,287.91

Total £11,947.13

272.8 The above payments were proposed as correct by Cllr Wimhurst and seconded by Cllr Williams.

**273 County Councillor’s Report**

273.1 Cllr Davies reported that the vestry building to the chapel in Penybryn is going to be demolished as it has been deemed unsafe. This will result in improved visibility at the junction from Cilgerran.

273.2 Cllr Davies reported that a notice will be received shortly of a very large load 14 feet wide by 20 feet high, coming through the A478 at Rhoshill and Penybryn. A road traffic order has been sought that will result in traffic coming to a stand still for at least 20 minutes.

**274 Any Other Business.**

274.1 Cllr Wimhurst reported that a wall at Derlwyn, Llwyncelyn is bulging out onto the road due to a growing tree and asked if it was the land owner’s responsibility.

 The meeting closed at 9.25pm

 Date of next meeting: 27th June 2016

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council