**MANORBIER COMMUNITY COUNCIL (MCC)**

**Full Council Annual Meeting – Monday 9 May 2016**

To be held at **Jameston Village Hall, Jameston**, commencing at 7.00pm

Public are invited to attend. Public Participation session will commence at 7.00pm and not exceed 15 minutes in length.

 **Please note that Audio or Video recording of Full Council meetings is not permitted.**

**AGENDA**

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To elect the Chair of Manorbier Community Council for 2016/17.
4. To elect the Vice Chair of Manorbier Community Council for 2016/17.
5. To appoint representatives (**if appropriate**) to Manorbier Conservation Group and to MCC’s Staffing Committee.
6. To approve the payment of the following Annual Costs/Donation and Clerk’s monthly salary;
7. Annual Insurance Premium – Aon UK Ltd (Underwriter: Maven ) - £1,462.20p (consent to LTA in place)
8. Manorbier School Book Token – up to £45.00p
9. Monthly payment (from 1 May 2016) of Clerk’s salary - £458.33p gross per month (including £91.60p PAYE - varies)
10. To approve and sign as a true and correct record the draft Minutes of the Full Council Meeting held on 4 April 2016.
11. Matters Arising from the Full Council Meeting held on 4 April 2016.
12. To approve deletion of the Clerk’s tape recording of the Full Council meeting held on 5 October 2015.
13. To receive and consider any correspondence.
14. To receive and consider the following planning applications, licence applications and other notices:
15. Other planning notices and applications received after publication of the agenda.
16. Feedback on the recent planning meeting with Pembrokeshire Coast National Park Authority (PCNPA).
17. Feedback on the PCNPA’s Local Development Plan Review workshop.
18. To receive and consider the Financial Statement from 12 March 2016 to 13 April 2016.
19. To receive and consider the County Councillor’s report.
20. To receive feedback from Councillor Hine on the latest One Voice Wales Area Committee meeting.
21. To receive an update on the status of the Community Notice Board in Manorbier Village.
22. To consider the 2016 Annual Inspection and agree appropriate remedial action to equipment at Jameston Play Area.
23. To receive an update on the Annual Audit for 2015/16.
24. Action Tracking: to receive any updates on the following matters, not covered elsewhere in the agenda;
25. Registration of Corner House land, Jameston
26. Code of Conduct for Members’ Training – 4 July 2016
27. To approve the following outstanding invoices for payment;

 a) I P Morris – Office costs (folders and plastic file pockets, including for annual audit) - £17.97

1. To consider any emergency items and/or outstanding issues before Full Council.

 I P Morris

Clerk & Proper Officer Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)

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