

MERLINS BRIDGE COMMUNITY COUNCIL

Minutes of the Monthly Meeting held on Wednesday 14th October 2015 at the Village Hall, Merlin's Bridge

Present: Cllrs P Davies (Chair), S Brown, Mrs Q Thomas, H Studley, Mrs A Palmer, S Hartley, Mrs A Hartley, M Thomas, J Cole, Mrs R Johnson (Clerk)

1. **Apologies:** There were apologies from Cllrs Mrs S Hughes, Mrs M Baron & Mrs M Jakeway.
2. **Additional Agenda Items:** Liaison Meeting]
3. **Minutes of the Last Meeting:** There were two corrections to the minutes. Firstly, Cllr S Brown was not showing as present. Secondly, Cllr Hartley advised members that Mrs Baron & Mrs Jakeway had attended a QA course, not gained a qualification. These two items were amended and the minutes were then signed by the chairman. Proposed by Cllr S Brown and seconded by Cllr S Hartley.
4. **Matters Arising:**
 - i. **Merlin's Bridge Juniors:** At present there was no further news on this matter.
 - ii. **Odours in Village:** The clerk had contacted First Milk who advised that whilst they had encountered some issues around 6-8 weeks ago, the Environment Agency were not concerned and it would appear that any further foul emissions may be coming from the sewage plant. Cllr Mrs Q Thomas had obtained a number to register complaints. Any further incidents needed to be recorded with date/time and reported to the clerk. Clerk to contact the sewage works and also the County Councillor to see if there is any further information.
 - iii. **Welfare Committee Grass Cutting:** Cllr Hartley advised members that after speaking several times to the contractor about the quality of the grass cutting, he had asked him for a quote to include further work. This had not been forthcoming and Cllr Hartley had received another quote from a contractor who would be starting work. This would include maintaining the footpaths, banks, weeds, car park etc.
5. **Correspondence:**
 - i. **PCC – Governing Body Vacancy** - noted.
 - ii. **MIND Pembs** – poster enclosed advertising their work.

- iii. **Hywel Dda** – information on new mental health project group – engagement period from September to November 2015.
- iv. **Draft Charter between PCC & Town & Community Councils:** Councillors had received email/copies of the proposals, responses to which needed to be submitted by 30th November. This matter to be listed on the agenda for November. Councillors need to bring any concerns/comments to the November meeting in order for submission to be drafted and submitted on behalf of the community council.
- v. **OVW** – information to all councils reminding them of their legal obligation to register as employers and that NI and Income Tax needs to be paid for each employee to the HMRC.
- vi. **Older People’s Commission for Wales** – Impact report submitted – noted.

6. Donations:

The clerk read out a letter from the Welfare Committee requesting £1500.00 towards the annual cost of grass cutting/grounds maintenance in the play park and field. The total cost per annum would be £3000.00. Cllrs S Hartley and Mrs A Hartley left the room for the duration of the discussion. Concerns were raised that there had been no full accounts produced clearly showing the financial position of the Welfare Committee. It was proposed that the matter be put on hold until full accounts for both the Welfare Committee and the Football Club were produced and after this a full and informed decision could be made. All in agreement.

7. Planning:

Applications:

15/0637/PA – Derby Farm – Agricultural Buildings

15/0612/PA – Fern Hill Farm – Wind turbines

15/0644/PA – Rose Cottage – Closure of dangerous access & creation of new access

Permissions:

15/0517/PA – Longleats, 4 Merlin’s Avenue.

15/0466/PA – Rose Cottage

8. County Councillor’s Report:

The County Councillor advised members that PCC together with Carmarthenshire and Ceredigion have outperformed the Welsh average for recycling targets. Lots of waste is being sent to Sweden, saving PCC £350k per annum and creating 11 jobs in Pembroke Dock.

9. Christmas Trees:

The clerk had arranged the date for the lighting of the trees and carols around the tree with both Rev Welsby and St Mark’s School – this would take place on **Wednesday 2nd December 2015 at 6.00pm**. The hall had also been booked for refreshments afterwards. Cllr Cole kindly agreed to arrange to get the trees and get them put up at St Issell’s Avenue and Glen Close. Clerk to contact PCC about getting the correct paperwork for the installation of the trees. Clerk to make up a poster advertising the event and forward on Cllr Mrs Hartley, Cllr Davies and De Clare Court. It was also agreed that the council would provide refreshments and sweets/chocolates for the children on the evening.

10. Remembrance Day Service:

The clerk had contact Rev Welsby who had kindly agreed to officiate once again at the service on 8th November at 9.15am. She had also been contacted by the 14th Signal Regiment at Brawdy who had confirmed that they would be sending representation on the day. The school had also been contacted and a request made for the children to attend and read poems and words from the service. The clerk still needed to contact the trumpeter and also to contact Cllr Mrs Jakeway about whether people could come back to De Clare Court for refreshments. Clerk to also contact Cllr Mrs Hughes to see if the poppy wreath had been ordered. Poster to be drawn up and sent out for distribution in the community.

11. Financial Accounts:

R Johnson – Salary	£140.80
HMRC – NI & Income Tax for Clerk	£35.20
Village Hall Rent – Sept 15 – June 16 inclusive	£200.00

It was agreed that the above be paid in full.

12. Any Other Business:

- i. Cllr Mrs Hughes’ husband had been recently hospitalised and it was agreed that the chair would organise a basket of fruit and a card.
- ii. Cllr Mrs Palmer advised members that there would be traffic lights in the near future near the railway bridge for a temporary period.

The meeting ended at 7.35pm.

Signed:.....Chair

Date:.....