



## MINUTES

The meeting of the Wolfscastle Community Council was held at Treffgarne Village Hall on Tuesday 12<sup>th</sup> November 2024 at 8pm.

**Members present:** Cllr. Peter James (Chair), Cllr. Brian John (Vice Chair), Cllr. Gerwyn Williams, Cllr. Brynmor Harries, Cllr Barrie Griffiths.  
In Attendance - Geraint Harries (Clerk)

**Apologies:** Cllr. Gerallt Miles and Cllr Michelle Bateman (PCC)

**Call to Order:** Cllr. Peter James called the meeting to order at 8:00 p.m. by welcoming everybody and was ready to proceed.

**Declaration of Interest:** None

**Minutes:** The minutes of the meeting held on Tuesday 8<sup>th</sup> October 2024 were agreed as a true record, proposed by Cllr. Gerwyn Williams and seconded by Cllr Brian John. Minutes were signed by Chair Cllr Peter James.

**Matters arising:**

- Dog Fouling signage** Cllr Michelle Bateman to report back from officers regarding the signage cost and sizes. Raise at next month due to Cllr MB absent
- Salt Bins** – unsure of the new position so arranged a site meeting to agree location Tues 10/11/24 at 6.00pm. Cllrs Peter James, Brian John & Brynmor Harries agreed and possibly Cllr Gerallt Miles. (Clerk to notify)
- Access Officer** – site visit. Cllr Michelle Bateman needs to update after initial talk through. Update next month.
- Wolfwhistle has just been published with section for the Community Council.
- Internet at Penybont Vestry** – Clerk has been notified that the internet is now connected at the vestry. Will trial it out at December meeting.

**Road diversions update** Cllr Michelle Bateman to update next meeting after meeting with highways officers.

**VE Day 80<sup>th</sup> celebration** information has been passed to Rev Geoff Eynon who intends to convene a village meeting to discuss further.

**Correspo  
ndence**

**Wales Audit** – External Audit for 2022-23 has been sent all of the information collated by the agreed date of 18-10-24. A lot of work to get everything together, with Eric Williams helping to ensure that the documents were as accurate as possible.

**PCC consultation on the second Deposit Local Development Plan 2** is happening between 21 Oct 2024 and 16 Dec 2024. The consultation has been circulated to Councillors previously. Copies of specific maps for Treffgarne and Wolfscastle were presented. A paper copy of the document has been requested of PCC in case any member of the public wants to inspect further. No specific comment from the Council.

**SLCC (Society of Local Council Clerks) national pay agreement** for this year has advised that the hourly rate should be increased by 2.6% and employees that are below a SCP43 to be paid £1290 per annum extra pro rata. This would bring the hourly rate of the clerk on SCP 23 to £17.29. This would mean a back pay of **£80.60 [Eighty Pounds and Sixty Pence]** (up until the end of Nov 2024) and an increase of the monthly pay to be **£345.80 [Three Hundred and Forty Five Pounds and Eighty Pence]** for December 2024 and beyond. This was discussed and agreed to the increase, Proposed by Cllr Barrie Griffiths and Seconded by Gerwyn Williams and agreed unanimously.

Easyweb advert regarding creating a new website. Have already broken the back of the new website through training with PAVS, so not necessary

Working Better together meeting – next meeting 26-11-24 – Cllr Barrie Griffiths attends remotely when available.

David Brookes (stonemason) contacted regarding the permissions for the cemetery at Treffgarne. Church has closed and the query was passed onto the vicar David Rees

Keeping Well and Carer Rights – event to be held at Pheonix Centre, Goodwick on 21 Nov 2024 10.00am – 3.30pm. Clerk to put info on Facebook

One Voice Wales (OVW) Digital Assessment Programme questionnaire was sent to assess the digital use and understanding of each Community Council. Questionnaire has been filled in and returned

Lloyds Bank – the Account will change to a Community Account in 25-1-2025. This will mean that there will be a monthly charge together with a charge for each cheque and standing order. BACS transfers will be less. Meeting agreed unanimously to accept the changes. Clerk will use Online banking to keep costs as low as possible.

Pot Holes – reported to PCC highways and Sealyham crossroads (with photos) to PCC highways as instructed. One pot hole has been fixed to date.

OVW £1.5m funding in Wales for Safe and Warm Hubs. Applications through PCC. Cllrs wanted more information. Clerk to obtain more information.

Welsh Government Consultation received re Legislation, Justice and Constitution committee. OVW requesting any responses by 22-11-24. Clerk has looked through but thought that Council wouldn't have much relevance to our small Community Council.

Expenditure Limit has been received from Welsh Government for 2025-26 which is set at £11.10 per elector.

Brookes Garden Services – last invoice for this year **£240.00 [Two Hundred and Forty Pounds]**. Agreed to pay invoice. Look at the other estimates early in the new year to ensure value for money for 2025.

Rev Geoff Eynon email re delivery of Christmas hampers, asking for the clerk to front any queries regarding the hampers around their delivery period. Passed that the WCC email be used.

**Financial Report**

a) **Lloyds Bank** – Balance at 11-11-24 is £5,305.87

<b>Expenditure</b>			
<b>Cheque No</b>	<b>To Whom</b>	<b>Amount</b>	<b>Amount in words</b>
SO	G Harries Salary	333.40	<b>[Three Hundred and thirty three pounds and forty pence]</b>
0557	Suzanne Jenkins	500.00	<b>[Five hundred ponds]</b>
0554	Sarah's Shop Postage	10.55	<b>[Ten pounds and fifty five pence]</b>

<b>Income</b>			
<b>Method</b>	<b>From Whom</b>	<b>Amount</b>	<b>Amount in words</b>
	None	Nil	

b). **Audit 2022-23 (full external audit)**. Have received an email to register that documents have arrived. Cllr Michelle Bateman to report back of conversation with Chris at the Wolf regarding the voucher.

c) **Budgeting 2025-26** – need to consider at next meeting. Consider what needs to be considered including salary, assets, liabilities, training, Internet costs, website costs etc

**Clerk's Report**

a) **New Website for the Council**. Will show what has been achieved at the end of the meeting. Need a photo of the Council and individually for the website. Take photos at Dec meeting. Another webinar to be attended to continue the development of the

website. Domain name, extra contact still need to be sorted. Will need to go live at the end of March 2025.

b) **Training.** Draft training plan will be circulated before next meeting as an annual training plan needs to be produced annually. Cllrs are expected to attend some of the OVW training especially those newer Cllrs. Clerk tried to attend some of the free courses but as they are for Cllrs only will need to pay for attendance. Agreed for clerk to attend a provisionally booked Local Government Finances course at a cost of **£60.00 [Sixty pounds]**. Proposed Cllr Barrie Griffiths and Seconded by Cllr Brian John.

**Planning** Notifications received 11-11-24 that application 19/0066/PA Llys yr Onen Units 1 & 2 variation of condition 2 was passed on 8-11-24.

**Cllr's reports** Cllr Brynmor Harries raised concerns about damage that had occurred on the Green where a vehicle had reversed off the highway and had knocked over a couple of bollards and made deep ruts in the grass. The bollards have been fixed but the ruts in the grass need to be fixed too. Report to PCC  
Cllr Bryn Harries also mentioned that Sealyham Cross roads has not moved forward which is disappointing. Clerk has emailed photos to PCC highways but no solution promised  
Cllr Brynmor Harries reported that the Sealyham road is very slippery due to mud on road and is a traffic hazard. Need to inform PCC highways asap. Clerk to inform PCC asap.  
Cllr Barrie Griffiths suggested that an email of congratulations should be sent to Chris at the Wolffe as it has been voted the best pub in Pembrokeshire recently. Clerk to send email.  
Cllr Barrie Griffiths raised the topping up of the lower salt bin in Treffgarne. It was checked and is three quarters full at the moment so no need for a top up.  
Cllr Brian John raised the pot holes problem on the Haul Y Bryn road. He intended to call in at PCC offices to report them.

The meeting was closed at 9.10pm by the Chair who had to leave before the Website presentation.

The new website was setup by hotspotting the phone with the computer and projecting onto the separate monitor. Cllrs seemed happy with progress to date, with the intention the website replacing the current website at the end of March 2025. Much information needs to be added to the website but its framework is now ready. Photos of Cllrs will be taken at next meeting.

Next meeting is to be held at Pen y Bont vestry at 8.00pm on 10<sup>th</sup> Dec 2024.

Signed \_\_\_\_\_ Dated 10<sup>th</sup> Dec 2024