**MANORBIER COMMUNITY COUNCIL (MCC)**

Full Council Meeting – Monday 7 September 2015

To be held at **Jameston Village Hall, Jameston**, commencing at 7.30pm

Public are invited to attend. Public Participation session will commence at 7.30pm and not exceed 15 minutes in length.

**Please note that Audio or Video recording of Full Council meetings is not permitted.**

**AGENDA**

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To approve and sign as a true and correct record the draft Minutes of the Full Council Meeting held on 6 July 2015.
4. Matters Arising from the Full Council Meeting held on 6 July 2015.
5. To receive and consider any correspondence.
6. To receive and consider the following planning applications and other notices:
7. NP/15/0369/FUL and NP/15/0370/CAC – Demolition of wall to garden shed to provide off road parking space at Carew Cottage, Manorbier. Includes feedback from site visit.
8. NP/15/0382/FUL – Single storey family room extension to north side of existing bungalow at 12 Hawthorn Lane, Jameston.
9. 15/0392/PA – Proposed installation of 20m High Lattice Tower Mobile Phone Base Station and ancillary apparatus on Land opposite Welsh Water Reservoir, The Ridgeway, Penally, Tenby SA70 8LF.
10. NP/15/0416/FUL – Retrospective planning application for retention of open porch over front door and driveway to front of property at 10 St James Place, Jameston.
11. C19/15 – Tree Works within boundary of Fernleigh Lodge, Manorbier.
12. T13/15/MH – Tree Works at Front Garden, Travelin, Jameston.
13. Other notices and applications received after publication of the agenda.
14. To receive and consider the Financial Statement from 13 June 2015 to 14 August 2015.
15. To receive and consider the County Councillor’s report.
16. Action Tracking: to receive any updates on the following matters, not covered elsewhere in the agenda;

* Repair to new bus shelter in Jameston
* Removal of graffiti from existing bus shelter in Jameston
* Casual Vacancy in Manorbier Ward
* Provision of a defibrillator for MCC’s area – including location
* MCC action on complying with the Local Government (Democracy) Wales Act 2013 – online information

1. To consider an update on ownership of Corner House land, Jameston.
2. To receive report and consider remedial action following the 2015 Annual Inspection of Jameston Play Area, including Zip Wire update.
3. To review and approve the frequency and coverage of grass cutting at the North and South Sports fields, Manorbier.
4. To consider, approve and accept the Annual Audit Return for FY 2014-15.
5. To consider and approve a donation request from Pembrokeshire Citizens Advice Bureau.
6. To consider a final update on the under lease between MCC and Manorbier United Football Club (MUFC) in respect of the North Sports Field and Pavilion, Manorbier.
7. To receive an update on a meeting between MCC and Pembrokeshire County Council concerning delegation of activities.
8. To consider an update on action in respect of Dog Fouling in MCC’s area.
9. To discuss concerns about speeding traffic through Jameston.

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1. To approve the following outstanding invoices for payment;

1. I P Morris – £12.16 - A4 paper, 2 box files, printer ink and postage costs.
2. I P Morris - £40.00 - Manorbier School book tokens (x2)
3. I P Morris - £76.07 (incl VAT) – Panda Gold Software Protection including virus and spyware removal
4. SSE/SWALEC – £110.90 - electricity costs at North Sportsfield (to 30 July 2015 – FINAL BILL)
5. Welsh Water - £20.87 – Water services at North Sportsfield (to 3 August 2015 – FINAL BILL)
6. BDO LLP - £354.00 (including VAT) – Annual Audit fee
7. Red Kite - £40.00 – Land Registry fee (in respect of under lease for North Sports field and Pavilion)
8. Queensbury Shelters Ltd - £3579.12 (incl VAT) – repair/re-erection of Jameston bus shelter.
9. Play Safety Ltd (RoSPA) - £88.80 (including VAT) – Play area annual inspection.
10. To consider any emergency items and/or outstanding issues before Full Council.

I P Morris

Clerk & Proper Officer Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)

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