**JEFFREYSTON COMMUNITY COUNCIL**

**Clerk: Mrs. W.A. Vincent Willow Glen Telephone: 01834 861940 Templeton**

 **Narberth**

 **SA67 8RS**

 27th August, 2015

Dear Sir/Madam,

 I HEREBY GIVE NOTICE that the Next Meeting of the Council will be held at Church Hall, Jeffreyston on **MONDAY, 7th September, 2015 at 7.00 PM**

 All Members of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

 Yours faithfully,

 W.A. VINCENT

 Clerk

**A G E N D A**

 1. To receive apologies for absence

 2. To receive and confirm the Minutes of the last Meeting held

 on 8th June, 2015 and of the Special Meetings held on 13th

 July, 2015 and 17th August, 2015

 3. To receive and consider the Report of the Clerk.

 4. To consider matters arising from the Minutes

 5. To receive and consider correspondence.

 6. To receive and consider planning matters.

 7. To receive and consider financial matters.

 8. To consider any highway matters.

 9. Any other business.

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