

## **Llanddewi Velfrey Community Council**

E-mail: [clerkllv@gmail.com](mailto:clerkllv@gmail.com)

Vicky Mitchell – Estia, Pendine, Carmarthenshire. SA33 4PS

The next meeting of Llanddewi Velfrey Community Council is to be held on 8<sup>th</sup> May 2024 at 8.00pm. The business to be transacted will be the Annual Meeting followed by the normal meeting and is as set out in the agendas below.

### **Annual Meeting:**

- 1 – Election of Chair for coming year.
- 2 – Apologies for absence.
- 3 – Declarations of interest.
- 4 - Election of vice chair for coming year.
- 5 – Financial report and statement of accounts for financial year 2023-24 Report on internal audit to be received. Annual Return to be signed by Chair if approved by Council.
- 6 – Standing Orders and Financial Regulations review and re-adoption if accepted. No changes made since last adoption.
- 7 – Risk assessment review and re-adoption if accepted. No changes made since last adoption.
- 8 – Code of Conduct review and re-adoption if accepted. No changes made since last adoption.
- 9 – Council’s Annual Report- review and adopt if accepted.

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You are summoned to the next meeting of Llanddewi Velfrey Community Council is to be held on 8<sup>th</sup> May 2024 directly after the Annual Meeting which starts at 8.00pm. The business to be transacted will be the normal meeting and as set out in the agenda below. *Vicky Mitchell*

### **Normal meeting**

- 1 – Apologies for absence.**
- 2 – Declarations of personal and prejudicial interest.**
- 3 - Questions from members of the public regarding items on the agenda.**
- 4 – Minutes of the previous meeting 8<sup>th</sup> March 2023 – for approval and signing.**
- 5 – Matters arising from previous minutes.**
  - A40 update - to receive any update.
  - Website – to receive any updates on the matter. Consider using Google Sites option as the replacement.
  - Post box at filing station – to receive any updates on the matter.
- 6 – New business**
  - Local Places for Nature potential additional materials – email 6-4-24- possible additional seating, trees, bulbs. To consider if Council wishes to opt in to this.
  - To consider renewal of Council’s One Voice Wales membership for 2024-25 at £73.00
  - King’s Portrait – to consider if Council would like it on display in Hall.

## 7 - County Councillor's report.

## 8 - Correspondence:

- One Voice Wales monthly training list.
- Confirmation from Tenby/Saundersfoot 1<sup>st</sup> Responders that Hall defibrillator is in good condition, had pads replaced, is monitored regularly.

## 9 - Planning:

22/1180/PA. Replacement of residential caravan from Certificate of Lawfulness 08/0479/PA (use of land as part of curtilage of property and completion of hardstanding and access track) & 18/0751/CL (residential caravan (10yrs)) for partially sunken dwelling with separate access and disability enhancements. Pantygorphwys Farmhuose, Stoneyford SA67 7NX. **Refused 21-7-2023**. Appealed to Welsh Government – appeal **refused** under reference CAS-03024-M6P3W3 9-4-2024.

Any planning received after the date of publication of the agenda will be provided to the Chairman, and discussed by the Council if that is agreed.

## 10 - Finance:

Bank balance main account £3953.45 as of 1<sup>st</sup> May 2024

Bank balance second account: £20.00 as of 1<sup>st</sup> May 2024

Bank balance interest account: £8097.21 as of 1<sup>st</sup> May 2024

Income received – precept 1<sup>st</sup> tranche - £1947.00 26-4-23

Invoices/contractual/other payments to consider:

- Clerk's monthly salary for April, May
- Clerk's expenses for April, May
- Clerk's tax April, May
- ICO annual renewal fee - £35.00
- Internal Auditor fee - £76.75
- Yet to be received but expected from PCC – Play Area and grass cutting annual charge - £886.00 according to February 2022 SLA

## 11 - Councillors' reports for consideration at next meeting.

## 11 - Date of the next meeting – 10<sup>th</sup> July 2024.

## Payment schedule details:

Clerk pay April	£116.69
Clerk tax April	£29.00
Clerk pay May	£116.69 tbc
Clerk expenses April/May	£69.42
Clerk tax May	£29.00 tbc
ICO	£35.00
Play area 2023-24 inspection and grass cutting	£886.00 - anticipated

**Total to Clerk in April: £116.69**

**HMRC April - £29.00**

**HMRC May - £29.00 tbc**

**Signature of Councillor approving above payments:**

**Signature of Councillor approving above payments:**

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