

Cosheston Community Council
Report of the Clerk
07th May 2024 – Annual Meeting

1. Annual Report 2023-2024

I have put together an annual report for members to show different aspects of administration which relates to Councillors and the Councils position moving forward into 2024. The report is attached to members papers for review.

2. External Audit Approval 2023-2024

The figures for the external audit have been provided for members to review, these figures need to be submitted to the Audit Office for Wales for scrutiny with a number of other documents. Part of this process is approval of the figures; I would therefore request members approval to submit the audit figures enclosed with your papers.

3. Asset Register Review

The review of the Councils asset register is required on an annual basis, I have therefore attached the document for members to review, if you have any questions, please let me know.

4. Proposed Standing Orders

Attached to the papers is a copy of the Standing Orders which I recommend this Council adopts, these standing orders are the new suggested for 2023 and outline processes for Council meetings.

5. Financial Regulations and Risk Assessment

The following documents should be reviewed on an annual basis and updated where necessary, Council must ensure that they adopt these documents each year to ensure there is a working plan for all finances which relate to the Council.

6. Budget for 24/25 Period

In previous meetings spends have been discussed but no formal budget has been put together, as part of the audit regulations and transparency with finances Councils should have some form of budget to show where they plan to spend funds, I have therefore provided with your papers a proposal taking into consideration the precept has already been set. In future years this process will be commence around October so clear preparations can be given for future finances.

Payments

Salary	£ 1,650.00
Utilities for Pavilion	£ 1,500.00
Grass cutting	£ 3,045.00
Bank Charges	£ 235.00
Insurance	£ 1,316.00
Audit	£ 200.00
Village Hall WIFI	£ 470.00
Car park rental	£ 65.00
	£ 8,481.00

Receipts

Precept	£ 7,725.00
Football Rent	£ 1,000.00
Solar Income	£ 3,000.00
Interest	£ 230.00
Other	
	£ 11,955.00